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September 5, 2023

VIA EMAIL AND UPS

Mr. Gregory E. Buckley
City Manager
City of Two Rivers
1717 East Park Street
Two Rivers, WI 54241

Re: Bond Resolution - \$329,366 City of Two Rivers Sewerage System Revenue Bonds, Series 2023 (Clean Water Fund Loan) (the "Revenue Bonds")

Dear Mr. Buckley:

Enclosed for consideration at the September 18, 2023 City Council meeting is a copy of a **Resolution** authorizing the execution of the Financial Assistance Agreement and the issuance of the Revenue Bonds to the State of Wisconsin Clean Water Fund Program. A copy of the draft Financial Assistance Agreement provided by DNR should be distributed to the City Council along with the Resolution.

If you have not already done so, please include the title of this Resolution on the agenda for the meeting. Please then post the agenda in at least three public places and provide it to the official newspaper of the City (or if the City has no official newspaper, to a news medium likely to give notice in the area) and to any other requesting media at least twenty-four hours prior to the meeting (see Section 19.84(1)(b), Wisconsin Statutes). **If the meeting will be a virtual meeting, please be sure to include on the agenda and the notices the dial-in number or other information necessary for the public and the media to access and monitor the meeting.** The enclosed **Certificate of Compliance with Open Meeting Law** must be completed in connection with the meeting at which this Resolution is adopted.

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Unless the City Council has adopted special rules regarding the adoption of borrowing resolutions, a vote of at least a majority of the members of the City Council is necessary to adopt this Resolution. We have enclosed an **Excerpts of Minutes** form for you to complete which records the vote on the Resolution.

We are also enclosing a **Tax Matters Questionnaire**. Please review, correct, if necessary, complete and return it to us.

Please return one executed copy of the Resolution, the Excerpts of Minutes, the Certificate of Compliance with Open Meeting Law and the Questionnaire to us by an overnight delivery service so that we receive them no later than **Friday, September 22**. A copy of the Resolution should be incorporated into the minutes of the September 18, 2023 meeting.

Finally, we are enclosing a **Notice** regarding the adoption of the resolution authorizing the issuance and sale of the Revenue Bonds which you should provide to the City's official newspaper to be published as a class 1 notice as soon as possible after adoption of the Resolution. Please forward an Affidavit of Publication (which must be signed by a representative of the newspaper) for the Notice to us once it has been published.

If you have any questions regarding these documents or any other matter, please do not hesitate to call me at (414) 277-5761.

Very truly yours,

QUARLES & BRADY LLP



Rebecca A. Speckhard

RAS:TAB
Enclosures
#910047.00089

cc: Mr. David Buss (w/enc. via email)
Ms. Amanda Baryenbruch (w/enc. via email)
Ms. Lisa Kuehn (w/enc. via email)
Mr. Matthew Heckenlaible (w/enc. via email)
Jack M. Bruce, Esq. (w/enc. via email)
Mr. Greg Droessler (w/enc. via email)
Ms. Amy Bares (w/enc. via email)
Mr. Justin Fischer (w/enc. via email)

Mr. Aaron Heintz (w/enc. via email)
Ms. Katherine C. Miller (w/enc. via email)
Ms. Jessica Fandrich (w/enc. via email)
Ms. Rachel Liegel (w/enc. via email)
Ms. Andrea Ceron (w/enc. via email)
Mr. Ben Aerts (w/enc. via email)
Ms. Tracy A. Berrones (w/enc. via email)