



**TWO  
RIVERS**  
WISCONSIN

# CITY COUNCIL WORK SESSION

Monday, May 22, 2023 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## MINUTES

### 1. CALL TO ORDER

The meeting was called to order by Council President Wachowski at 6:01 PM.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

**ALSO PRESENT:** Dave Buss, Finance Director; Dave Dassey, IT Assistant; Brian Dellemann, Electric Utility Director; Matt Heckenlaible, Public Works Director; Elizabeth Runge, Community Development Director; and Greg Buckley, City Manager

Motion made by Petri, Seconded by Stechmesser to allow Councilmember D. LeClair and Councilmember B. LeClair to participate in this meeting from a remote location.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

Motion carried upon a voice vote.

### 4. DISCUSSION ITEMS

#### A. Discussion With Kip Golden, The Confluence, LLC, Regarding Plans and Development Agreement for Former Eggers Downtown Site

Mr. Buckley asked Kip Golden from The Confluence LLC to give an overview of the status of the development.

Kip Golden prepared a slide show presentation outlining the 7-story Apartment Development Plans. The plans have been updated to include an increase in the number of units to 71 units instead of the 55 units initially planned. The building includes 2 bedrooms/2 bathroom and 1 bedroom/1-bathroom units. All the units in the building will have a private balcony. There will be a shared lobby located on the first floor of the building along with a shared patio on the rooftop.

Kip Golden also shared the below estimated timeline of the project:

- July 1, 2023 – Design Plans for Estimating Purposes; Land Division
- August 1, 2023 – Developer's Submission of Project Cost Breakdown
- September 1, 2023 – Proof of Project Financing
- September 1, 2023 – Developer's Submission of Side and Architectural Plans to the City
- October 1, 2023 – Project Commencement
- May 1, 2025 – Project Completion

The City Manager stated he will be bringing an amendment of the Development Agreement, reflecting this revised timeline, to the next City Council meeting on June 5, 2023.

B. Discussion Regarding Various Election Items Including Badgerbooks, ADA Voting Machines, and Absentee Ballot Processing; Grant Funding Opportunities

City Clerk Amanda Baryenbruch provided an overview and the benefits of implementing Central Count in the City of Two Rivers. It would provide a more efficient polling place for voters on election day. All absentee ballots returned in the City of Two Rivers would be processed at Central Count that will be located at City Hall. This provides higher security for the ballots as they do not leave City Hall once they are returned by the voter. The City Clerk stated an Ordinance will be on the agenda of the June 5, 2023 City Council meeting for the implementation of Central Count.

City Clerk Amanda Baryenbruch provided information on a current grant opportunity through the Wisconsin Elections Commission regarding ADA Voting Equipment. The Wisconsin Elections Commission currently is providing a grant of \$750 to each municipality for the purchasing of ADA equipment.

**5. ACTION ITEMS**

A. City Manager's Appointment of Erin Lamal to Advisory Recreation Board for a term to expire May 1, 2026

Recommended Action:

Motion to approve the appointment, as recommended by the City Manager

Motion by Shimulunas, Seconded by Dahlke

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair Petri, Shimulunas, Stechmesser, Wachowski

Motion carried upon a voice vote.

**6. ADJOURNMENT**

Motion to adjourn the meeting at 6:46 PM.

Motion by Dahlke, Seconded by Petri

Voting Yea: Koach, B. LeClair, D. LeClair Petri, Shimulunas, Stechmesser, Wachowski

Motion carried upon a voice vote.

Respectfully submitted,

Amanda Baryenbruch  
City Clerk