

**CITY OF TWO RIVERS CITY COUNCIL
PERSONNEL AND FINANCE COMMITTEE
Thursday, October 26, 2023
6:00 PM
City Council Chambers – City Hall**

Call to Order

The meeting was called to order by Committee Chairman Dahlke at 6:01 PM

Roll Call

Committee Members present were Jeff Dahlke, Bonnie Shimulunas, and Adam Wachowski. Members of City Staff present were Gregory Buckley, City Manager; Mike Mathis, Parks & Recreation Director; Elizabeth Runge, Community Development Director; and David Buss, Finance Director.

2024 Budget Review

Finance Director Buss presented the General Government and Other Financing Uses budgets for 2024. General Government is budgeted to increase 6.87% from the 2023 budget, mainly driven by increases in liability, property, and fleet insurance premium increases; as well as increases to cover multiple elections in 2024. Other budgets in this area are impacted by the 3% cost of living increase, the 15% increase in Health Insurance costs, and increases in supply costs and other services. Other Financing Uses are budgeted to increase 6.99% from the 2023 budget, due to increases in the cost of Retiree Health Insurance and the transfer to the Information Systems Capital Account for network and information system upgrades.

Parks & Recreation Director Mathis presented budgets for the Health & Human Services and Culture, Recreation, and Education portions of the 2024 budget. Health & Human Services is budgeted to increase 10.08%, or \$38,228, and Culture, Recreation, and Education is budgeted to increase 8.51%, or \$106,406. Throughout these budgets is an effort to increase the pay rate for part-time and seasonal employees as an effort to attract reliable workers. Director Mathis also covered Capital Project and Special Revenue Funds related to the Parks & Recreation Department. The committee discussed various aspects of the budgets and plans for the upcoming projects.

Community Development Director Runge presented the budget for the Community Development Special Revenue Fund (Fund 291). This fund includes funding for one fifth of the proposed GIS Technician position. There is no increase budgeted in revenues and expenses are budgeted to increase 1.99%, or \$3,226. This budget is funded through a \$65,000 transfer from the Industrial Development Fund and a \$75,000 from the Business & Industrial Revolving Loan Fund.

City Manager Buckley provided a brief wrap up overview of Capital Project Funds and Special Revenue funds.

No action was taken on any of the budgets presented.

Date and Time for Next Meeting

The next meeting of the Personnel and Finance Committee will be a joint meeting with the Public Utilities Committee on Thursday, November 3, 2023 at 6:00 PM.

Adjournment

Motion was made by Shimulunas, seconded by Wachowski, to adjourn the meeting at 9:04 PM. Motion carried.

Respectfully Submitted,



David Buss, Finance Director