



**MEMO**

**DATE:** December 14, 2023  
**TO:** City Council and City Manager Greg Buckley  
**FROM:** Amanda Baryenbruch, City Clerk/Human Resources Director  
**SUBJECT:** Monthly Updates

**HUMAN RESOURCES UPDATES:**

- Ongoing Recruitments:
  - o Tourism Director – Completed first round of interviews
  - o Parks and Recreation Office Manager – Applications due December 15, 2023
  - o Apprentice Line Worker – Applications due December 29, 2023
- Recent Hires:
  - o Craig Froelich – Building Inspector

**OPERATOR’S LICENSES ISSUED:**

On May 4, 2020, the City Council authorized the City Clerk to issue Operator’s Licenses. The following licenses have been issued since the 9/18/2023 Council meeting:

Name	Address	Duration
Brandon Bartels	850 N. 14th St. Manitowoc, WI 54220	2 Year
Jeanette Deschene	1602 S 15th St. Manitowoc, WI 54220	2 Year
David Basken	2519 Woodland Dr Manitowoc, WI 54220	2 Year
Marcos Reyna Alfaro Sr	1632 25th St. Two Rivers, WI 54241	2 Year
Kelsey Healy	1613 Lowell St. Two Rivers, WI 54241	2 Year
Grace Jurgens	2805 S 15th St. Manitowoc, WI 54220	2 Year
LouAnne Garcia	2728 10th Street Two Rivers, WI 54241	2 Year
Katrina Allen	1304 19th Street Two Rivers, WI 54241	2 Year
Tiffany LaFlash	7136 Tannery Rd. Lot 30 Two Rivers, WI 54241	1 Year
Tootsie Sommers	530 Riverview Drive Manitowoc, WI 54220	Temporary





**TWO  
RIVERS**  
WISCONSIN

**CITY CLERK**

1717 E. Park Street  
P.O. BOX 87  
Two Rivers, WI 54241-0087



**ELECTIONS:**

The election worker list for the 2024-2025 election cycle is on the 12/18/2023 agenda.

Councilmembers with terms expiring in 2024 include Tracey Koach, Jeff Dahlke, and a vacant seat from the resignation of Jason Ring. Tracey Koach has submitted a notification of non-candidacy.

As of 12/14/2023, there are 7 candidates that have taken papers out for Councilmember. A primary election will be needed if 7 candidates file the necessary paperwork. Please note that the paperwork is also available on the website and individuals may have downloaded the paperwork without notifying the City.

All necessary paperwork to run for election is due to the City Clerk on January 2<sup>nd</sup> at 5 PM.

Mark Bittner has submitted the necessary paperwork and it has been reviewed and a press release was sent on December 12, 2023.



[www.two-rivers.org](http://www.two-rivers.org)



920.793.5512



920.793.5526

