

**CITY OF TWO RIVERS
COUNCIL PROCEEDINGS
WORK SESSION
Monday, May 24, 2021 – 6:00 PM
Council Chambers – City Hall
MINUTES**

1. Call to Order by President Curt Andrews at 6:00 PM.
2. Roll Call

Attendee Name	Title	Status	Arrived
Adam Wachowski	Vice-President	Excused	
Bill LeClair	Councilmember	Present	
Bonnie Shimulunas	Councilmember	Present	
Curt Andrews	President	Present	
Darla LeClair	Councilmember	Excused	
Jeff Dahlke	Councilmember	Present	
Jay Remiker	Councilmember	Present	
Tracey Koach	Councilmember	Present	
Mark Bittner	Councilmember	Present	

Also present were Ross Blaha, Water Utility Director; Dave Buss, Finance Director; Brian Dellemann, Electric Utility Director; Steve Denzien, Fire Chief; Brian Kohlmeier, Police Chief; Jim McDonald, Public Works Director; Ben Meinnert, Asst. Police Chief; Elizabeth Runge, Community Development Director/City Planner; and Greg Buckley, City Manager.

3. Discussion and Action Items

- A. Update from Major General Timothy Zadalis (USAF, Retired) Regarding Statue Honoring Medal of Honor Recipient Sgt. Andrew Miller (U.S. Army, 95th Infantry Division, killed in action in WWII)

Major General Timothy Zadalis (USAF, Retired) and Pam Stephens, Commander of American Legion Post 165, presented to Council a proposed memorial honoring Medal of Honor Recipient SSgt. Andrew Miller. The two proposed locations for the memorial are in Central Park East in front of City Hall and a site on Memorial Drive near the Spirit of the River monument. Major General Zadalis requested that Council let him know which concept plan to move forward with in the coming months so the group arranging the memorial can begin pursuing grant applications and project startup.

Motion to move item 3C ahead of item 3B.

RESULT:	APPROVED VOICE VOTE [UNANIMOUS]
MOVER:	Jeff Dahlke, Councilmember
SECONDER:	Tracey Koach, Councilmember
AYES:	Bill LeClair, Bonnie Shimulunas, Curt Andrews, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner
EXCUSED:	Adam Wachowski, Darla LeClair

C. Consider Local Business Request to Amend Ordinance on Golf Carts

Recommended Action:

Motion to direct staff to prepare an ordinance amendment for the City Council's consideration

Two Rivers resident and owner of Sepia Chapel, Gina Krahn, addressed the Council regarding the current golf cart ordinance. She asked for clarification on how many total passengers are allowed and what constitutes a commercial use as she is interested in purchasing one or more golf carts for use at her business to conduct tours of the City and transport guests to local destinations and establishments. She shared some proposed ordinance revisions to make the ordinance more clear and asked that if an ordinance revision be done that the City consider a more forward looking approach and consider the rental of golf carts as well.

RESULT: APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER: Mark Bittner, Councilmember
SECONDER: Bill LeClair, Councilmember
AYES: Bill LeClair, Bonnie Shimulunas, Curt Andrews, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner
EXCUSED: Adam Wachowski, Darla LeClair

B. Consideration of Pursuing Possible Ordinance Amendment to Allow UTV's and ATV's on City Streets

The Council recapped past discussions regarding the possibility of allowing ATV's and UTV's on City streets for landscaping purposes. Police Chief Kohlmeier reiterated the recommendation by the Police Department to maintain the existing prohibition of ATV's and UTV's on City streets, except for the purposes of snow removal as allowed by State law citing safety, enforcement, and City appearance concerns.

Motion to allow members of the public to give input regarding the ATV's and UTV's

RESULT: APPROVED VOICE VOTE [UNANIMOUS]
MOVER: Mark Bittner, Councilmember
SECONDER: Jeff Dahlke, Councilmember
AYES: Bill LeClair, Bonnie Shimulunas, Curt Andrews, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner
EXCUSED: Adam Wachowski, Darla LeClair

Kyle Shillcox asked if the City has reviewed what other municipalities are doing. He also stated that a lot of residents want to be able to use ATV's and UTV's in the City and the Council is supposed to do what the residents want.

Mark Grams stated that he spoke to several neighbors who said they did not support the use of ATV's and UTV's in the City citing that they are designed for off-road use and not compatible with the image Two Rivers is trying to sell.

Recommended Action:

Motion to maintain existing prohibition of UTV's and ATV's on City streets, except to the extent mandated by State law when used for snow removal

RESULT:	APPROVED WITH ROLL CALL [5 TO 2]
MOVER:	Mark Bittner, Councilmember
SECONDER:	Bill LeClair, Councilmember
AYES:	Bill LeClair, Bonnie Shimulunas, Curt Andrews, Tracey Koach, Mark Bittner
NAYS:	Jeff Dahlke, Jay Remiker
EXCUSED:	Adam Wachowski, Darla LeClair

- D. Update on Negotiations for a Successor to the Current Tourism Services Agreement with the City of Manitowoc and the Manitowoc Area Visitor and Convention Bureau--Room Tax Commission Matter

Recommended Action:

None; Information and Discussion Only

City Manager Buckley provided an update to the Council on the City's intention to make revisions to the current Tourism Services Agreement with the City of Manitowoc and the Manitowoc Area Visitor and Convention Bureau and continue in a joint agreement in the future. He noted that the room tax commissions of both cities recently voted to state their intent to not renew the current agreement - notice of this intent to not renew has been served on the MAVCB, to prevent the services agreement from renewing automatically on June 1. (Copy of notice letter provided in agenda packet for this meeting.)

More updates will be provided to the Council at future meetings.

- E. Discussion of Expectations for Council Member Attendance at Council Meetings and Board and Commission Meeting

Recommended Action:

None; Discussion Only

Council President Andrews reminded Councilmembers of the importance of showing up to Council, Board, and Committee meetings to ensure that there is a quorum and the meeting can take place. He asked that if Councilmembers have scheduling conflicts to let him or the committee chair know as soon as possible or to ask to switch to a different board, committee, or commission that works better for their schedule.

- F. Update on Lowell Street Property With Garage in Deteriorated Condition, With Feral Cats (Citizen Concern)

Recommended Action:

None; Information and Discussion Only

City Manager Buckley and Police Chief Kohlmeier gave an update on the Lowell Street property with the garage in deteriorated condition. They stated that the house doesn't have any violations, but the garage is in need of serious repair. The property owner was cited in municipal court in 2020. A letter was sent to the property owner on May 19, 2021 giving them until June 30, 2021 to rectify the issue. Failure to comply will result in a fee of not less than \$1,500.

- G. City Manager's Proposed Appointments to Boards, Commissions and Committees

Recommended Action:

Motion to approve the various appointments as recommended by the City Manager