



RESOLUTION RULES FOR CITY COUNCIL CITY OF TWO RIVERS

April 18, 2023

MEETINGS

1st and 3rd Mondays at 6:00 PM, Council Chambers, City Hall

OFFICERS

President and Vice President. Elected by majority of members present and voting at reorganization meeting.

RULES

Roberts Rules of Order and any special rules adopted by the Council.

VOTING

A roll call vote shall be recorded on all ordinances and resolutions. A roll call vote shall be recorded for major purchases in accordance with Municipal Code Section 2-7-7.

COMMITTEES

The three standing committees are Personnel and Finance, Utilities and Public Works. Standing committees are subject to the call of the chair and the Council may also meet as a Committee of the Whole from time to time.

AGENDA

A copy of the proposed agenda, together with copies of reports, recommendations, ordinances, and the like are furnished each Councilmember the Thursday before the regular Council meeting on the following Monday.

PUBLIC MEETINGS

All meetings of the City Council, its committees, whether regular or special, are open to the public, except as indicated by State Statute (Open Meeting Law).

SPECIAL MEETINGS

On call of President, City Manager, or two members after filing notice with the City Manager's Office who shall legally notify each member of the Council.

FIRST MEETING OF NEW COUNCIL

The third Tuesday in April as indicated by State Statute (64.01).

SEATING ARRANGEMENT

Seating arrangements in the Council Chambers shall be determined by randomly selecting numbers at the reorganization meeting. The Vice President shall be seated, to the immediate right of the City Attorney, to facilitate matters of assisting the President.

RECORDING OF MEETINGS

All meetings of the Council shall be electronically recorded and kept on file for not less than 60 days.

Adopted April 18, 2023

Councilmember

Gregory E. Buckley
City Manager