



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL MEETING

Monday, August 07, 2023 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

The meeting was called to order by Council President Wachowski at 6:00 PM.

2. PLEDGE OF ALLEGIANCE

Local elementary or pre-school students can be nominated to lead the Pledge of Allegiance at the second Council meeting of the month by contacting the City Manager's office at 920-793-5532 or lkuehn@two-rivers.org.

3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

ALSO PRESENT: Jeff Dawson, Library Director; Brian Dean, Tourism Director; Brian Dellemann, Electric Utility Director; Matthew Heckenlaible, Public Works Director/City Engineer; Mike Mathis, Parks & Recreation Director; Dave Murack, Fire Chief; Rick Powell, IT Supervisor; Elizabeth Runge, Community Development Director/City Planner; Andrew Sukowaty, Water Director; Melissa Weisner, Assistant Police Chief; Greg Buckley, City Manager

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. INVITED GUESTS

1. Oath of Office and Badge Pinning of Assistant Fire Chief Ryan Menges

Fire Chief Murack introduced Assistant Fire Chief Ryan Menges to members of the Council. The City Clerk administered the oath of office.

6. INPUT FROM THE PUBLIC

William Otto (1800 Jefferson St) stated the War on the Shore event had a great turnout and requested for Roosevelt Avenue to be evaluated for road repairs. Council President Wachowski stated that Roosevelt Avenue is scheduled to be reconstructed in 2024.

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember Dahlke had the following communications:

- He received concerns regarding messages on signage and barricades on the Lincoln Street project. Mr. Buckley stated that he had recently heard concerns expressed about the inclusion of President Biden's name on the signage, but it is mandatory language when receiving federal funding for projects.
- He received questions about the status of Spectrum. Mr. Buckley stated they did a circuit testing and the City is waiting on results and communication from Spectrum.

- He received a question about the Noise Ordinance violation that was issued over the weekend. Mr. Buckley stated he also received concerns and had spoken with Assistant Police Chief Weisner about the matter and had no reason to question the officer's enforcement of the ordinance.

Council President Wachowski received the following communications:

- He also received questions about the Noise Ordinance violation that was issued over the weekend.
- He received a concern about personal watercraft coming within 15 feet of the beach. He stated the city allows people to launch personal watercrafts in lot 6 of Neshotah Beach.

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember D. LeClair reported on the following Boards:

-- Main Street: Brian Lee Day was successful and had a great turnout and the event went well in the new park. Ethic Fest is next month, scheduled for the third Saturday. Downtown has a new business called the Toy Asylum, in the same building as Heroes Venture Arcade. Main Street has received positive comments from residents and visitors about the progression of Two Rivers.

-- Environmental Advisory Board: The Board is currently planning topics for the winter educational series. The topics will be new and will not repeat 2023 topics. They are also evaluating the front yard vegetable gardens and the positive feedback and success the program is having.

Councilmember B. LeClair reported on the Committee on Aging. He reported that Wendy Hutterer from ADRC has stated there are farmers market vouchers available. In 2024 the USDA will be giving vouchers for produce from grocery stores. These vouchers are available to individuals 55 years and older. The Senior Center has a new TRUST car. In July, the TRUST car provided over 300 rides to citizens. The Senior Center hosted a carnival with back-to-school supplies that had a great turnout.

9. CITY MANAGER'S REPORT

A. Status Update/Reports

1. Staffing Report

Mr. Buckley reported on the ongoing recruitments for: Fire Acting Captain – resumes due August 10th, Assessment Center August 15th; Firefighter/Paramedic – Applications closed; review underway; Public Works Maintenance Worker – Accepting Applications; Promotion of Ryan Menges to Fire Assistant Chief of Emergency Medical Services/Community Outreach.

2. Lincoln Street Reconstruction Project

Mr. Buckley reported Vinton Construction Company is continuing concrete paving and hand work.

3. Notification to Roosevelt Avenue Property Owners of Planned 2024 Reconstruction Project

Mr. Buckley reported a courtesy letter was mailed to abutting property owners on August 3, advising them of the upcoming project.

4. Thank You Letter from the Schmitt Family, Regarding Schmitt Brothers Stage and Central Park West Project

Mr. Buckley reported the city received a thank you letter from the Schmitt Family Board of Directors for the Schmitt Brothers Stage and Central Park West.

5. Kudos to Police, Fire and Area Emergency Response Agencies on a Successful National Night Out Event

Mr. Buckley congratulated the Police Department, Fire Department and area emergency response agencies for a successful National Night Out

6. Kudos to the Senior Center on Its First-Ever Back-to-School Carnival

Mr. Buckley shared a report from Senior Center Supervisor Heather Ihlenfeld on this event.

She reported that, in early Spring, the Committee on Aging discussed the issue of available affordable housing that is currently plaguing not only our seniors, but our community as a whole. Kyle Korinek from the Two Rivers School District reported some student statistics to the committee.: 56 children have reported that they are homeless. It is expected that the actual number of students that would be considered homeless is about 3x that amount.

After the meeting, the conversations continued and many asked “what can we (the Senior Center) do to help?” That is where the idea of a school supply carnival was born. Members, volunteers, and staff of the Senior Center, along with City Staff, businesses and other citizens all pitched in to donate supplies to the carnival. The intent was to help the students who had reported to our district that they were homeless. In partnership with the administrative school staff, the Senior Center set up an Apple tree for folks to pick a student to buy “First day of School Clothing,” including: shirts, pants, shoes, socks, and undergarments. In order to preserve confidentiality of the students, all the clothing was given to the school social workers to hand out to the children.

There was a HUGE response to this event. Every child that pre-registered received a brand-new school bag, all their needed school supplies, and a lunch pack filled with nutritious snacks. In total, 120 students came to the Community House to play games, win prizes, eat popcorn, and leave with school supplies needed for the upcoming school year.

7. Special Events This Past Weekend: War on the Shore Softball Tournament, Road Trip at Bands on the Beach, Czech Music in the Park, T'Rivers Catamaran Regatta

Mr. Buckley reported the War on the Shore Softball Tournament had 77 teams attend. Road Trip at Neshotah Beach was well attended. Czech Music in the Park was well received and well attended. T'Rivers Catamaran Regatta took place over the weekend, members camped at Seagull Marina.

8. Sister Cities Update

a. Installation of Friendship Table by Czech Artist Vaclav Fiala

Mr. Buckley reported the Friendship Table was installed on Saturday, August 5. Thank you to the Public Works Staff for spending their Saturday morning installing the table.

b. Friendship Table Dedication/Czech Students Visit in September

Mr. Buckley reported the table was finalized on August 7th. There will be a dedication in September when the Czech Students visit Two Rivers.

9. Tourism Update

a. Second Meeting of Board of Directors for Explore Two Rivers, Inc.held August 1

b. Room Tax Update

c. Two Rivers Hosted July Meeting of the Sanctuary Advisory Council for the Wisconsin Shipwreck Coast National Marine Sanctuary

d. Other

Tourism Director Brian Dean provided an update on Two Rivers Tourism. He presented a graph showing Two Rivers is continuing to see growth in room tax revenue through June 2023. At the second meeting of the Board of Directors, the Board nominated John Wyrstek of the Friend of Point Beach and the Federal Marine Shipwreck Sanctuary Advisory Board as the

Vice Chair of Explore Two Rivers. The Board developed a special committee to discuss slow times and how to generate tourism revenues during those seasons.

10. WI Department of Revenue Annual Report on Changes in Equalized Value

Mr. Buckley reported the City of Two Rivers total equalized value jumped up by 16 percent, propelled by a 19 percent increase in the value of existing residential properties, a rate that outpaced the rest of Manitowoc County. New construction totaled a modest \$2.36 Million. The value of existing commercial properties dropped by 4 percent. New development, to add to the local tax base and help pay the bills for local services, remains a priority. The Department of Revenue's numbers confirm that there is strong demand for local housing.

11. Sandy Bay Highlands City-Developed Subdivision: Update on Lot Sales, Construction Activity, Phase 3 Plans

Mr. Buckley reported sales contracts for two additional lots were signed in July, only four lots remain available in Phases 1 & 2. The preliminary plan for balance of site: 37+ Home Sites included in Phase 3.

12. City Code Section 4.1.10 Requires Turf Grass on Terraces

Mr. Buckley Reported the City has recently received complaints regarding tall vegetation in terrace areas and will be notifying property owners of violations. The City will require mowing or removal of plants by the end of the 2023 growing season. Now would be a good time to plan for transplanting any plants.

13. Site and Architectural Plans for The Confluence, New Market Rate Apartment Housing on the former Eggers Industries Downtown Riverfront Site, Have Been Delivered for Staff Review--71 units, \$14 million+ Investment

Mr. Buckley reported the site and architectural plans are set for review at the August 14 Plan Commission Meeting.

14. Neshotah Park Playground Project

Mr. Buckley reported site prep work by the Department of Public Works is scheduled to start the week of August 7. Playground installation will start after Labor Day.

15. Thank You, Two Rivers Kiwanis, for Your Donation for a New Roof on the Walsh Field Picnic Shelter

Mr. Buckley reported thank you to Two Rivers Kiwanis for their donation for a new roof at the Walsh Field Picnic Shelter.

16. Water Department Updates--Water Utility Director Andrew Sukowaty

a. Results of Recent Testing of Water Samples for PFAS

Water Director Andrew Sukowaty reported that the City has not tested for PFAS in prior years. In 2023, the City is required to test quarterly per the Environmental Protection Agency and the City completed those tests.

When testing for PFAS and PFOS, there are about 18 different substances that are associated with those tests. The Wisconsin Department of Health Services has developed a Hazard Index that takes into account the test results for all 18 substances Test results for all 18 are entered into the Index, resulting in a number to determine if a community should be concerned about the water quality. Results at or above 1.0 are of concern. The City of Two Rivers results from its most recent testing showed a Hazard Index of 0.268. The City is well below the threshold to be concerned.

Director Sukowaty further reported that the Wisconsin Department of Natural Resources has a defined a maximum contaminant level of 70 parts per trillion for PFAS in drinking water and the Environmental Protection Agency has defined a maximum contaminate level of 4 parts per

trillion for PFAS. The City's recent testing results are about 2.3 parts per trillion; this is comparable to other Lake Michigan Water Utilities

b. Upcoming Maintenance Project at East Side Water Tower

Director Sukowaty reported that the East Side Water Tower will be going through extensive rehabilitation starting August 14th. The interior needs a full repaint along with maintenance issues. The contractor will be working on this project for approximately four to six weeks.

c. Status of Project to Add Orthophosphate Feed for Lead and Copper Control

Mr. Sukowaty reported that September 28, 2023 is the deadline set by the Wisconsin Department of Natural Resources for the Water Utility to introduce Orthophosphate to help with Lead and Copper Corrosion. All the required equipment has arrived at the Water Utility and within the next two weeks it should be functioning and ready for testing before the deadline.

d. Upcoming System Flushing Activity

Director Sukowaty reported the Water Utility will be completing flushing part of the unidirectional program to help clean and maintain the water mains and clean them as part of the corrosion control treatment for lead and copper. Crews will be flushing the mains on the north side of town for the next several weeks.

17. Upcoming Events

- a. Badges, Squads, Sirens & Paws, August 9, 1:30 pm, Lester Public Library
- b. Roger Street Days, August 11-12
- c. StoryWalk® Celebration, Wednesday, August 16, 1:30 pm to 4:30 pm, Lester Public Library and Zander Park
- d. Concert in West Central Park, Dr. Bombay, Thursday, August 17, 6:00 pm
- e. Bands on the Beach: String Benders, Sunday, August 20, 2-6 pm, Neshotah Beach

18. Other

Mr. Buckley reported that the Explore Two Rivers Podcast "Two Minutes with Two Rivers" broadcasts every Thursday at 7:40 AM on 1240 AM WOMT and 10:30 AM on 98.1 The Lake.

B. Legislative/Intergovernmental Update

10. CONSENT AGENDA

A. Presentation of Minutes

- 1. City Council Meeting-July 5 and July 17, 2023
- 2. City Council Work Session Meeting-July 31, 2023

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

- 1. Public Works Committee, August 2, 2023

Recommended Action:

Motion to receive and file

C. Finance Reports, June 2023

- 1. Debt Service
- 2. General Fund
- 3. Lester Library
- 4. Utilities Report

Recommended Action:

Motion to receive and file

D. Applications and Petitions:

1. Temporary Class "B" Retailer's License from Mishicot Indian Diamond Club for Slugfest, September 15-17, 2023, at Vietnam Veterans Memorial Park
2. Block Party Permit from Susanne Hinkle for an event on September 2, 2023 from 8 AM - Midnight, located on 34th Street between Adams and School Street.

Recommended Action:

Motion to approve the application and authorize issuance of the license

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

Motion carried with a voice vote.

Motion made by Dahlke, Seconded by Petri.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

11. CITY COUNCIL - FORMAL ITEMS

- A. Purchase Agreement With the Two Rivers Public School District, Pertaining to the Conveyance of City -Owned Property to the District for Expansion of L.B. Clarke Middle School

Recommended Action:

Motion to approve the Purchase Agreement as presented, with the understanding that a new certified survey map will be prepared and attached to the Purchase Agreement as Exhibit A, consistent with the maps furnished with the agenda and to authorize execution by the City Manager and City Clerk of the Purchase Agreement, deed and all other documents necessary to finalize the property sale, contingent upon review and approval by the City Attorney.

Motion carried with a roll call vote.

Motion made by Stechmesser, Seconded by Petri.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

- B. Award of Bid Recommendation for Sidewalk Replacement

Recommended Action:

Motion to award the contract 4-2023 to Seiler Bros Construction, Inc its low qualifying bid amount of \$50,942.50

Motion carried with a roll call vote.

Motion made by Dahlke, Seconded by Koach.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

12. FOR INFORMATION ONLY

- A. Board of Review-Open Book, August 16, 2023, 4:00 PM

*** Clerk Note: This meeting has been rescheduled for August 30, 2023 at 4:00 PM ***

- B. City Council Regular Meeting, Monday, August 21, 2023, 6:00 PM

C. Mike Peters, President and CEO of the City's Energy Supplier, WPPIU Energy, will be present at the August 21 meeting for a WPPI Energy Update

- D. City Council Work Session Meeting, Monday, August 28, 2023, 6:00 PM

13. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn the meeting at 7:11 PM.

Motion carried with a voice vote.

Motion made by Dahlke, Seconded by Petri.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

Respectfully submitted,

Amanda Baryenbruch
City Clerk