



Parks and Recreation Department
Hamilton Community House
1520 17th Street
Two Rivers WI 54241-0087
Office (920) 793-5592
Senior Center (920) 793-5596

Date: October 12, 2022
To: Greg Buckley
CC: City Council, Recreation Staff, Recreation Board
From: Mike Mathis
Subject: Recreation Department July Report

The usage of the J. E. Hamilton Community House for the month is as follows:

➤ Meals on Wheels served	1,489
➤ Congregate Meals	65
➤ TRUST car rides	127
➤ Senior Center Programs	1977
➤ CH / Shelter /Other Facility Rental	2947
➤ Recreation Programs	1822
➤ Visitors/Contacts (phone and in person)	3016
➤ Total CH building usage	402



The Community House was open **29 days** in the month of **September** for an average daily usage of **13 people per day**.

Senior Center

- Committee on Aging – Searching for a new member.
- Executed a successful trip to Michigan with excellent reviews. Strong revenue number of \$4,899.
- Senior Center Open House was well attended and generated \$750 in revenue.
- Megan Marchant hired as full-time Program and Event Coordinator.
- Facebook engagement increased by 101% this month.
- Added an additional nurse for foot care services because of high demand.

Recreation and Event Activities

- Peewee NFL Flag Football has a record number of 11 teams
- We received excellent feedback about the rescheduled July 4th fireworks. “Best fireworks I have ever seen!”
- Recreation team submitted Ethnic fest and received positive feedback.

Cemeteries, Forestry, Parks, and Maintenance

- Full-time Cemetery Maintenance Worker position became vacant due to resignation.
- Began fielding estimates and renderings for a new Neshotah Park playground.
- Submitted application for WI DNR Urban Forestry grant.
- Maintenance Supervisor attended WI DNR Community Tree Management Institute for two days.

Recreation Programming	Number	Room / Location
NFL Flag Football	1500	Walsh Field
Pee Wee Flag Football	300	Walsh Field
9/6 Flag Football Coaches Meeting	22	Koska Room
Other Facility Totals	1822	
Total Recreation Programming	1822	

Park/Shelter Reservations	Number	Room / Location
1	30	Neshotah Beach Open Space
2	165	Neshotah Horseshoe
1	30	Neshotah Jaycee
1	20	Washington
Total Reservations	245	

Park/Shelter & JE Community House 2947

Senior Center Participation	Number	Room / Location
Meals on Wheels served	1,489	due to Labor Day
Congregate Meals	65	due to Labor Day, no Meet & Eat
TRUST car rides	127	
Senior Center Programs	1977	
# SC Office Contacts	3,016	
# New Members	7	in September, YTD 107
# Volunteers	92	
# Volunteer Hrs Donated	841	

Rentals / Events	Number	Room / Location
Roberto Flores 9/7	12	Gym
Seth Jones- Card Show	50	Koska Room
Nicole Wachowski - Bridal Shower	50	Behringer Room & Kitchen
McKenzie Schramm - Birthday Party	30	Gym & Fireplace Lobby
KBH Cancer Benefit	100	Gym & Fireplace Lobby
Shelly Preston - Baby Shower	35	Behringer Room & Kitchen
Mark Maedke - Celebration of Life	40	Koska Room
Mark Vang - Party	40	Behringer Room
Jenny Krall - Birthday Party	20	Behringer Room & Kitchen
Kristine Dey - Birthday Party	25	Gym & Fireplace Lobby
JE Community House Totals	402	
9/3-9/4 Kites Over Lake Michigan	2000+	TRHS
9/10 Pig to Pig Walk	200	Memorial Drive
9/17 Ethnic Fest	1200	Central Park/Downtown
9/17 Rescheduled Fireworks	800	Walsh Field
9/25 Gumby's Marathon	100	Through Two Rivers
Other Facility Totals	2300	
Total Rentals / Events	2702	