



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL WORK SESSION

Monday, June 27, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

The meeting was called to order by Council President Wachowski at 6:06 PM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Councilmembers: Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

ALSO PRESENT: Dave Buss, Finance Director; Dave Dassey, IT Assistant; Brian Dellemann, Electric Utility Director; Brian Kohlmeier, Police Chief; Jim McDonald, Public Works Director; Elizabeth Runge, Community Development Director/City Planner; Greg Buckley, City Manager; and Jack Bruce, City Attorney.

5. ACTION ITEMS

- E. Discuss Liability Insurance Requirements Contained in City Ordinance Regulating Commercial Uses of Golf Carts, Including Rentals

Recommended Action:

Council Discretion

The City Manager requested and Council agreed to move item 5E to the beginning of the meeting due to a member of the public being present to provide input on the topic.

Chief Kohlmeier provided an update on research done since the last Council meeting when Joe Baeten was present to discuss his difficulties with obtaining the insurance coverage required per City ordinance. Chief Kohlmeier reported that he contacted two local insurance agents who indicated that the coverage required by ordinance is an oddity and some insurance companies may need to add riders onto a single policy to get to the limits required by ordinance (\$1 million per individual, \$3 million aggregate). The potential cost of \$10,000 or more could deem it cost prohibitive to conduct this type of rental business in Two Rivers.

Motion to direct staff to prepare ordinance amendments to require a \$1,000,000 policy limit for insurance requirements for ordinances relating to golf cart rentals, e-bikes, and any other activities that require insurance coverage as deemed necessary by the Police Department.

Motion carried upon a voice vote.

Motion made by B. LeClair, Seconded by Dahlke.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

4. DISCUSSION ITEMS

A. Proposed Sister City Inspired Public Art Project

Mr. Buckley reviewed a proposed Sister City inspired public art project - a friendship table encircling a tree in a public park space. Through private efforts in Lt. Colonel Konop's family and the City of Domaclize the funds have been raised to cover the cost for this public art project. Mr. Buckley suggested referring the placement of this friendship table to the Advisory Recreation Board for review.

B. New City Website Going Live on Wednesday, June 29

City Clerk Jamie Jackson shared the new City website with Council. Staff has been working to create the new website over the past 6 months and plans to go live with the site on June 29. The site was designed in a effort to maintain transparency and create a more user-friendly experience both online and in mobile formats.

C. Discussion of How to Incorporate Feedback on City Issues from Facebook and Other Social Media in the City Council's Decision-Making Process

Councilmembers Dahlke and Stechmesser provided background information regarding how they would like to incorporate feedback on City issues from Facebook and other social media sources. They would like communications received via Facebook and other social media sources to be able to be shared during the Council Communications portion of regular City Council meetings to identify potential future agenda items.

Council and staff discussed pros and cons of the anonymity of receiving input via these sources.

The Council suspended the rules to allow citizen, Kathryn Dahlke, to provide input and Ms. Dahlke expressed her frustration that she feels her voice isn't always heard when giving input and asked that the City give a chance for the community to provide their input on multiple platforms.

Motion to direct staff to explore possibilities of creating easy methods through the City's Facebook page and new website to provide input directly to the Council.

Motion carried upon a roll call vote.

Motion made by D. LeClair, Seconded by Stechmesser.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Mr. Buckley stated that a staff report and recommendations will be included on the July 18 Council agenda.

5. ACTION ITEMS

A. Application for Temporary Class "B" License from SCL Softball Club for SCL Softball Tournament, July 8-10, 2022 at 1200 35th Street, Two Rivers

Recommended Action:

Motion to approve the applications and authorize the City Clerk to issue the licenses

Motion carried upon a voice vote.

Motion made by Stechmesser, Seconded by Dahlke. Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

- B. Resolution Declaring Intent to Reimburse Expenditures from Proceeds of Borrowing for 2023 Water Main, Sewer, and Lateral Replacement Projects

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried upon a roll call vote.

Motion made by Dahlke, Seconded by B. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

- C. Staff Report on Equipment Investment Required to Resume Live Broadcasts of City Council Meeting on Spectrum Cable

Recommended Action:

Motion to not proceed with the investment required to resume such broadcasts, recognizing that meetings can be viewed live and after-the-fact on the City Hall Facebook page and on YouTube

Mr. Buckley reported on the status of the City's cable broadcast equipment and the costs related to upgrading the equipment to resume broadcasting of Council meetings to the community access channel. The two options provided for equipment replacement and broadcasting services, at a minimum cost of \$28,000.

Motion to table the discussion until the July 18 regular Council meeting and direct staff to request statistics from Spectrum regarding viewership and market penetration.

Motion carried upon a roll call vote.

Motion made by Dahlke, Seconded by B. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

- D. Recommendation from Staff and Finance Committee Regarding Sewer Back Billing to Owners of Multi-Unit Buildings Who Have Been Under-Billed for Sewer Fixed Charges Over the Past Two Years

Recommended Action:

Motion to approve the billing arrangement as recommended by the Utilities Committee

Mr. Buckley reported that staff discovered a billing error relating to the sewer fixed charges since the implementation of the last sewer rate adjustment on January 1, 2020 for multi-unit buildings – this error resulted in an under-billing for buildings of more than four units.

At its meeting on June 22, the Public Utilities Committee made a recommendation to Council to back bill affected customers for the amount of 24 months when the billing was short and to provide an option to pay in full or spread over 12 months; if the customer requests an extension, to provide the option to spread back bill amount over 24 months with 5% interest applied, approval would be made by Finance Director or City Manager.

Motion to back bill affected customers for the amount of 24 months when the billing was short and to provide an option to pay in full or spread over 12 months as recommended by the Public Utilities Committee and if the customer requests an extension, to provide the option to spread the back bill amount over 24 months with 5% interest applied to months 19-24 with approval made by the Finance Director or City Manager.

Motion carried upon a roll call vote.

Motion made by Dahlke, Seconded by Koach. Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

6. CLOSED EXECUTIVE SESSION

Motion to enter into Closed Session at 8:11 PM, per Wisc. Stats 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Discuss matters pertaining to City and Room Tax Commission response to recent court filing by City of Manitowoc and the Manitowoc Room Tax Commission.

Motion carried upon a roll call vote.

Motion made by Stechmesser, Seconded by B. LeClair.
Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Councilmember Ring recused himself and left the meeting prior to any discussion as the closed session topic involves litigation in which his current employer is involved.

7. RECONVENE IN OPEN SESSION

Motion to reconvene in open session at 8:48 PM to consider possible action in follow-up to closed session discussions.

Motion carried upon a voice vote.

Motion made by Petri, Seconded by D. LeClair.
Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Shimulunas, Stechmesser, Wachowski

Motion to direct the City Attorney to proceed with the steps necessary to bring a motion for sanctions in response to the recent court filing by the City of Manitowoc and Manitowoc Room Tax Commission against the City of Two Rivers and the City of Two Rivers Room Tax Commission.

Motion carried upon a roll call vote.

Motion made by D. LeClair, Seconded by Dahlke.
Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Shimulunas, Stechmesser, Wachowski

8. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn the meeting at 8:50 PM.

Motion carried upon a voice vote.

Motion made by Dahlke, Seconded by B. LeClair.
Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Shimulunas, Stechmesser, Wachowski

Respectfully Submitted,

Jamie Jackson
City Clerk