



MINUTES

1. CALL TO ORDER 5:16 pm

2. ROLL CALL

Committee Members: Bill LeClair, Scott Stechmesser – Present, Doug Brandt - Absent
Staff and Others: Matthew Heckenlaible, Scott Ahl, Kyle Kordell, Chief Ben Meinnert

3. REVIEW AND APPROVAL OF MINUTES

Minutes from the June 4, 2025, Public Works Committee meeting (No meeting July 2, due to lack of quorum)

Bill LeClair made a motion to approve the June 4, 2025, Public Works Committee meeting minutes, seconded by Scott Stechmesser. Motion carried.

4. PUBLIC INPUT – N/A

5. ONGOING PROJECT STATUS AND ACTION, IF NEEDED

A. Sandy Bay Highlands Phase 3 Update

- Working on getting a contract prepared for curb & gutter and 1st lift of asphalt to be installed yet this fall
- WPS Gas has finished the installation of the gas mains within the subdivision

B. Pierce Street Update – Done, including the internal trails

C. Public Works Shop Repairs Update

- Security cameras have been installed and operational
- Service doors have been installed
- Service doors access controls have not been installed and operational
- Overhead doors openers and safety eyes have been installed
- Column repairs underway – coming to complete in the near future
- Still need to get a contract prepared for the roof repairs

D. Memorial Drive DOT Project Update

- Substantially complete, awaiting responses from WDNR related to the Washington Street Bridge
- Northbound curb lane is 3-4 feet narrower than what it is supposed to be per plan
- All other lane widths are also not per plan
- The concrete overlay has substantially more hairline cracks than in our opinion was there prior to the overlay
- Due to the asphalt overlay on the approaches has made the curb heights inadequate allowing motorists to easily jump up onto the bridge sidewalks.

E. RRFB's

1. Washington & 12th Streets
2. Memorial Drive and Madison Street

WDOT has changed the rules regarding the installation of rectangular rapid flashing beacons (RRFB) on Memorial Drive. They are stating that since it's a 4-lane highway with speeds in excess of 40 mph RRFB's are not permissible and that we must install Pedestrian Hybrid Beacons (PHB). A PHB doesn't just flash yellow, but will start out as a dark device and when a pedestrian activates it, the beacons will flash yellow and then become a solid yellow followed by solid red beacons. Once the beacons turn solid red, the pedestrian then can cross the roadway. We are awaiting an updated quotation from our normal traffic control device vendor. A concern is that these may not be available as solar units and that electricity may need to be run under Memorial Drive which could cause additional hurdles to overcome. More to follow as information becomes available.

F. 18th Street Outdoor Bulk Storage

At the July 21st BIDC / CDA meeting, the committees granted exceptions that would allow DPW to relocate bulk storage piles and materials from the DPW shop located by the shores of Lake Michigan over to the 18th Street Cell Tower site location. The BIDC / CDA did want to put it on their August meeting agenda as well to allow businesses within the Columbus Street Industrial Park area to voice concerns if they wish prior to DPW relocating any significant material over there.

G. Bridge Maintenance

1. 17th Street – July 10th, DPW had the ability to utilize WDOT's snoopier truck, articulating boom truck to help in reaching the underside of the bridge to remove rust and repaint some of the metal surfaces. The workday ended with mixed results. The work completed appeared to be successful, however only about 5-10% of the necessary rusted areas were addressed. The WDOT employees that operated the snoopier truck stated that in their opinion our best option is to contract this work out to a bridge painting company.

2. 22nd Street – Had the desire to 'wash' the exterior of the 22nd Street bridge if time allowed after the painting of the 17th Street bridge. Time did not allow for it and WDOT informed us that if there were swallow bird nests attached to the bridge and there were swallows activity in the area, cleaning would also not be allowed per WDNR requirements. – therefore, the bridge was not cleaned.

3. Madison Street – The original intent of the update was to state that Manitowoc County would be coming in late July into September to do the repair of the cracked parapet wall. They came in today, August 6th, and were working on making that repair. The other portion of the update was during the last week of July, portions of the pavement on the southerly approach buckled and repairs are being undertaken this week (August 4th – 8th).

6. DISCUSSIONS OR ISSUES ON HOLD, PENDING FURTHER INVESTIGATION – N/A

7. COMMITTEE AND COUNCIL MEMBER ITEMS FOR DISCUSSION, INCLUSION IN FUTURE AGENDA AND ACTION, IF NEEDED

Bicycle accommodations across the 22nd Street bridge / 22nd Street as noted during the August 4, 2025, City Council Meeting.

- City ordinance allows for bicyclists to utilize the sidewalks across the bridges within the City
- As this is a dual lane roadway (two lanes of traffic in each direction) a bicyclists do have the right to utilize the entire width of the curb (exterior) traffic lane as they would not be impeding traffic flow as traffic can pass them on the interior traffic lane.
- We could look into the applicability of having 'sharrows' painted within the curb lane of traffic.
- PD – concerned about buildings with entrances near sidewalks and having a conflict between cyclists & pedestrians exiting.

8. DISCUSS STAFF RECOMMENDATIONS (TRAFFIC AND PARKING CONTROL) - ACTION, ENDORSEMENT OR MODIFICATIONS, AS NEEDED

A. Traffic Counters

1. Pierce Street

Completed traffic count / speed study starting the last week of June through the July 4 weekend.

- 8,500 vehicles in that time period
- Speed limit is 15 mph
- Average speed traveled was 13 mph
- 28% of motorists were in excess of the posted speed limit
- Top speed registered as 40 mph
- July 4th saw 2,445 vehicles
- Average Daily Traffic for the study period was 1,100 vehicles

2. Zlatnik Drive

Completed traffic count / speed study starting the last week of June through the July 4 weekend.

- 10,763 vehicles in that time period
- Speed limit is 15 mph
- Average speed traveled was 16 mph
- 53% of motorists were in excess of the posted speed limit
- Top speed registered as 32 mph
- Average Daily Traffic for the study period was 1,345 vehicles

3. Jackson Street

Completed traffic count / speed study from July 8, 2025, to July 23, 2025.

- 16,292 vehicles in that time period
- Speed limit is 25 mph
- Average speed traveled was 26 mph
- 58% of motorists were in excess of the posted speed limit
- Top speed registered as 53 mph
- Average Daily Traffic for the study period was 1,019 vehicles

4. Mishicot Road

Completed traffic count / speed study from July 8, 2025, to July 23, 2025.

- 124,273 vehicles in that time period
- Speed limit is 35 mph
- Average speed traveled was 32 mph
- 19% of motorists were in excess of the posted speed limit
- Top speed registered as 66 mph
- Average Daily Traffic for the study period was 7,767 vehicles

5. 17th Street

Completed traffic count / speed study from July 23, 2025, to August 5, 2025.

- 18,481 vehicles in that time period
- Speed limit is 25 mph
- Average speed traveled was 23 mph
- 30% of motorists were in excess of the posted speed limit
- Top speed registered as 66 mph
- Average Daily Traffic for the study period was 1,320 vehicles

6. Roosevelt Avenue

Completed traffic count / speed study from July 23, 2025, to August 5, 2025.

- 8,013 vehicles in that time period
- Speed limit is 25 mph
- Average speed traveled was 25 mph
- 51% of motorists were in excess of the posted speed limit
- Top speed registered as 57 mph
- Average Daily Traffic for the study period was 573 vehicles

B. Parking Restrictions

1. Temporary 1900 block of School Street (due to construction) – extended to 19th Street as well, through August 15th.

2. West side of Pierce Street south of 22nd Street - "x" feet to corner

Concern about vehicles turning from 22nd Street onto Pierce Street and encroaching into the northbound lane. Looking at either a no parking sign here to corner, painting the curb yellow, or nothing. After further discussion, it was noted that by State Statute the first 15 feet from a cross walk is already designated as a no parking zone and to reinforce that the painting the curb could aid as a reminder.

Bill LeClair made a motion to paint the first 15 feet of curb on the west side of Pierce Street south of 22nd Street crosswalk to aid in parking enforcement. Motioned was seconded by Scott Stechmesser. Motion carried.

3. West side of Jackson Street south of 22nd Street - "x" feet to corner

Similar to the Pierce Street and 22nd Street discussion, except that the westerly 20 feet of curb south of 22nd Street on Jackson Street is already painted. After discussion, no formal action taken but DPW will freshen up the paint that is already there.

C. No Bicycle on Sidewalk Sign Request

1. South side 17th Street at Zlatnik Drive

Received an email from Keith Kaufmann, property owner at 901 17th Street raising concerns relative to bicyclists on sidewalks in this area along with crossing his lawn. Requesting signs to state no bicycles on sidewalks. Noted people cut across the corner, kick his signs over. Property owner apparently has it on video. TRPD stated that if this is occurring and the video can identify the individuals that they could take action for trespassing and property damage. He should be working with TRPD.

D. 36th & Adam Streets - Traffic Control Status

A property owner inquired about the 3-way stop at the intersection of 36th Street and Adam Street and why it couldn't be modified to just a stop condition in the southbound direction and let traffic flow free from northbound Adams onto westbound 36th and visa versa. There is no accident history there. TRPD did not see a need to change the present conditions. The consensus of the committee was not to make any changes, leave it alone.

E. Traffic Signals Assessment/Inspection

TAPCO, the city's traffic control (signal) vendor did an inspection of all of our traffic signal controllers in June 2025. They noted that some of the signal controllers are out dated and would recommend upgrading them in the future. Staff will contract TAPCO regarding possible interim repairs and potential future capital replacement projects.

9. OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE: CONSIDERATION AND ACTION, IF NEEDED

DPW Received a complaint regarding pedestrian crossing concern at 22nd Street and Pierce Street. Family was crossing 22nd Street from the Walsch Field parking lot and vehicles coming from the north apparently were speeding and not paying attention for pedestrians crossing in this area. We have done some preliminary investigation into this area most notably that TRPD has not had a single recorded pedestrian incident in this area. TRPD has placed some temporary "Yield to pedestrian" signs around by the armory and west of Pierce Street.

10. SET DATE, TIME, AND LOCATION FOR NEXT COMMITTEE MEETING

Proposed for Wednesday, September 3, 2025, at 5:15 pm

11. ADJOURNMENT 6:39 pm

Bill LeClair made a motion to adjourn the meeting, seconded by Scott Stechmesser. Motion carried.

Respectfully submitted by: *Matthew R. Heckenlaible*
Public Works Director/City Engineer