



RESOLUTION

BE IT RESOLVED, the City Council will hold its regular meetings on the first and third Monday of each month, unless any such Monday shall be a legal holiday, in which event the meeting will be held in the next secular day.

BE IT RESOLVED FURTHER, that the hour of the day when such regular meetings of the Council shall be held shall be at 6:00 PM.

BE IT RESOLVED FURTHER, that the order of business for all meetings of the Council shall be as follows:

- I. CALL TO ORDER BY PRESIDENT OF THE CITY COUNCIL
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL BY CITY CLERK
- IV. CONSIDERATION OF ANY COUNCILMEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION
- V. PUBLIC HEARINGS
- VI. INPUT FROM THE PUBLIC
- VII. COUNCIL COMMUNICATIONS
 - Letters and other communications from citizens
- VIII. COUNCIL REPORTS FROM BOARDS, COMMISSIONS AND COMMITTEES
- IX. CITY MANAGER'S REPORT
 - Introduction of Invited Guests
 - Status/Update Reports
 - Legislative/Intergovernmental Update
- X. CONSENT AGENDA
 - City Council Minutes
 - Applications and Petitions
 - Reports
- XI. CITY COUNCIL - FORMAL ITEMS
- XII. CITY COUNCIL - UNFINISHED BUSINESS
- XIII. FOR INFORMATION ONLY
- XIV. CLOSED EXECUTIVE SESSION
- XV. RECONVENE IN OPEN SESSION
- XVI. ADJOURNMENT

BE IT RESOLVED FURTHER, that if the Council directs any matter to be the special business of a future meeting, the same shall have precedence over all other business at such meeting.

BE IT RESOLVED FURTHER, that the Council President shall appoint standing committees including: Public Works, Utilities, and Finance and Personnel to assist in the work of the Council and such other special committees as he may deem necessary.

BE IT RESOLVED FURTHER, that the Council adopts the rules for the Council as attached.

Dated this 15th day of April, 2025.

Councilmember

Gregory E. Buckley
City Manager



RULES FOR CITY COUNCIL CITY OF TWO RIVERS

April 15, 2025

MEETINGS

1st and 3rd Mondays at 6:00 PM, Council Chambers, City Hall

OFFICERS

President and Vice President. Elected by majority of members present and voting at reorganization meeting.

RULES

Roberts Rules of Order and any special rules adopted by the Council.

VOTING

A roll call vote shall be recorded on all ordinances and resolutions. A roll call vote shall be recorded for major purchases in accordance with Municipal Code Section 2-7-7.

COMMITTEES

The three standing committees are Personnel and Finance, Utilities and Public Works. Standing committees are subject to the call of the chair and the Council may also meet as a Committee of the Whole from time to time.

AGENDA

A copy of the proposed agenda, together with copies of reports, recommendations, ordinances, and the like are furnished each Councilmember the Thursday before the regular Council meeting on the following Monday.

PUBLIC MEETINGS

All meetings of the City Council, its committees, whether regular or special, are open to the public, except as indicated by State Statute (Open Meeting Law).

SPECIAL MEETINGS

On call of President, City Manager, or two members after filing notice with the City Manager's Office who shall legally notify each member of the Council.

FIRST MEETING OF NEW COUNCIL

The third Tuesday in April as indicated by State Statute (64.01).

SEATING ARRANGEMENT

Seating arrangements in the Council Chambers shall be determined by randomly selecting numbers at the reorganization meeting. The Vice President shall be seated, to the immediate right of the City Attorney, to facilitate matters of assisting the President.

RECORDING OF MEETINGS

All meetings of the Council shall be electronically recorded and kept on file for not less than 60 days.

Adopted by Resolution 25-069, April 15, 2025