



PUBLIC UTILITIES COMMITTEE MEETING

Monday, October 05, 2026, at 5:00 PM

Committee Room - City Hall, 3rd Floor 1717
E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER: 5:02 pm

2. ROLL CALL

Committee Members: Shannon Derby, Darla LeClair, Tim Petri

Staff & Others: Matthew Heckenlaible, Scott Ahl, Shawn Taddy, Andrew Sukowaty, Brian Dellemann

3. REVIEW AND APPROVAL OF MINUTES

Minutes from the September 8, 2026, Public Utilities Committee Meeting

Shannon Derby made a motion to approve the September 8, 2026, Public Utilities Committee meeting minutes, seconded by Tim Petri. Motion carried.

4. PUBLIC INPUT – N/A

5. PROJECT STATUS UPDATE

A. 2025 LSL Project

The 2025 Lead Service Line (LSL) replacement project is expected to be completed by mid-November 2026, weather and site conditions permitting.

B. 2026 LSL Project

DPW crews are performing permanent pavement repairs on 23rd Street in areas impacted by the lead service line replacement project.

C. 2026 Water System Improvement

The contractor is scheduled to begin work on the Water System Improvement Project during the week of October 12, 2026. The project will address planned water system improvements, with work progressing as weather and site conditions permit.

6. WASTEWATER UTILITY: UPDATES AND ACTION

A. Biosolids Disposal

Waste Management (landfill) has agreed to accept biosolids for disposal consisting of a mixture of 10 percent street sweepings and 90 percent wastewater treatment plant sludge. United Liquid Waste Hauling are still interested in our biosolids but are waiting on WDNR to provide an approval prior to being able to accept it. The hauling of the biosolids to the landfill is estimated to cost an additional \$110,000 for trucking and tipping disposal fees.

B. Columbus Lift Station

New covers were installed at the Columbus Lift Station last week. Upcoming work includes the installation of a new plug and valve, along with an emergency bypass system, to improve the station's operation and provide additional flexibility for maintenance and emergency situations. The adjacent sidewalk can now be completed.

C. Facilities Plan-Proposal

In order to continue to receive WDNR Clean Water Funds, we are required to update our Facilities Plan. The Facilities Plan provides an operational overview of the wastewater plant and collection system and provides improvements in a priority order that should be completed. That would include the evaluation of pump station and force mains. The City is trying to evaluate the condition of the Parkway lift station force main that was installed in the 1960's. The City will be contracting with Town & Country to assist with this work and determine the necessary steps to address the future needs at the wastewater plant and within the collection system.

7. ELECTRIC AND TELECOMMUNICATIONS UTILITIES: DIRECTOR UPDATES AND ACTION IF APPLICABLE

A. Shoto Substation Construction Project

ATC began work on September 28, 2026, at the Shoto Substation located on Highway 310 west of Two Rivers. The project involves replacing one of the main transformers and associated equipment, with completion anticipated around December 24, 2026. An additional maintenance project is also underway during this period, overlapping with the Shoto Substation work. As a result, there is a possibility that load reduction may be necessary if certain system conditions occur. This procedure is scheduled to remain in effect through October 26, 2026. Currently, the city is being supplied by only one transmission line, making the system more vulnerable to potential supply constraints during this work.

B. WPPI Support Services (See Handout)

Services provided include Distribution Services, Retail Billing, Customer Information System (CIS) Services, Advanced Metering Infrastructure/Meter Data Management (AMI/MDM), and IT Technical Support. The proposed cost for these services in 2027 is \$60,369.

C. Southside Feeder Maintenance

Crews continue to make improvements to the southside feeder between Columbus Street and Woodland Drive. Quotes were recently obtained from a contractor to perform tree trimming and brush removal along the feeder. TRU attempted to partner with WPS to share the cost of this work; however, WPS declined to participate. The goal of this project is to improve service reliability, provide better access to the distribution system for maintenance, and identify and remove hazardous trees that could pose a risk to electrical infrastructure.

8. WATER UTILITY: DIRECTOR UPDATE, DISCUSSION AND ACTION, AS NEEDED

A. Water Tower Paint Project

The water tower painting project on the eastside tower has been completed. The new paint is

currently curing, and the tower may be ready to be filled as early as next week, pending completion of the curing process and confirmation that it is ready for service.

B. Lab Recertification

The lab recertification, which is required every two years, has been completed successfully. The process went well, with positive reviews noted for the laboratory reconstruction.

C. Focus on Energy Project

The Focus on Energy project involves reviewing current energy usage and savings. The distribution study model is also being reviewed and updated to evaluate system needs and identify possible improvements. The focus is on identifying cost-effective projects that can improve efficiency and reduce energy consumption without requiring significant capital investment.

The City is in the process of evaluating the rate case study for Advanced Metering Infrastructure (AMI) water meters. The estimated cost for the system upgrade would be approximately \$30,000 to \$40,000 annually, while the city currently spends approximately \$120,000 to \$140,000 per year on water meters. The overall project is estimated at \$1.6 million, financed through a 20-year loan. The AMI system would provide the Water Department with daily customer water usage data, allowing for improved monitoring and identification of potential issues. The consensus of the committee was to continue exploring the project and evaluating its costs and potential benefits before making a final decision.

D. Upcoming Sanitary Survey

Sanitary survey is done every three years per WDNR permit requirements.

9. STORM WATER UTILITY: UPDATES AND ACTION, AS NEEDED

A. Potential Ordinance Update

Present ordinance update for next council meeting to close grant.

10. SOLID WASTE UTILITY: UPDATES AND ACTION, AS NEEDED

A. PFAS Pilot Project

The PFAS pilot project will require the city to hire a consultant to conduct a pilot study and feasibility assessment. The study will evaluate potential treatment options, with a focus on land requirements, energy consumption, and the overall footprint of implementing a PFAS treatment system. The results will help determine the feasibility of potential solutions and guide future planning and investment decisions.

B. Leaf Collection

Leaf collection has been delayed due to the impact of the May brush storm on departmental budgets and the depletion of available excess funds. The current plan is to conduct leaf pickup throughout the month of November, weather permitting.

11. ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE, WITH DISCUSSION AND ACTION – N/A

12. SET DATE, TIME, AND LOCATION FOR NEXT COMMITTEE MEETING

Joint meeting of Personnel & Finance and Public Utilities Committees Thursday, November 5, 2026, at 6:00 pm

13. ADJOURNMENT: 6:01 pm

Shannon Derby made a motion to adjourn the meeting, seconded by Tim Petri. Motion carried.

Respectfully submitted by: *Matthew R. Heckenlaible*
Public Works Director/City Engineer