



MINUTES

1. CALL TO ORDER: 5:15 pm

2. ROLL CALL

Committee Members: Doug Brandt, Katherine Dahlke, Bill LeClair

Staff and Others: Matthew Heckenlaible, Scott Ahl, Bernie Reed (TR Bus)

3. REVIEW AND APPROVAL OF MINUTES

Minutes from the September 2, 2026, Public Works Committee meeting

Doug Brandt made a motion to approve the September 2, 2026, Public Works Committee meeting minutes, seconded by Katherine Dahlke. Motion carried.

4. PUBLIC INPUT – N/A

5. PROJECT STATUS AND ACTION, IF NEEDED

A. Sidewalk Replacement Program

Seiler is currently replacing damaged sidewalk panels. The city is awaiting Safe Step's start of work to grind sidewalk joints.

B. 4-2026 Asphalt Resurfacing Project

MCC is expected to complete the project this week. Last week, crews placed a substantial portion of the lower lift (binder course). On Tuesday, they completed the large pavement patches on Harbor and Lake Streets and placed portions of the top lift on 18th and 19th Streets. The remaining work on Emmet Street is scheduled for completion this week. Engineering is also preparing the final assessment bills, which are anticipated to be mailed within the next week or so.

C. 2-2025 LSL Pavement Repairs – Essential

WDNR has approved the pavement repair work. The contractor is expected to begin preparing the repair areas toward the end of this week, with the work potentially completed by the end of the month.

D. 2-2026 LSL Pavement Repairs – Mammoth

The contractor is expected to finish installing the remaining replacement services for 2026 this week and then begin restoration work. Public Works crews anticipate completing work on 23rd Street within the next week or so before moving to either 26th or 28th Street to begin pavement repairs.

6. DISCUSSIONS OR ISSUES ON HOLD, PENDING FURTHER INVESTIGATION

A. 2027 Public Works Budget

Director Heckenlaible provided a high-level overview of the draft 2027 Public Works General Fund budget and proposed capital borrowing requests, seeking general feedback and input from the committee on the proposed items.

WWTP Sludge – Waste Management has approved the mixed profile and are now willing to accept the sludge. We are still waiting to hear about United Waste Haulers as they are waiting on DNR’s review and approval to be able to accept our biosolid material.

B. Leaf Collection

The Committee was reminded that the 2026 leaf collection season will be shorter than in previous years due to the significant impact that collecting and removing storm-damaged trees had on the Solid Waste Budget. Rather than conducting leaf collection from mid-October through mid-December, the city will focus primarily on collection throughout November, while also completing pavement repairs, with collection potentially extending into the first week of December, weather permitting.

C. Snow Season Staffing

Public Works is technically fully staffed to maintain the City’s basic snowplowing routes, with ten full-time employees and one part-time employee, consistent with previous years. However, assignments may need to be adjusted to accommodate staff absences during snow events or periods of excessive snowfall. Despite these challenges, the department anticipates that all roads will be plowed and remain passable.

7. COMMITTEE AND COUNCIL MEMBER ITEMS FOR DISCUSSION, INCLUSION IN FUTURE AGENDA AND ACTION, IF NEEDED – N/A

8. DISCUSS STAFF RECOMMENDATIONS (TRAFFIC AND PARKING CONTROL) - ACTION, ENDORSEMENT OR MODIFICATIONS, AS NEEDED

A. 11th Street by Koenig School - Parking Control Modification (Bus Company Request)

Two Rivers Buses has requested modifications to the parking restrictions along the north side of 11th Street, from Lowell Street to Bellevue Place, to improve safety for students, bus drivers, and others in the area.

The existing parking restriction from Lowell Street to Buchholz Street is posted as “No Parking – School Days, 7:30 AM to 4:30 PM, Loading and Unloading Permitted.” The curb just west of the school driveway also has faded yellow paint, further reinforcing the parking restriction. Although the signage limits the restriction to school days and specified hours, the painted curb may lead motorists to believe that parking is prohibited beyond those times.

Approximately 140 feet west of Buchholz Street, another restricted parking zone is posted as “No Parking – School Days, 7:30 AM–4:30 PM, Bus Loading and Unloading Only.” This section of curb does not have yellow paint. Immediately beyond this zone is a pedestrian curb ramp, followed by a designated handicap parking space.

Two Rivers Buses initially made a verbal request to extend the bus loading and unloading zone closer to Lowell Street to provide additional bus staging space, particularly during afternoon student pickup, and to further restrict non-bus parking in the area. The written request seeks installation of “No Parking” signs from Lowell Street to the school driveway, with the possibility of extending the designated bus loading zone east toward the driveway and

west toward Bellevue Place.

However, the existing handicap parking space and pedestrian curb ramp provide the most direct access to the school playground area. This access point would limit the feasibility of extending the bus loading zone farther west. Any proposed modifications should consider the need for adequate bus staging while maintaining accessible pedestrian access and ensuring the safety of students and other pedestrians.

The school district does not want to have bus pick up in parking lot and would prefer to keep drop off/pick up area.

Katherine Dahlke made a motion to have “No Parking” on the north side of 11th Street from Lowell Street to the school driveway and “No Parking Bus Loading Zone” from the west side of the school driveway to 150-feet west of Buchholz Street, seconded by Bill LeClair. Motion carried.

Engineering will confirm this proposed parking restriction with the school district and then bring it forward to City Council in November.

B. Traffic/Speed Studies

1. 3300 Block of Lincoln Avenue (35 mph)
 - * Before school started, average speed = 27 mph
 - * 97% were 35 mph or less
 - * Max = 16 vehicles

2. 4200 Block of Tannery Road
 - * Average speed = 25 mph
 - * 99% 35 mph or less
 - * 10 vehicles > 40 mph

Although some outliers were observed, the majority of vehicles are traveling at speeds within acceptable limits. Therefore, no further action is recommended at this time.

9. OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE: CONSIDERATION AND ACTION, IF NEEDED – N/A

10. SET DATE, TIME, AND LOCATION FOR NEXT COMMITTEE MEETING

Proposed for Wednesday, November 4, 2026, at 5:15 pm

11. ADJOURNMENT: 6:38 pm

Bill LeClair made a motion to adjourn the meeting, seconded by Katherine Dahlke. Motion carried.

Respectfully submitted by: Matthew R. Heckenlaible
Public Works Director/City Engineer