



MEMO

DATE: April 13, 2022
TO: City Council and City Manager Greg Buckley
FROM: Jamie Jackson, City Clerk/Human Resources Director
SUBJECT: Monthly Updates

ELECTIONS:

The Spring Election was held Tuesday, April 5, 2022. There were 1,915 voters and the change to two polling locations presented minimal confusion amongst voters and worked out well for our poll workers.

The Partisan Primary will take place on August 9, 2022 and absentee ballots will be available at the end of June.

HUMAN RESOURCES UPDATES:

- Upcoming Retirements:
 - o Tom Clark, Water Distribution Foreman/Operator
 - o Paul Tebo, Certified Water Operator
- New Hires:
 - o Senior Center Supervisor: Heather Ihlenfeldt, starting 4/25
 - o Certified Water Operator: Dalton Schmidt, starting 4/18 (transfer from Public Works)
 - o Certified Water Operator: Tim Elchlepp, starting May 1
- Ongoing Recruitments:
 - o Parks & Recreation Director final interviews were held Friday, April 8. A top candidate has been identified and background is being conducted.
- New Recruitments:
 - o Public Works Maintenance Worker – Full-Time
 - o Senior Center Volunteer & Nutrition Coordinator – Part-Time (70%)

ANNUAL LICENSE RENEWALS:

Paperwork for annual renewals of beer, liquor, cigarette, operator licenses, etc. are in the mail for the 7/1/22 to 6/30/23 license period.





**TWO
RIVERS**
WISCONSIN

CITY CLERK

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087



OPERATOR'S LICENSES ISSUED:

On May 4, 2020 the City Council authorized the City Clerk to issue Operator's Licenses. The following licenses have been issued since the 3/21/2022 Council meeting:

| <u>Name</u> | <u>Address</u> | <u>Duration</u> |
|-----------------|------------------------------|-----------------|
| Tyler Engleman | 2448 Mirro Dr, Manitowoc | 2 years |
| Lindsey M Hawig | 411 S Packer Dr, Manitowoc | Temporary |
| Denise R Roseff | 2102 Richmond Ave, Manitowoc | Temporary |
| Rob K Roseff | 2102 Richmond Ave, Manitowoc | Temporary |
| Greg Rysticken | 1921 Lexington Dr, Manitowoc | Temporary |



www.two-rivers.org



920.793.5526



920.793.5512

