



From: Elizabeth Runge, Community Development Director

Date: July 17, 2023

Re: Staff Report

Key Activities:

- Reviewed LB Clarke School Site plan, discussed with staff internally prior to the Plan Commission meeting.
- Prepared and conducted a Board of Appeals meeting. Another Board of Appeals meeting will be held for another applicant later in July therefore staff is preparing for this meeting. BIDC-CDA also met to review an offer for a lot in Sandy Bay Highlands.
- Continuing conversations with developers regarding proposals, and potential property development in the City's priority development corridors.
- Prepared letters and communication packets for committees, and staff responsibilities related to zoning, nuisances, variance requests, and development activity.