

--MEMORANDUM--

**TO:** City Council

**FROM:** Gregory E Buckley  
City Manager



**DATE:** July 3, 2025

**SUBJECT:** Funding for Water Consulting Services

The Council action requested at the July 7 meeting, to provide \$30,000 in funding for consulting services associated with development of a Water Supply Service Area Plan, is **not** being presented as a budget amendment.

Rather, it is presented as a request to re-allocate funds to this project from a project that was included in the 2025 Water Utility Budget as approved by City Council: \$30,000 in capital project funding, from utility cash, for placing new aluminum soffit on the filtration plant building. This project has not yet been contracted for in 2025, and will likely be carried over to 2026. The need to complete a Water Supply Service Area Plan, on the other hand, was not anticipated at budget time, but has emerged as a project that needs to be addressed this year.



**TWO  
RIVERS  
UTILITIES**

**Water Department**  
1415 Lake Street  
Two Rivers, WI 54241  
920.793.5550

## MEMO

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**DATE:** July 1, 2025  
**TO:** City Council  
Greg Buckley-City Manager  
**FROM:** Andrew Sukowaty, Water Utility Director  
**SUBJECT:** 2025 Budget Amendment

*not really a budget amend. AS*

The Two Rivers Water Utility was informed by the WI DNR that it needs to complete a Water Supply Service Area Plan under NR 854. This is a new regulation that was implemented in November of 2024 and is due for completion in December of 2025. This plan is to ensure our system can provide an adequate water supply to our customers. The Water Utility has hired a consultant to assist in the preparation and completion of this new regulation. The cost to thoroughly complete this plan and it's associated documents is \$30,000, and was not originally part of the 2025 budget.

Sincerely,

Andrew Sukowaty, Water Utility Director