



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL MEETING (UPDATED 12-16-22)

Monday, December 19, 2022 at 6:00 PM

**Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241**

MINUTES

1. CALL TO ORDER

The meeting was called to order by Council President Wachowski at 6:00 PM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

ALSO PRESENT: Dave Dassey, IT Assistant; Brian Dellemann, Electric Utility Director; Steve Denzien, Fire Chief; Matt Heckenlaible, Public Works Director; Brian Kohlmeier, Police Chief; Ben Meinnert, Assistant Police Chief; Elizabeth Runge, Community Development Director/City Planner; Andrew Sukowaty, Water Utility Director; Jack Bruce, City Attorney; and Greg Buckley, City Manager

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

5. PUBLIC HEARING

None.

6. INPUT FROM THE PUBLIC

None.

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember Ring reported that he received comments from two people regarding golf carts. Mark Grams, 1908 Garfield Street, reported to Ring that he feels there is no reason to dive back into the ordinance and the proposal to make changes seems like it is punitive because ATV/UTV use did not get authorization by Council to be used in the City. Curt Andrews, 3207 Adams Street, reported to Ring that he is a strong supporter of golf carts and he feels that if Council decides upon limiting operating hours after dark by golf carts that Council will have to look into the nighttime operation of bicycles next.

Councilmember Shimulunas reported on a spam email she received through the Contact the Council link on the City's website.

Councilmember Dahlke reported on the following:

- He received comments from a few people that said they are excited about the New Year's Eve Party by Smoke Road being held at the Community House.
- He received a question about when the meetings will be broadcast on cable again.
- He received a couple messages in favor of reworking the golf cart ordinance and also the comments that Councilmember Ring received from Mr. Grams and Mr. Andrews.

Councilmember Koach reported that she also received a comment on the golf carts. She indicated that she let the individual know that information is being communicated in an upcoming utility billing newsletter.

Councilmember Stechmesser reported on a submission received through the Contact the Council link on the City's website from Kate Gadd on concerns she has of how and why the request for a rental at the Community House for a New Year's Eve Party by Smoke Road was handled by the Council when staff had already denied the request for a rental.

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember D. LeClair reported that Two Rivers Main Street is encouraging residents to shop local this holiday season. Early in 2023 Main Street will be seeking entries for the banner art along Washington Street.

She also reported that the Environmental Advisory Board's proposal for front yard vegetable gardens was brought before Plan Commission at the December 12 meeting.

Councilmember Koach reported that the Public Works Committee reviewed the flow of traffic on Zlatnik Drive at its last meeting and determined that changing the direction of traffic is not necessary.

Councilmember Ring reported on behalf of Two Rivers Main Street that two new businesses opened over the weekend, Cool City Brewing Company and Craft Pizza Kitchen. A ribbon cutting was also held at Heroes Venture Arcade on Saturday, December 17.

Council President Wachowski reported that the Advisory Recreation Board continues to review the Neshotah Park Master Plan. He also reported that the Library and Parks and Recreation Department was awarded a \$50,000 grant from the West Foundation. A DNR Urban Forestry grant was also awarded to the City for an inventory of public trees.

9. CITY MANAGER'S REPORT

A. Invited Guests

1. Welcome to New Police Chief Ben Meinnert; Acknowledgement of Retiring Chief Brian Kohlmeier

Police Chief Kohlmeier thanked the City Council and residents for a long, fruitful career and the opportunities provided to him and the entire Police Department over the course of his career in the City of Two Rivers. He welcomed Assistant Chief Meinnert as the City's next Police Chief.

Incoming Police Chief Ben Meinnert thanked the Council for the opportunity to become the next Chief and to Chief Kohlmeier for his guidance and preparation over the recent years.

B. Status Update/Reports

1. Nomination Papers for City Council Candidates for the April 2023 election are available. Three year term must be filed on or before Tuesday, January 3, 2023 at 5:00 PM in the City Clerk's Office; Notification of Non-Candidacy by current Council Members must be filed by Friday, December 23, 2022 at 5:00 PM
Mr. Buckley reported that nomination papers for City Council candidates are due no later than Tuesday, January 3 at 5:00 PM. As of Monday, December 19, seven sets of nomination papers have been taken out and two individuals, Dean LaRose and Adam Wachowski, have returned theirs completed.
2. Staffing Updates
Mr. Buckley reported that both Dan Glaser, Certified Meter Technician, and Brian Kohlmeier, Police Chief, are retiring effective December 23, 2022. The City continues recruitment for a Public Works Superintendent. A recruitment will be posted soon for a new Fire Chief. Assistant Chief David Murack will serve as Interim Fire Chief.
3. Central Park West Update
Mr. Buckley reported that fundraising for the Central Park West 365 Project stands at \$769,500, or 96.2% of the original goal of \$800,000. The City is striving to extend fundraising to \$850,000, taking into account a slight increase in total estimated project cost from \$1,600,000 to \$1,650,000. 164 pavers of various sizes have been sold, raising a total of \$75,100. City crews have recently cleared the site for the stage and poured footings.
4. \$50,000 West Foundation Competitive Grant Awarded to Lester Public Library Foundation and the Parks and Recreation Department for Story Walks at the Library and Zander Park
Mr. Buckley reported that a \$50,000 West Foundation competitive grant was awarded to the Lester Public Library and Two Rivers Parks and Recreation for a project involving installing storywalks on the Lester Library grounds and at Zander Park.
5. Forestry Grant Awarded for Tree Inventory/Training
Mr. Buckley reported that a DNR Urban Forestry Grant of \$25,000 has been awarded to the City for inventory of public trees, staff training, and possible tree planting. The City has increased its commitment to Urban Forestry and tree planting in the coming year due to the impact of emerald ash borer.
6. Upcoming Events:
Mr. Buckley reported on the following upcoming events:
 - i. Pudgy Pies and Animal Disguise, Thursday, December 29, 2022, 1:00-3:00 PM, Woodland Dunes
 - ii. Two Rivers Environmental Advisory Board Presents: Green Infrastructure, Thursday, January 12, 2023, 6:00 PM, Lester Public Library
7. Other
Mr. Buckley reported on the following:
 - The Senior Center resumed its Christmas Party this year. It was held on Friday, December 16 and featured a visit from Santa.
 - The enforcement of the winter parking ban is currently suspended, but that could change depending on the weather forecast. Whatever the weather, exceptions for Christmas Eve (early AM on December 25) and New Year's Eve (early AM on January 1) will remain in effect. Changes to enforcement of the winter

parking ban will be communicated on the City's website and the Two Rivers Police Department and Two Rivers City Hall Facebook pages.

- The City has recently been "spotlighting" businesses on social media and the City's website. Most recently featured were businesses located at 1604 Washington Street, GJ's Salon and Spa, Linda Loves Cheesecake LLC, Rebel Massage and Energy Work, Permanent Cosmetics by Heidi, and Cinder & Ash.
- City Hall will be closed on December 23, December 26, and January 2 due to the holidays. There is no impact to garbage and recycling schedules due to the holidays.
- Sidewalks must be cleared of snow and ice within 24 hours following a snow or ice event.
- Council President Wachowski provided a report on additions to the community in 2022 and his hope for an even brighter 2023. Noted 2022 additions to the community include an expansion of Renee's Chocolates, reopening of Fatzo's, US Cellular, One Stop Beach Shop, Craft Pizza Kitchen, Cool City Brewing, Klein Hardware expansion, a tenant in the now-sold former Paragon building, All Energy Management, Lakeshore Rock and Gen, High Life Coffee, and many new lot sales and homes in the Sandy Bay Highlands subdivision. In 2023, the City looks forward to two old gas stations being fixed up and reopened as new businesses, possible new apartment complexes, possible new restaurants, a new \$1.6 million park in the heart of downtown, a \$400,000 park equipment replacement at Neshotah Park, the completion of pickleball courts at Washington Park, a new concept at Zander Park, and a nice lineup of festivals and special events.

C. Legislative/Intergovernmental Update
None.

10. CONSENT AGENDA

A. Presentation of Minutes

1. Regular City Council - December 5, 2022
2. Special City Council - December 7, 2022
3. Special City Council - December 14, 2022

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Lester Public Library, November 8, 2022
2. Public Utilities Committee, December 6, 2022
3. Public Works Committee, December 7, 2022
4. Plan Commission, December 1, 2022; December 12, 2022
5. Room Tax Commission, December 8, 2022
6. Police & Fire Commission, December 7, 2022

Recommended Action:

Motion to receive and file

C. Department Reports, November 2022

1. City Clerk
2. Community Development
3. Electric
4. Fire
5. Library
6. Police
7. Public Works

8. Safety

9. Water

Recommended Action:

Motion to receive and file

D. Applications and Petitions

1. Application for New Combination Class "B" Beer/"Class B" Liquor License
Application for the period of December 19, 2022 to June 30, 2023 for Lupitas Mexican Store LLC, 3337 Mishicot Road - Armando Cruz Colchado, Agent (dba Fast Taco)

Recommended Action:

Motion to approve the application and authorize issuance of the license

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

Motion carried with a voice vote.

Motion made by Dahlke, Seconded by B. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

11. CITY COUNCIL - FORMAL ITEMS

A. Sex Offender Residency Appeal

Recommended Action:

Motion to deny the requested waiver, based on recommendation by the Assistant Police Chief

Assistant Chief Meinnert presented his reasons for recommending denial of the request by Mr. Jamie Owen Much Jr. to reside in the City of Two Rivers.

Jamie Owen Much Jr. was present and requested to speak to the Council. He indicated he currently works in De Pere and has been out of prison since July 14, 2020 and has been doing well since.

Motion carried upon a roll call vote.

Motion made by Shimulunas, Seconded by D. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

B. Resolution Upon Retirement for Dan Glaser, Retiring After Twenty-Nine Years of Service

Recommended Action:

Motion to read and adopt the resolution

The resolution was read by Electric Utility Director Brian Dellemann.

Motion carried upon a voice vote.

Motion made by B. LeClair, Seconded by Dahlke.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

C. Refer Issue of Possible Neshotah Beach Parking Fee for Non-Residents to Staff and Advisory Recreation Board for Review and Recommendation (Requested by Council Members D. LeClair and B. LeClair)

Mr. Buckley reported that the proposal for a fee for parking would not include a fee for City residents.

Councilmembers briefly discussed and indicated that revenue generated by a potential fee could lead to an increase in services the City could offer. Councilmember Ring expressed some hesitancy with charging a fee for beach access.

Recommended Action:

Motion to refer this matter to City Staff and the Advisory Recreation Board, for preliminary report and recommendation at a February Council Meeting

Motion carried upon a voice vote.

Motion made by Stechmesser, Seconded by Koach.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

12. FOR INFORMATION ONLY

- A. City Hall Closed for the Holidays on Friday, December 23 and Monday, December 26, 2022 and January 2, 2023
- B. Lester Library Closed for the Holidays on December 23-26 and December 30-January 2
- C. No City Council Work Session Meeting, Monday, December 26, 2022, 6:00 PM
- D. City Council Regular Meeting, Tuesday, January 3, 2023

13. CLOSED SESSION

Motion to enter into Closed Session at 7:05 PM, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session: Discuss Terms for Property Transfer to the Two Rivers School District--Property Adjacent to L.B. Clarke Middle School

Mr. Buckley stated that there would be no action taken in or following the closed session, and that School District representatives will be present for the Council work session on January 23, to discuss this matter further in open session.

Motion carried upon a roll call vote.

Motion made by Stechmesser, Seconded by Shimulunas.

Voting Yea: B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Voting Nay: Dahlke

14. RECONVENE IN OPEN SESSION

Motion to reconvene in open session at 7:43 PM to consider possible actions in follow-up to closed session discussions.

Motion carried upon a voice vote.

Motion made by Ring, Seconded by B. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn the meeting at 7:43 PM.

Motion made by Dahlke, Seconded by Ring.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Respectfully submitted,

Jamie Jackson
City Clerk