



**MINUTES**

**1. CALL TO ORDER**

Greg Buckley called the meeting to order at 5:30 PM.

**2. ROLL CALL**

Present: Greg Buckley, Rick Inman, Kay Koach, Kristin Lee, Matt Heckenlaible, and Adam Wachowski.

Also Present: Gary Gartman, Joe Bronoski, and Recording Secretary Adam Taylor.

**3. ACTION ITEMS**

**A. Review of proposed Plat for Sandy Bay Highlands Phase 3, submitted by McMahon Associates and the City of Two Rivers (owner).**

A motion was made to recommend approval of the plat to the City Council.

Motion made by Wachowski, seconded by Koach.

Roll Call Vote:

Voting Yea: Buckley, Inman, Koach, Lee, Heckenlaible, Wachowski.

Motion Carried

**B. Pre-application conference for the construction of a Planned Unit Development (PUD) for a residential development at 3000 Forest Avenue, submitted by Quasius Construction, Inc.**

The proposed project includes two multi-family apartment buildings with attached garages. Each building is three stories consisting of (8) one-bedroom units and (18) two-bedroom units. Each unit includes a single-stall garage and one parking stall in front of the designated garage. Additional parking spaces are provided in the parking lot.

Discussion included stormwater management, easements, wetland setbacks, photometrics, sidewalk and terrace details, fire hydrants, curbing of the parking lot, and dumpster location.

The final plans may be submitted for the December meeting.

No action was taken by the Commission.

**4. ADJOURNMENT**

Motion to adjourn at 6:30 PM.

Motion made by Koach, seconded by Inman.

Respectfully submitted, Adam Taylor, Recording Secretary