



CITY COUNCIL MEETING

Monday, May 04, 2026 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

Council President Stechmesser called the meeting to order at 6:04 PM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Katherine Dahlke, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Scott Stechmesser

ABSENT: Adam Wachowski (Arrived at 6:08 PM)

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

Motion carried with a roll call vote.

Motion made by Derby seconded by Dahlke to allow Councilmember D. LeClair to participate in this meeting from a remote location

Voting Yea: Bittner, Brandt, Dahlke, Derby, B. LeClair, D. LeClair, Petri, Stechmesser

5. INTRODUCTION OF INVITED GUESTS

A. Oath of Office for Fire Captain Brandon Burke

City Clerk administered the Oath of Office followed by Badge Pinning

B. Manitowoc County Executive Chairman Tyler Martell

Executive Martell introduced himself to the City Council and is excited to work together to make Manitowoc County and the City of Two Rivers a great place to live.

C. Brenda Koprowski, Sister City Domažlice Liberation Day, May 5, 2026

Ms. Koprowski spoke of the history of our Sister City and the significance of Liberation Day.

D. **26-075** Proclamation Honoring Constance Locke for 50 Years at Connie's Diner

Councilmember Derby read the Proclamation.

E. **26-076** Tracey Koach, American Legion Auxiliary, Proclamation Designating May 2026 as Poppy Month and May 22, 2026 as Poppy Day

President of the American Legion Auxiliary spoke regarding the significance of Poppy Month and Poppy Day.

*** Clerk Note: Councilmember Wachowski arrived at 6:08 PM*

6. PUBLIC HEARING

A. 26-077 Public Hearing for Amendment to the General Development Plan for 3000 Forest Avenue Planned Unit Development

Summary: This is a Public Hearing and consideration of an amendment to the Planned Unit Development at 3000 Forest Avenue to allow for construction of two 3-story, 26-unit apartment buildings, representing the next phase of development on the former Hansen's Florist site and consistent with prior approvals and Plan Commission recommendations from its meeting on April 13, 2026.

Recommended Action:

Motion to approve the amendment as recommended by the Plan Commission

Council President Stechmesser opened the first call for public input for the public hearing. No one spoke. Council President Stechmesser closed the first call and opened the second call for public input for the public hearing. No one spoke. Council President Stechmesser closed the second call and opened the third and final call for public input for the public hearing. No one spoke. Council President Stechmesser closed the third and final call.

Motion carried with a roll call vote.

Motion made by Petri seconded by Dahlke

Voting Yea: Bittner, Brandt, Dahlke, Derby, B. LeClair, D. LeClair, Petri, Wachowski

7. INPUT FROM THE PUBLIC

Limited to 3 minutes per person - Resident addresses are requested but are not required to be given
None.

8. COUNCIL COMMUNICATIONS

Letters and other communications from residents

Councilmember Dahlke reported she received multiple concerns regarding construction companies that are blocking roadways and do not have a flagger or signs.

9. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

None.

10. CONSENT AGENDA

These titles will be read by the Council President and approved by a single Voice Vote. Any item may be pulled from the Consent Agenda for discussion and separate vote by any City Council member.

A. 26-078 Presentation of Minutes

1. City Council Work Session, April 27, 2026

B. 26-079 Minutes of Meetings

1. Police and Fire Commission, March 30, 2026
2. Explore Two Rivers Board of Directors, April 9, 2026
3. Business and Industrial Development Committee/
Community Development Authority, April 28, 2026

C. 26-080 Applications and Petitions

1. Temporary Class "B" Beer and Class "B" Wine License for Friends of Two Rivers SnowFest for SnowFest Wine and Beer Walk event on Friday, May 8, 2026 in downtown Two Rivers
2. Temporary Class "B" Beer License for Friends of the Two Rivers Senior Center for Cork & Canvas event on Tuesday, July 14, 2026 at 1520 17th Street

3. Renewal of Class "B" Beer 6 month license for Two Rivers Polar Bears Baseball Club for period ending November 30, 2026

D. 26-081 Summary of Verified Bills for March 2026 of \$5,359,556.65

E. 26-082 Proclamation Naming the Week of May 3 – 9, 2026 as National Travel and Tourism Week

F. 26-083 Proclamation Naming the Week of May 3 – 9, 2026 as National Drinking Water Week

G. 26-084 Proclamation Naming the Week of May 3 – 9, 2026 the 57th Annual Municipal Clerks Week

H. 26-085 Proclamation Naming the Week of May 10 – 16, 2026 as Police Week and May 15, 2026 as Peace Officer's Memorial Day

I. 26-086 Resolution Designating May 9, 2026 as International Migratory Bird Day

RECOMMENDED ACTION FOR CONSENT AGENDA
Motion to approve the Consent Agenda as presented

Motion carried with a voice vote.

Motion made by B. LeClair seconded by Bittner to approve the consent agenda including the two proclamations under Invited Guests

Voting Yea: Bittner, Brandt, Dahlke, Derby, B. LeClair, D. LeClair, Petri, Stechmesser, Wachowski

11. CITY COUNCIL - FORMAL ITEMS

A. 26-087 Easement Agreement with Kozlowski Family for Public Bicycle and Pedestrian Trail Access

Summary: Council consideration of a Public Trail Easement Agreement with D & D Koz, LLC and Cory Koz Real Estate, LLC to allow for construction and long-term maintenance of a bicycle and pedestrian trail along the West Twin riverfront, including related site improvements and parking enhancements.

Recommended Action:

Motion to approve and authorize the City Staff to sign the agreement on behalf of the City

Motion carried with a voice vote

Motion made by Derby seconded by Bittner

Voting Yea: Bittner, Brandt, Dahlke, Derby, B. LeClair, D. LeClair, Petri, Stechmesser, Wachowski

B. 26-088 Contract with Pier Waterfront Solutions LLC for Paddlers Park Boat Launch in the Amount Not-to-Exceed \$27,373.60

Summary: The City of Two Rivers is moving forward with updates to Paddlers Park, a \$60,000 project funded through a \$30,000 Wisconsin Coastal Management grant and \$30,000 in City capital funding that remains from FY25.

Proposed improvements include a new sidewalk along the shore, a concrete walkway to the kayak launch, a new concrete mattress boat launch, updated site signage, and new picnic tables.

Two sealed bids were received on April 27, 2026, with the most qualified bid from Pier Waterfront Solutions of Sturgeon Bay. The \$27,373.60 bid from Pier Waterfront Solutions for the boat launch work is within the project budget and helps advance continued investment in public access, recreation, and our waterfront.

This proposed project supports the City's strategic goal of enhancing quality of life and creating attractive, family-friendly amenities that help draw and retain young families while strengthening Two Rivers as a vibrant place to live, work, and play.

Recommended Action:

Motion to approve and authorize City Staff to sign the contract on behalf of the City

Motion carried with a roll call vote

Motion made by Derby seconded by Bittner

Voting Yea: Bittner, Brandt, Dahlke, Derby, B. LeClair, D. LeClair, Petri, Stechmesser, Wachowski

C. 26-089 Award Contract 3-2026, Sanitary Sewer CIPP (Cured-in-Place Pipe) Lining, to the Low, Responsive Bidder Visu-Sewer LLC, for an Amount Not to Exceed \$759,000

Summary: Cured-in-place pipe lining is a cost effective alternative to extend the life of our sanitary sewer system. The more costly alternative is to dig up the road and replace the aging infrastructure with new pipe, a common practice in reconstruction projects. The liner is inverted into the existing sanitary sewer pipe covering imperfections, cracks, open joints, delamination of pipe materials. Once cured, the liner is similar in nature to a PVC pipe inside the original host pipe and has the potential to extend the functional life of that sewer main by another 50 to 75 years.

Visu-Sewer is presently completing the City's 2025 CIPP Contract and DPW has had no outstanding issues with them.

Recommended Action:

Motion to award the contract to Visu-Sewer LLC of Pewaukee, based on its lowest qualified bid, for an amount not to exceed \$759,000

Motion carried with a voice vote

Motion made by Petri seconded by Dahlke

Voting Yea: Bittner, Brandt, Dahlke, Derby, B. LeClair, D. LeClair, Petri, Stechmesser, Wachowski

12. CITY COUNCIL - DISCUSSION ITEMS

A. Discussion of Neshotah Pavilion Improvement

Summary: City staff learned last week that the State of Wisconsin declined the City's \$255,000 grant request for this project, representing approximately 50% of total project costs. From the outset, the project was contingent on at least 50% funding from outside sources, including State grants and Room Tax contributions from tourists, to limit the impact on City taxpayers.

With that threshold no longer achievable this year, staff is recommending suspension of the larger renovation project and instead pursuing minimum Code-compliant upgrades to maintain safe, functional operations.

This item is presented for Council discussion and direction on next steps, including future funding opportunities and potential project scope.

Recommended Action:

This item is for information and discussion only

The City Council discussed the next steps of the project. They expressed not wanting to fix it twice by doing the bare minimum. They decided to not continue with the project and wait until additional funding is available and reapply for the grant in 2027.

13. CITY MANAGER'S REPORT

- US Army Corp of Engineers surveyed the harbor on April 22nd. The harbor got worse since the last survey. They are predicting 30,000 cubic yards need to be dredged out.

14. FOR INFORMATION ONLY

- City Brand Ambassador Workshops at Lester Public Library, Friday, May 8, 2026, 10:00 AM and 2:00 PM
- City Council Regular Meeting, Monday, May 18, 2026, 6:00 PM
- City Council Work Session, Tuesday, May 26, 2026, 6:00 PM

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn this meeting at 7:01 PM.

Motion carried with a voice vote

Motion made by Wachowski, seconded by Petri

All in favor.

Respectfully submitted,

Amanda Baryenbruch
City Clerk