



MINUTES

1. **CALL TO ORDER** –President Palmer called the meeting to order at 6:00 PM.
2. **ROLL CALL**
Board Members Present: David Pennefeather, Ned Guyette, Tracey Koach, Stanley Palmer, Katie Stone, Sharon Sleger, Kathryn Gadd, Mary Glaser and Don Weiss. Members absent and excused – all present. Also present: Chris Hamburg, Adult Services Coordinator, and Jeff Dawson, Director.
3. **PUBLIC COMMENT** - None
4. **APPROVAL OF BOARD MEETING MINUTES**
Motion to approve the minutes from the November 14, 2023, meeting, made by Pennefeather, second made by Guyette. Voice vote carried unanimously.
5. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**
Motion to receive and file the expenditure and financial reports from November, 2023, made by Weiss, second made by Sleger. Voice vote carried unanimously.
6. **BOARD MEMBER COMMENT**
Weiss expressed thanks to the Lester Public Library Foundation on behalf of the Manitowoc Calumet Library System Board for assisting with the \$10,000 donation to Reach Out and Read. Gadd noted that Hamburg and Ehle are both ‘rock stars’ for their learning how to add to the library website and keeping it current and looking great.
7. **DIRECTOR'S REPORT**
Dawson and Hamburg fielded questions concerning the monthly report.
8. **COMMUNICATIONS**
A. Library Newsletter – December 2023
9. **REPORT FROM CITY COUNCIL REPRESENTATIVE**
The 2024 City Budget passed at the last City Council meeting, this includes the 8% lift to the library budget. The City is accepting papers for those wishing to run for City Council, Koach will not be running in 2024. Cool City Christmas celebration is this weekend.
10. **REPORT FROM SCHOOL DISTRICT REPRESENTATIVE**
Lots of Christmas programming across the district. Staff conducting curriculum evaluations, particularly in mathematics. Noted resignations and retirements with the hiring of an academic coach.
11. **REPORT FROM COUNTY REPRESENTATIVE**
Courthouse dome renovation project, reviewing architect/engineering firms’ RFP proposals. Reviewing bids for the Heritage Center Elevator modernization. Land Conservation Committee announced Greg Gries, Libertyland Farms, as Manitowoc County’s designated Demonstration Farm.

12. UNFINISHED BUSINESS

A. Motion to approve the 2024 Library Budget made by Guyette, second made by Weiss. Voice vote carried unanimously.

13. NEW BUSINESS

A. A thank you letter to the Lester Public Library Foundation for their annual contribution was signed by all Lester Public Library Trustees and Dawson will mail the letter to Foundation President Tegen.

14. BOARD EDUCATION – None

15. CLOSED EXECUTIVE SESSION – None

16. ADJOURNMENT

Motion to adjourn made by Koach, second made by Sleger. Voice vote carried unanimously.
Meeting adjourned at 6:49 PM.

Respectfully submitted by Jeff Dawson