



PUBLIC UTILITIES COMMITTEE MEETING

Monday, December 02, 2024 at 5:00 PM

Committee Room - City Hall, 3rd Floor 1717
E. Park Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER:** 5:00 pm

2. **ROLL CALL**

Committee Members: Tim Petri, Darla LeClair, Shannon Derby

Staff & Others: Matthew Heckenlaible, Scott Ahl, Dave Casebeer, Brian Dellemann, Andrew Sukowaty

3. **REVIEW AND APPROVAL OF MINUTES**

Approval of the minutes from the October 7, 2024, Public Utilities Committee meeting

Darla LeClair made a motion to approve the October 7, 2024, Public Utilities Committee meeting minutes, seconded by Shannon Derby. Motion carried.

4. **PUBLIC INPUT** – N/A

5. **CONSTRUCTION PROJECTS**

A. **2024-2025 Lead Service Lateral Project update**

Description	Completed	Bid Quantity	# over \$2500	
Public Side Water Services	53	300		
Private Side Water Services	3	200	1	\$220 over
Sanitary Laterals within ROW	32	200		
Sanitary Laterals outside of ROW	1	200		
Pavement Repairs		300		

- * All pavement restoration has been completed on 34th Street, 33rd Street, and 32nd Street.
- * One service was replaced under contract on Garfield Street due to medical issues.
- * No additional pavement is expected to be completed this year due to weather and frost.
- * No service replacements expected the week of Dec 2 due to weather and frost.
- * Possible service replacements on 31st Street expected to resume the week of December 9th, weather permitting.

B. **Sandy Bay Highlands Phase 3 update**

Sanitary sewer and laterals, water main and services, and storm sewer laterals have been installed in the first portion of the subdivision. The contractor fell behind with grading and graveling due to rain followed by the long holiday weekend. They are hoping to grade and gravel the first portion of the subdivision by the end of the first week of December and then transitioning back to underground utility work.

6. WASTEWATER UTILITY: UPDATES AND ACTION

A. Riverside Foods update

Mid-November, Wastewater and Engineering staff met on site to observe the cleaning of Riverside Foods' grease trap. As anticipated, there were some floatable materials and solid surface grease, but a lot of sludge at the bottom of the tank.

After the cleaning, there was a noticeable decrease in the waste stream coming to the plant; however, after a little more than a week, there was an influx in the quantity of suspended solids observed at the plant again. November 25 & 26, SS was over 1,000 with typical SS being around 200. It appears that Riverside Foods may need to clean that tank weekly.

At this point in time, they have also not arranged any type of waste monitoring with a private third party testing facility (lab).

7. ELECTRIC AND TELECOMMUNICATIONS UTILITIES: DIRECTOR UPDATES AND ACTION, IF APPLICABLE

A. Columbus Substation update

The substation was running off of one feed line due to ATC completing maintenance on their system. ATC has completed their work and the substation is again being fed off of two lines as of November 20th.

Unit 1 is still off line with repairs anticipated to be completed in spring of 2025.

B. Tree Trimming

The Electric Utility has posted on social media and sent out mailers to residents on the east side of Two Rivers that trimming of trees within ten feet of primary lines and two feet of secondary lines will begin in the near future.

C. Department Project update

The department is wrapping up various projects. We are currently working on the Braun development and hoping to energize their system soon. End of year paperwork is being prepared. Once that is completed, they will begin tree trimming along with inventory.

8. WATER UTILITY: DIRECTOR UPDATE, DISCUSSION AND ACTION, AS NEEDED

A. South Tower Mixing Pump Installation update

The south tower mixing pump was recently installed which will help with water quality and prevent freezing of the water within the tank.

B. South Tower Fence, Gate and Driveway Installation update

The installation of the new fence, gate and driveway for the south water tower went well.

C. Water Breaks and Water Hammer Discussion

Andrew Sukowaty informed the Committee that there were recently several water breaks including one on a private industrial water service. With that one, they suspected a leak for more than a week and it finally came to the surface so a repair could be made.

Regarding water hammer within the system, the southern portion of the City really is not much of an issue because water tanks provide relief of excess pressure so the system can burp itself and relieve that pressure. The northern portion of the system does not include a water tank so the pressure can bounce around the system and will occasionally cause a break in the mains. The Water Utility is gathering pressure data, especially when the system observes some spikes, and is hoping to engineer an excessive pressure relief system to be implemented possibly in 2026.

9. STORM WATER UTILITY: UPDATES AND ACTION, AS NEEDED

A. Urban Nonpoint Stormwater Grant Update

Updating their GIS map with drainage basin and best management type information along with updating the WinSLAMM input data.

10. SOLID WASTE UTILITY: UPDATES AND ACTION, AS NEEDED

During the 2025 budgeting process, it was noted that there may be potential for an increase in solid waste fees in 2026 to cover the costs of the agreement that was executed beginning in 2024 with significant increases in the first three years. This is just a place holder to circle back on this topic. Possible options would include modifying the garbage collection stickers again, modifying the Environmental Fee and/or allocation of said fee to the various funding sources. More discussion on this topic in the future.

11. ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE, WITH DISCUSSION AND ACTION

Tim Petri brought up the topic of utility bill usage fees and minimum usage charges. People are stating that they are confused about the use of those terms and request some clarification be provided or a change of wording be made to make the intention and interpretation of the meaning clearer.

12. SET DATE, TIME, LOCATION, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING

Proposed for January 6, 2025, at 5:00 pm

13. ADJOURNMENT: 5:30 pm

Darla LeClair made a motion to adjourn the meeting, seconded by Shannon Derby. Motion carried.