

CITY OF TWO RIVERS

ORDINANCE

An Ordinance to Amend Chapters 1-2-1 of the Municipal Code of the City of Two Rivers, Wisconsin, Fees, based on the recommendation of the City Manager and the City Council:

The Council of the City of Two Rivers, Wisconsin, ordains as follows:

SECTION 1. Subsection 1-2-1 of the Municipal Code of the City of Two Rivers, Wisconsin, is hereby amended as follows:

License, permit and other fees shall be as follows:

Code Section	License/Permit	Fee
2-5-1	Application for zoning map change	\$350.00
2-5-1	Application for conditional use permit, planned unit development, recreational vehicle court, drive-in business, plan review, zoning code variance request or comprehensive plan amendment	\$350.00
2-5-1	Zoning code text amendment	\$150.00
2-5-1	Request for vacating street or alley	\$350.00
2-5-1	Proposal for land division or redivision requiring a plat or survey	\$10.00/lot; minimum \$30.00
3-1-2; 3-1-4 thru 3-1-11	Fire prevention	\$100.00
3-1-3	Bonfires and outdoor fires permit	\$25.00
3-1-5	Vehicle fee – Command vehicle	\$90.00/hour
3-1-5	Personnel cost (per ½ hour)	Actual personnel cost
3-1-5	Administrative fee	\$20.00
3-1-5	Incineration/disposal fee	\$75.00
3-1-5	Materials fee	Actual
3-1-5	Miscellaneous fee	Actual
3-1-12	Fire suppression fee – Class A or B foam	\$100.00
3-1-12	Training fees – CPR class per person (four hours)	\$45.00
3-1-12	Training fees – CPR/first aid (eight-hour class)	\$55.00
3-1-12	Fire extinguisher training (per class)	\$100.00

	Tactical emergency medical service fee	\$150.00
	Paramedic intercept level 1	\$275.00
	Paramedic intercept level 2	\$325.00
3-2-1	Emergency vehicle	See below
3-2-1	BLS emergency – resident	\$1300.00
3-2-1	BLS emergency – non-resident	\$1600.00
3-2-1	ALS 1 emergency – resident	\$1400.00
3-2-1	ALS 1 emergency – non-resident	\$1700.00
3-2-1	ALS 2 emergency – resident	\$1600.00
3-2-1	ALS 2 emergency – non-resident	\$1900.00
3-2-1	Specialty care transport (SCT) – resident	\$2000.00
3-2-1	Specialty care transport (SCT) – non-resident	\$2300.00
3-2-1	Third-party ALS assist	\$250.00
3-2-1	Patient assessment/assist charge	\$200.00
3-2-1	On-scene medical service charge (BLS) – resident	\$500.00
3-2-1	On-scene medical service charge (BLS) – non-resident	\$600.00
3-2-1	On-scene medical service charge (ALS) – resident	\$1000.00
3-2-1	On-scene medical service charge (ALS) – non-resident	\$1200.00
3-2-1	Intercept (Level I)	\$250.00
3-2-1	Intercept (Level II)	\$300.00
3-2-1	Additional attendant charge	Actual personnel cost
3-2-1	Wait time (½-hour increments)	\$75.00/half hour
3-2-1	Loaded mileage (all calls)	\$22.00/mile
3-2-1	Ambulance standby (TRHS football)	\$225.00 (2 on OT) \$125.00 (1 on OT)
3-2-1	Ambulance standby (private events)	\$175.00/hour
3-2-1	Ambulance standby additional time (½-hour increments)	\$87.50/half hour
3-2-1	Vehicle fee – engine	\$250.00/hour
3-2-1	Vehicle fee – command vehicle	\$90.00/hour
3-2-1	Personnel Cost (per half hour)	Actual cost
3-2-1	Administrative Fee	\$30.00
3-2-1	Incineration/disposal fee	\$100.00
3-2-1	Materials fee	Actual
3-2-1	Miscellaneous fee	Actual

3-2-1	Fire suppression fee Class A or B foam	\$100.00/gallon
3-2-1	Vehicle/Residence lockout	\$50.00
3-2-1	Bariatric charge (Pt over 350# extra attendant)	\$200.00
3-2-1	Damage to equipment fee	Actual Costs
4-1-1.B	Permit to construct, maintain or repair utilities within street right-of-way	See below
4-1-1.B	Application fee per submitted approved utility plan right-of-way	\$10.00
4-1-1.B	Boring(s) – Under street	\$75.00 + \$1.25 per parallel foot.
4-1-1.B	Street opening (standard street opening permit)	\$85.00
4-1-1.B	Contractor closing road	\$per day \$60.00
4-1-1.B	Sidewalk repair – Per property owner	\$25.00
4-1-1.B	Street opening permit - street restoration work shall be done by the department of public works and billed to the bonded plumber or authorized public utility at a rate of time and materials	\$ 85.00
4-1-1.B	Failure to obtain a permit prior to project start results in double the regular permit fee	
4-1-4.G	Sidewalk repair or replacement (form inspection required)	\$ 25.00
4-1-4.G	Sidewalk installation where grade and alignment stakes are needed (staking and form inspection required)	\$50.00 + \$5 for every full or partial 50-foot increment more than 100 feet.
4-1-4.G	Failure to obtain a permit prior to project start	Double the regular permit fee
4-1-10.F(1)	Merchandise or personal property on public sidewalks or within public rights-of-way in the central business district	First or initial permit granted to any business at a specific location shall be at no cost to the applicant; subsequent permits shall be \$10.00 per year
5-2-5	Sewer service charges	

	Tipping Fee for Harbor Dredging Sludge	\$20 / cubic yard
5-6-24	Commercial refuse/recycling hauler – Per vehicle	\$ 30.00
6-1-4.C(3)	Temporary beverage operator	\$ \$15.00
6-1-4.D	Intoxicating liquor license – Retail, "Class A"	\$500.00/year
6-1-4.D	Intoxicating liquor license – Retail, "Class B"	\$ 300/year
	Reserve Licensing Fee-Retail, Class “B”	\$10,000 / year
	Liquor License Late Fee, All Classes, After May 1	\$50.00
	Liquor License Publication Fee	\$20.00
6-1-4.D	Fermented malt beverage license – Retail, Class "A"	\$50.00/year
6-1-4.D	Fermented malt beverage license – Retail, Class "B"	\$100.00/year
6-1-4.D	Wine license – Retail, "Class C"	\$100.00/year
6-1-4.D	Temporary Class "B" fermented malt beverage and/or "Class B" wine – Picnic license	\$10.00
6-1-4.D	Fermented malt beverage license – Wholesaler's license	\$25.00/year
6-1-4.D	Background check fee – Non-temporary retail alcohol licenses	\$ 35.00
6-1-4.D	Background check fee – Temporary retail alcohol licenses	\$0.00 35.00
6-1-10	Transfer license fee	\$10.00
6-1-14	Replacement, lost license fee	\$ 10.00
6-1-19.D	Fermented malt beverage license – Beer garden	\$50.00/year
6-2-4	Beverage operator – one-year	\$ 45.00
6-2-4	Beverage operator – two-year	\$ 60.00
6-3-1	Cigarette sales	\$100.00
6-4-4.C	Direct sellers	\$ 35.00
6-5-3	Dog license – Spayed/neutered	\$10.00
6-5-3	Dog license – Unspayed/unneutered	\$15.00
6-5-3	Multiple dog license – 12 dogs or under	\$35.00
6-5-3	Multiple dog license – Each dog over 12	\$3.00
6-5-5	License late fee	\$10.00
6-5-8	Animal shelter transfer fee	\$50.00

6-5-21	Waiver permits for four to six dogs, six to ten cats or any combination thereof not to exceed ten	\$25.00
6-5-21	Waiver permits for more than six dogs, more than ten cats or combination thereof exceeding ten	\$50.00
6-5-22	Chicken and ducks license	\$ 15.00
6-5-23	Keeping of honeybees permit	\$30.00
6-5-23	Keeping of honeybees late fee	\$5.00
6-6-6	Taxi license	\$ 50.00
6-6-8.D	Taxi driver	\$20.00 + background check fee.
6-7-1.D	Auctions – Per day	\$15.00
6-7-1.D	Auctions – Per year	\$200.00
6-10-1.B	Closing-out sales – 15 days	\$25.00
6-10-1.B	Closing-out sales – 30 days	\$50.00
6-10-1.B	Closing-out sales – 60 days	\$75.00
6-10-1.B	Closing-out sales – Fee per \$1,000.00 of inventory	\$1/M
6-10-2	Pawnbroker	\$210.00
6-10-2	Secondhand article dealer	\$27.50
6-10-2	Secondhand jewelry dealer	\$30.00
6-10-2	Secondhand article dealer – Mall or flea market	\$165.00
6-10-3.B	Farmer's market Thursday market	\$30.00
6-10-3.B	Farmer's market Saturday market	\$30.00
6-10-3.B	Farmer's market Thursday and Saturday market combo	\$50.00
6-10-3.B	Farmer's market per day	\$10.00
6-10-4.C	Block party permit	\$35.00
6-13-2	Short-term rental license – Up to Three Contacts	\$ 175.00
6-13-2	Short-term rental Each Additional Contact	\$ 35
6-13-2	Short-term rental license Late fee	\$100.00
6-14-1	Commercial Quadricycle	\$50.00
7-4-8	Terrace tree permit	No fee
7-4-15.B	Landscape/tree removal – New	\$50.00
7-4-15.E	Landscape/tree removal – Renewal	\$25.00

7-5-4	Cemetery lot – Grave space	\$ 800.00
7-5-4	Cemetery lot – Grave space in children's section (for ages ten and younger)	\$ 375.00
7-5-6	Cemetery burial – Adult grave six feet or longer	\$ 850.00
7-5-6	Cemetery burial – Child/infant grave less than six feet (for ages ten and younger)	No charge
7-5-6	Cemetery burial – interment of cremains or amputations	\$ 550.00
7-5-6	Cemetery burial – Use of greens and lowering device	No charge
7-5-6	Cemetery deed exchange administrative fee	\$50.00 per transaction
7-5-13	Funeral arriving after 3:30 p.m., Monday through Friday	\$ 350.00
7-5-13	Grave digging – Saturday	\$ 400.00
7-5-13	Burial – Saturday	\$ 400.00
7-5-13	Burial – Winter	\$ 150.00
8-3-2C	Bicycle, e-bike, electric scooter or electric personal assistive mobility device registration – Less than 6 years but more than 5 years	No charge
8-3-2C	Bicycle, e-bike, electric scooter or electric personal assistive mobility device registration – Less than 5 years but more than 4 years	No charge
8-3-2C	Bicycle, e-bike, electric scooter or electric personal assistive mobility device registration – Less than 4 years but more than 3 years	No charge
8-3-2C	Bicycle, e-bike, electric scooter or electric personal assistive mobility device registration – Less than 2 years but more than 1 year	No charge
8-3-2C	Bicycle, e-bike, electric scooter or electric personal assistive mobility device registration – Less than 1 year	No charge
8-3-2G	Bicycle, e-bike, electric scooter or electric personal assistive mobility device registration transfer	No charge

8-3-4	Bicycle, e-bike, electric scooter or electric personal assistive mobility device registration replacement fee	\$0.00
8-9-5.B	Golf cart annual registration fee	\$ 35.00
10-1-13.E	Driveway permit (cost of street restoration to be paid by applicant in addition to fee if necessary)	\$50.00
10-1-13.E	Parking lot fee	\$100.00
	Parking spot fee	\$200 per year per spot.
10-1-16 and 10-1-17	Towers and antennas	\$1.00 per vertical foot
10-4-4.B	Sign permit, initial installation	\$50.00
10-4-5.A	Annual sign or awning permit	\$10.00
11-1-10	Site and architectural plan review – New construction/additions/alterations/change in use	
	Building area under 10,000 square feet	\$200.00
	Building area 10,000 square feet to 50,000 square feet	\$300.00
	Building area greater than 50,000 square feet	\$400.00
11-1-10	Minor modifications and additions to previously submitted site and architectural plans, including charges or additional submittals pertaining to paving, landscaping, lighting, etc., not affecting the building envelope	\$100.00
11-1-10	There shall be no site and architectural plan review fee required for the construction of new parking lots; the permit fee for parking lot permits is addressed in section 10-1-13.E	
	Minor accessory buildings and structures	\$100.00
11-1-15	Building permit fees - permit not required for minor repairs. No permit required for repairs or minor alterations costing less than \$1,000.00, which do not change the occupancy, area, structural strength, fire protection, exits, lighting or ventilation of a building	No charge

11-1-15	Alterations and repairs (per \$1,000.00 of project cost, \$50.00 minimum)	\$10.00
11-1-15	One- and two-family dwelling and residential garages (per 1,000 cubic feet)	\$10.00
11-1-15	Multifamily (three or more) dwelling (per 1,000 cubic feet)	\$10.00
11-1-15	Business/church/school/assembly hall (Per 1,000 cubic feet)	\$10.00
11-1-15	Manufacturing/processing/storage (per 1,000 cubic feet)	\$10.00
11-1-15	Additions (same as new construction of same category)	
11-1-15	Accessory buildings and structures, pools, etc., minimum fee	\$50.00
11-1-15	Home occupation permit	\$50.00 \$350.00 CUP
11-1-15	Fuel storage tanks – Installation (per tank)	\$75.00
11-1-15	Fuel storage tanks – Removal, repairs and alterations (per tank)	\$75.00
11-1-15	HVAC (new and replacements to include, but not limited to, heating, wind, solar or fuel conversions systems, fireplaces and space heaters	\$7.50 per \$1,000 value under \$1 million and \$15 per 1,000 value over \$1 million
11-1-15	HVAC distribution systems (per 100 square feet of area) (\$50.00 minimum for alterations)	\$ 7.50 per \$1,000 value under \$1 million and \$15 per 1,000 value over \$1 million.
11-1-15	Commercial/industrial exhaust hoods and systems (per unit)	\$7.50 per \$1,000 value under \$1 million and \$15 per 1,000 value over \$1 million
11-1-15	Wrecking demolition permit	\$7.50 per \$1,000 value under \$1 million and \$15 per 1,000 value over \$1 million.
11-1-15	Moving buildings over public rights-of-way	\$7.50 per \$1,000 value under \$1 million and \$15

		per 1,000 value over \$1 million.
11-1-15	Moving accessory buildings over public rights-of-way (less than 300 square feet)	\$7.50 per \$1,000 value under \$1 million and \$15 per 1,000 value over \$1 million.
11-1-15	Moving a building or portion thereof from one location to another location on the same parcel	\$7.50 per \$1,000 value under \$1 million and \$15 per 1,000 value over \$1 million.
11-1-15	Early start permit – Excavating, footings and foundation	\$100.00
11-1-15	Failure to obtain a permit prior to project start results in double the regular permit fee	
11-1-15	Reinspection	\$50.00
11-1-15	Plan examination for one- and two-family residential – New	\$100.00
11-1-15	Plan examination for one- and two-family residential – addition/alterations	\$50.00
11-1-15	3+ residential – New/addition/alterations	Table 302.31-1*
11-1-15	Commercial – Addition/alterations	Table 302.31-1*
	*Table 302.31-1 on state form SBD-118 as amended from time to time	
11-1-15	In addition to the above, the applicant is responsible to pay any plan examination, building permit and inspection fees prescribed by Wis. Adm. Code for commercial, industrial and multiple-family dwellings	
11-2-10	Electrical permit fees	\$7.50 per \$1,000 value under \$1 million and \$15 per \$1,000 value over \$1 million.
11-2-10	Failure to obtain a permit prior to project start results in double the regular permit fee	
11-3-6.E	Plumbing permit fees	\$7.50 per \$1,000 value under \$1

		million and \$15 per \$1,000 value over \$1 million.
11-3-6.E	Failure to obtain a permit prior to project start results in double the regular permit fee	
12-1-8.A	Plat review	\$25.00
	Special plan commission meeting (requested by applicant and requiring plan commission action)	\$100.00
	<i>Other fees.</i> The council may by resolution set such other fees for licenses and permits not specifically described herein, or for the use of city property or facilities or the provision of services by the city not described herein, as it may in its discretion determine, unless an ordinance is required by applicable law	

SECTION 2: Severability. If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application.

SECTION 3: Effective Date. This ordinance shall take effect upon passage and publication as provided by law.

Adopted by the Council of the City of Two Rivers, Manitowoc County, Wisconsin this ____ day of _____, 2025.

Scott Stechmesser
President, City Council

Kyle Kordell
City Manager

Attest:

Amanda Baryenbruch, City Clerk

Approved as to form and legality:

Sean P. Griffin
City Attorney