



**TWO  
RIVERS**  
WISCONSIN

# PUBLIC UTILITIES COMMITTEE MEETING

Monday, October 2, 2023, at 5:00 PM

Committee Room - City Hall, 3rd Floor 1717  
E. Park Street, Two Rivers, WI 54241

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## MINUTES

**1. CALL TO ORDER: 5 pm**

**2. ROLL CALL**

Committee Members: Tim Petri, Jeff Dahlke

Excused: Darla LeClair

Staff & Others: Matt Heckenlaible, Scott Ahl, Brian Dellemann, Andrew Sukowaty, Dave Casebeer, Jerry Fox

**3. REVIEW AND APPROVAL OF MINUTES**

Minutes from the September 5, 2023, Public Utilities Committee Meeting

Tim Dahlke made a motion to approve the September 5, 2023, Public Utilities Committee Meeting minutes, seconded by Jeff Dahlke. Motion passed.

**4. PUBLIC INPUT - None**

**5. CONSTRUCTION PROJECTS**

**A. Lincoln Street from 17th Street to 22nd Street (2023)**

Assessment letters and private water service and sanitary lateral invoice letters went out Wednesday, September 27, 2023.

**B. Lateral replacement (2023)**

Assessment letters and private water service and sanitary lateral invoice letters went out Wednesday, September 27, 2023.

**C. Roosevelt (2024)**

Nothing notable to report related to this project.

**D. Scattered Laterals (2024)**

Andrew Sukowaty stated that multiple letters are going out by next year which include lead/copper letters for 60 sample locations, scattered water service/lateral notification letters along with the Roosevelt letter that was previously sent out.

**6. WASTEWATER UTILITY: UPDATES AND ACTION**

**A. Sludge screw press project**

Waiting on electrical parts – delayed until December. Existing belt press is having issues.

Personnel are working on modifications to keep the belt press running. We have approximately four (4) weeks of storage which would provide time to arrange for a mobile press as an alternative option in case the belt press would stop working and the screw press was not

operational at that time.

**B. Roof Replacement**

Repairs are mostly complete. There is a minor area to finish. Awaiting final inspection.

**C. Riverside Foods – No update currently.**

**D. 2024 Preliminary Budget overview**

Revenues appear to be down and expenditures up. Will be requesting to reclass an employee to Lead Worker and fund a portion of a GIS Tech. Also included significant expenditures would be a smaller repair of another roof, repairing clarifier rings and chemical cost increases of 50 percent.

**7. ELECTRIC AND TELECOMMUNICATIONS UTILITIES: DIRECTOR UPDATES AND ACTION IF APPLICABLE**

**A. Columbus Substation update / progress**

Unit 2 transformer estimated part delivery is March 2024. This has been submitted to insurance. Installation could require additional work if poor weather and may delay installation until ideal weather conditions. Will look at unit 1 upon completion of unit 2.

**B. Environmental Advisory Winter Presentation by Electric Department**

Focus on Renewable Energy Presentation by Brian Dellemann from the City of Two Rivers Electric Department on Thursday, October 6 at the Lester Library along with Tim Boldt (WPPI) and other representatives from Focus On Energy organized by the Environmental Advisory Board.

**C. 2024 Preliminary Budget overview**

- \* No proposed rate increase.
- \* Infrastructure – replace with new
- \* Rate of return has been 6% the last several years on investments
- \* Expected retirement this year so will be looking a recruitment in the near future and hoping to hit NWTC's March graduating class.

**8. WATER UTILITY: DIRECTOR UPDATE, DISCUSSION AND ACTION AS NEEDED**

**A. Chemical feed update**

New orthophosphate is up and running. Received temporary approval on minor changes.

**B. Tower painting/inspection update**

Upon stripping paint, found corrosion/degradation of the roof support at the water line. Will make a temporary fix by welding on some roof gussets to get the tank back online for winter. Will do a permanent fix in the spring of 2024. It could be reasonable to expect a similar issue with the west water tower when repainting the inside of the tank in 2024.

**C. 2024 Preliminary Budget overview**

- \* Revenues look to be down.
- \* Expect loan payment for 2003 plant upgrade to be done.
- \* Considering painting the roof soffit of the treatment plant
- \* Current rate increase should carry through 2024
- \* 5 gallon orthophosphate/day

**D. Lead service laterals – 2024**

Working on letters for scattered laterals, Roosevelt Street and 60 lead sites. Waiting for funding information from the DNR before the letters go out.

**9. STORM WATER UTILITY: UPDATES AND ACTION AS NEEDED**

**A. Urban Non-point Planning Grant**

DNR working on draft agreement. We should expect to see something before January 2024.

**B. Northeast Lakeshore TMDL – no update**

**C. 2024 Preliminary Budget overview**

\* Have not looked at this budget in any significance yet, but revenues are fixed and expendables are consistent.

**10. SOLID WASTE: UPDATES AND ACTION AS NEEDED**

**A. North Landfill – WDNR Notice of Noncompliance update**

Just received draft letter report from our consultant. Expected to submit to DNR by the end of this week. The report originally suggested doing additional upstream sampling. Staff prefers to implement some sort of practice to prevent the seep from releasing to the ground and is looking to proceed in that direction.

**B. WDNR Annual Recycling Grant Application – submitted September 19, 2023 (\$486,081.16)**

Informational only - no discussion.

**C. 2024 Preliminary Budget overview**

\* Revenues slightly down.

\* Have not looked at this budget in depth yet.

\* Manitowoc Disposal increase approximately 10%. We have a good relationship with Manitowoc Disposal and they have good customer service. It was noted by the Committee that it has been a while since we've raised "sticker prices".

**11. ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE, WITH DISCUSSION AND ACTION**

A. Water Utility needs to complete a 'sanitary survey' with WDNR next week.

**12. SET DATE, TIME, LOCATION, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING**

Joint Personnel and Finance Committee and Public Utilities Committee budget meeting tentatively scheduled for Thursday, November 2, 2023.

The Committee feels that no 'special meeting' is necessary to review the budget further prior to the joint meeting.

Proposed for Monday, November 6, 2023, at 5:00 pm prior to Council Meeting

**13. ADJOURNMENT: 5:49**

A motion to adjourn was made by Tim Petri, seconded by Jeff Dahlke. Motion carried.