



**MEMO**

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**DATE:** October 10, 2023  
**TO:** City Council and City Manager Greg Buckley  
**FROM:** Amanda Baryenbruch, City Clerk/Human Resources Director  
**SUBJECT:** Monthly Updates

**HUMAN RESOURCES UPDATES:**

- Ongoing Recruitments:
  - o Building Inspector – Accepting/Reviewing Applications
  - o Police Secretary – Evidence Clerk – Scheduling Interviews
  - o Recreation Clerk – Reviewing Applications
  - o Community House Receptionist – Reviewing Applications
- Recent Hires:
  - o Ben Dax – Public Works Maintenance Worker

**OPERATOR'S LICENSES ISSUED:**

On May 4, 2020, the City Council authorized the City Clerk to issue Operator's Licenses. The following licenses have been issued since the 9/18/2023 Council meeting:

Name	Address	Duration
Caitlyn Meola	1129 S 20th Street	Manitowoc, WI 54220 2 Year
Brigette Durocher	2823 44th Street	Two Rivers, WI 54241 2 Year
Anna Hastings	2411 Lake Breeze Dr. Apt 3	Manitowoc, WI 54220 2 Year
Deborah Kress	2321 10th Street	Two Rivers, WI 54241 2 Year
Diane Kurtz	2112 29th Street	Two Rivers, WI 54241 1 Year
Gretchen Adair	611 Randolph St	Mishicot, WI 54228 Temporary

