



MEMO

DATE: March 16, 2023

TO: City Council and City Manager Greg Buckley

FROM: Amanda Baryenbruch, City Clerk/Human Resources Director

SUBJECT: Monthly Updates

ELECTIONS:

There will be a Spring Election on April 4, 2023, at the City's two polling locations. There are five races on the ballot and three referendum questions.

In-person absentee voting will take place at City Hall March 21st – March 31st.

HUMAN RESOURCES UPDATES:

- New Hires:
 - o Public Works Utility Person – Kevin Chaloupka, started March 13th (internal promotion from Public Works Equipment Operator)
 - o Director of Tourism – Brian Dean, started March 20th.
 - o Recreation Supervisor – Kenny Shillcox, starting April 3rd
- Ongoing Recruitments:
 - o Fire Chief – Application deadline was 2/6/2023.
 - o Media & Marketing Coordinator – Application deadline 2/24/2023.

OPERATOR'S LICENSES ISSUED:

On May 4, 2020 the City Council authorized the City Clerk to issue Operator's Licenses. The following licenses have been issued since the 2/20/2023 Council meeting:

Name	Address	Duration
Kristine Williams	1009 16 th St, Two Rivers, WI	1 Year
Michael Thompson	5110 Expo Dr. Apt 208 Manitowoc, WI	2 Year

