

Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

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Form 3400-224(R8/2021)

Reporting Information :

Will you be completing the Annual Report or other submittal type? ☒ Annual Report ☐ Other

Project Name: 2022 Annual Report

County: Manitowoc

Municipality: Two Rivers, City

Permit Number: S050075

Facility Number: 31434

Reporting Year: 2022

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? ☒ Yes ☐ No

Please submit grant funded deliverables separately from the annual report.

Under s. 283.53(3)(a), a general MS4 permittee is required to reapply for permit coverage at least 180 days prior to the expiration date of the permit .

In order to acknowledge that you are reapplying for permit coverage, please check the following box: ☐

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments

- Attach the following other supporting documents as appropriate using the attachments tab above

- Public Education and Outreach Annual Report Summary
- Public Involvement and Participation Annual Report Summary
- Illicit Discharge Detection and Elimination Annual Report Summary
- Construction Site Pollution Control Annual Report Summary
- Post-Construction Storm Water Management Annual Report Summary
- Pollution Prevention Annual Report Summary
 - Leaf and Yard Waste Management
 - Municipal Facility (BMP) Inspection Report
 - Municipal Property SWPPP
 - Municipally Property Inspection Report
 - Winter Road Maintenance
- Storm Sewer Map Annual Report Attachment
- Storm Water Quality Management Annual Report Attachment
- TMDL Attachment
- Storm Water Consortium/Group Report
- Municipal Cooperation Attachment
- Other Annual Report Attachment

- Attach the following permit compliance documents as appropriate using the attachments tab above

- Storm Water Management Program
 - Public Education and Outreach Program
 - Public Involvement and Participation Program
 - Illicit Discharge Detection and Elimination Program
 - Construction Site Pollutant Control Program
 - Post-Construction Storm Water Management Program
 - Pollution Prevention Program
 - Municipal Storm Water Management Facility (BMP) Inventory
 - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
- Total Maximum Daily Load documents (**If applicable, see permit for due dates.*)
 - TMDL Mapping*
 - TMDL Modeling*
 - TMDL Implementation Plan*
 - Fecal Coliform Screening Parameter *
 - Fecal Coliform Inventory and Map (*S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022*)
 - Fecal Coliform Source Elimination Plan (*S050075-03 general permittees Appendix B - document due to the department by October 31, 2023*)

- Sign and Submit form

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Note: Compliance items must be submitted using the Attachments tab.

Municipality Information

Name of Municipality Two Rivers, City

Facility ID # or (FIN): 31434

Updated Information: ☐ Check to update mailing address information

Mailing Address: PO Box 87

Mailing Address 2:

City: Two Rivers, City

State: WI

Zip Code: 54241 xxxxx or xxxxx-xxxx

Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

☒ Select to **create new** primary contact

First Name: Matthew

Last Name: Heckenlaible

☒ Select to **update** current contact information

Title: DPW/City Engineer

Mailing Address: 1717 East Park Street

Mailing Address 2:

City: Two Rivers

State: WI

Zip Code: 54241-0087 xxxxx or xxxxx-xxxx

Phone Number: 920-793-5540 Ext: xxx-xxx-xxxx

Email: mathec@two-rivers.org

Additional Contacts Information (Optional)

**Individual with responsibility for:
(Check all that apply)**

- ☐ I&E Program
- ☐ IDDE Program
- ☐ IDDE Response Procedure Manual
- ☐ Municipal-wide Water Quality Plan
- ☐ Ordinances
- ☐ Pollution Prevention Program
- ☐ Post-Construction Program
- ☐ Winter roadway maintenance

First Name:

Last Name:

Title:

Mailing Address:

Mailing Address 2:

City:

State:

Zip Code:

 xxxxx or xxxxx-xxxx

Phone Number:

 Ext: xxx-xxx-xxxx

Email:

Municipal Billing Contact Person (Authorized Representative for MS4 Permit)

☒ Select to ***create new*** Billing contact

First Name:

Last Name:

☒ Select to ***update*** current contact information

Title:

Mailing Address:

Mailing Address 2:

City:

State:

Zip Code:

 xxxxx or xxxxx-xxxx

Phone Number:

 Ext: xxx-xxx-xxxx

Email:

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

☒ Yes ☐ No

☒ Public Education and Outreach MRF (Manitowoc Recycling Facility), Manitowoc County Cooperative, NEWSC

☒ Public Involvement and Participation MRF (Manitowoc Recycling Facility), Manitowoc County Cooperative, NEWSC

☐ Illicit Discharge Detection and Elimination

☐ Construction Site Pollutant Control

☐ Post-Construction Storm Water Management

☒ Pollution Prevention

☒ Storm Water Management Facility Inspections: McMahon Associates

☐ Public Works Yards and Other Municipally Owned Properties:

☐ Street Sweeping/Cleaning Program:

☐ Catch Basin Sump Cleaning Program:

☐ Leaf Collection Program:

☐ Winter Road Management:

☐ Internal Staff Education & Communication:

☐ Storm Sewer System Map:

2. Has there been any changes to the municipality’s participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

☐ Yes ☒ No

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7.

Form 3400-224 (R8/2021)

Minimum Control Measures- Section 1 : Complete

1. Public Education and Outreach

- a. Does MS4 conduct any educational efforts or events independently (not with a group) ☒ Yes
☐ No
- b. How many total educational events were held during the reporting year:
- c. The permit requires that both passive and interactive mechanisms are utilized. How many interactive mechanisms were used during the reporting year?

Topics Covered	Target Audience
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input checked="" type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input checked="" type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other

Topics Covered	Target Audience
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input checked="" type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input checked="" type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other

- d. Will additional information/summary of education events be attached to the annual report? ☒ Yes
☐ No

If no, please provide additional comment in the brief explanation box below. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you **SAVE**.

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Form 3400-224 (R8/2021)

Minimum Control Measures - Section 2 : Complete

2. Public Involvement and Participation

a. Permit Activities. Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how the permit activities were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	3/21/2022		
Project/Event Name	MS4 Annual Report - Approval		
Delivery Mechanism	Government Event (Public Hearing, Council Meeting, etc)		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> MS4 Annual Report <input type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other	11-50	<input type="radio"/> Yes <input checked="" type="radio"/> No
Event Start Date	2/1/2022		
Project/Event Name	Utility Committee Up-date		
Delivery Mechanism	Citizen committee meeting		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> MS4 Annual Report <input checked="" type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other	11-50	<input type="radio"/> Yes <input checked="" type="radio"/> No
Event Start Date	3/1/2022		
Project/Event Name	Utility Committee Up-date (Usually monthly up-dates)		
Delivery Mechanism	Citizen committee meeting		
		Estimated People Reached (Optional)	Regional Effort (Optional)

Topics Covered	Target Audience	Reached (Optional)	(Optional)
<input type="checkbox"/> MS4 Annual Report <input checked="" type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <div></div>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other	11-50	<input type="radio"/> Yes <input checked="" type="radio"/> No

Event Start Date	1/3/2022
Project/Event Name	City Manager Report during Council Mtg - Stormwater up-dates maybe incl...
Delivery Mechanism	Government Event (Public Hearing, Council Meeting, etc)

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> MS4 Annual Report <input checked="" type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input checked="" type="checkbox"/> Other: <div>Stormwater projects</div>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other	51-100	<input type="radio"/> Yes <input checked="" type="radio"/> No

Event Start Date	2/15/2022
Project/Event Name	Environmental Advisory Board - Promote positive environmental behaviors...
Delivery Mechanism	Citizen committee meeting

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> MS4 Annual Report <input checked="" type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input checked="" type="checkbox"/> Other: <div>Stormwater projects</div>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other	11-50	<input type="radio"/> Yes <input checked="" type="radio"/> No

Event Start Date	11/30/2022
Project/Event Name	EAB Educational Series
Delivery Mechanism	Presentation of Storm Water Information

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> MS4 Annual Report <input checked="" type="checkbox"/> Storm Water Management	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees	11-50	<input type="radio"/> Yes <input checked="" type="radio"/> No

Program <input type="checkbox"/> Storm Water related ordinance <input checked="" type="checkbox"/> Other: Stormwater / Environmental Ed...	<input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other		
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b. Volunteer Activities. Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how volunteer activities were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	2/1/2022	<input type="checkbox"/> NA (Individual Permittee).
Project/Event Name	Beach Grass planting along Memorial Drive (prevent sand blowing off Lake ...	
Delivery Mechanism	Citizen committee meeting	

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other	11-50	<input type="radio"/> Yes <input checked="" type="radio"/> No

Event Start Date	5/26/2022	<input type="checkbox"/> NA (Individual Permittee).
Project/Event Name	TRHS Community Service Day (Beach & River clean-up)	
Delivery Mechanism	Clean up event	

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input checked="" type="checkbox"/> Other	11-50	<input type="radio"/> Yes <input checked="" type="radio"/> No

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

The City and Department of Public Works attempt to engage with the public through the City's website, various committee meetings (Public Utilities and Environmental Advisory Board), City Council Meeting and educational sessions open to the public.

Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 3 : Complete

3. Illicit Discharge Detection and Elimination

a. How many total outfalls does the municipality have?	146	<input type="checkbox"/> Unsure
b. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program?	31	<input type="checkbox"/> Unsure
c. From the municipality's routine screening, how many were confirmed illicit discharges?	0	<input type="checkbox"/> Unsure
d. How many illicit discharge complaints did the municipality receive?	0	<input type="checkbox"/> Unsure
e. From the complaints received, how many were confirmed illicit discharges?	0	<input type="checkbox"/> Unsure
f. How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)?	0	<input type="checkbox"/> Unsure

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

g. How many of the following enforcement mechanisms did the municipality use to enforce its illicit discharge ordinance? Check all that apply and enter the number of each used in the reporting year.	<input type="checkbox"/> Unsure
<input checked="" type="checkbox"/> Verbal Warning	0
<input checked="" type="checkbox"/> Written Warning (including email)	0
<input checked="" type="checkbox"/> Notice of Violation	0
<input checked="" type="checkbox"/> Civil Penalty/ Citation	0

Additional Information:

h. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See attached

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 4 : Complete

4. Construction Site Pollutant Control

- a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year? ☐ Unsure
- b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year? ☐ Unsure
- c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)? ☐ Unsure
- d. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. ☐ Unsure
- | | |
|---|--------------------------------|
| <input type="checkbox"/> No Authority | |
| <input checked="" type="checkbox"/> Verbal Warning | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Written Warning (including email) | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Notice of Violation | <input type="text" value="0"/> |
| <input type="checkbox"/> Civil Penalty/ Citation | <input type="text"/> |
| <input checked="" type="checkbox"/> Stop Work Order | <input type="text" value="0"/> |
| <input type="checkbox"/> Forfeiture of Deposit | <input type="text"/> |
| <input type="checkbox"/> Other - Describe below | <input type="text"/> |
- e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See attached

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 5 : Complete

5. Post-Construction Storm Water Management

- a. How many sites with new structural storm water management Best Management Practice (BMP) have received local approval ? ☐ Unsure

*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement,

- b. Does the MS4 have procedures for inspecting and maintaining private storm water facilities? ☒ Yes ☐ No ☐ Unsure

- c. If Yes, how many privately owned storm water management facilities were inspected in the reporting year ? ☐ Unsure

Inspections completed by private landowners should be included in the reported number.

- d. Does the municipality utilize privately owned storm water management BMP in its pollutant reduction analysis? ☒ Yes ☐ No ☐ Unsure

- e. If yes, does MS4 have maintenance authority on these privately owned BMPs? ☐ Unsure

- f. How many municipally owned storm water management BMPs were inspected in the reporting year? ☐ Unsure

- g. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. ☐ Unsure

☐ No Authority

☒ Verbal Warning

☒ Written Warning (including email)

☒ Notice of Violation

☐ Civil Penalty/ Citation

☐ Forfeiture of Deposit

☐ Complete Maintenance

☒ Bill Responsible Party

☐ Other - Describe below

- e. Brief explanation on Post-Construction Storm Water Management reporting . *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

See attached

Missing Information

Minimum Control Measures - Section 6 : Complete

6. Pollution Prevention

Storm Water Management Best Management Practice Inspections ☐ Not Applicable

- a. Enter the total number of municipally owned or operated structural storm water management best management practices. ☐ Unsure
- b. How many new municipally owned storm water management best management practices were installed in the reporting year? ☐ Unsure
- c. How many municipally owned storm water management best management practices were inspected in the reporting year? ☐ Unsure
- d. What elements are looked at during inspections (250 character limit)?

Vegetation, embankment condition, inlet / outlet structures, scour

- e. How many of these facilities required maintenance? ☐ Unsure
- f. Brief explanation on Storm Water Management Best Management Practice inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See attached

Public Works Yards & Other Municipally Owned Properties (SWPPP Plan Review) ☐ Not Applicable

- g. How many municipal properties require a SWPPP? ☐ Unsure
- h. How many inspections of municipal properties have been conducted in the reporting year? ☐ Unsure
- i. Have amendments to the SWPPPs been made?
☐ Yes ☒ No ☐ Unsure
- j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:

N/A

- k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See attached

Collection Services - Street Sweeping / Cleaning Program ☐ Not Applicable

- l. Did the municipality conduct street sweeping/cleaning during the reporting year?
☒ Yes ☐ No ☐ Unsure
- m. If known, how many tons of material was removed? ☐ Unsure
- n. Does the municipality have a low hazard exemption for this material? ☐ Yes ☒ No

- o. If street cleaning is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?
- ☒ Yes - Explain frequency sweep as much as weather and conditions allow
- ☐ No - Explain _____
- ☐ Not Applicable

Collection Services - *Catch Basin Sump Cleaning Program* ☐ Not Applicable

- p. Did the municipality conduct catch basin sump cleaning during the reporting year? ☒ Yes ☐ No ☐ Unsure
- q. How many catch basin sumps were cleaned in the reporting year? ☐ Unsure
- r. If known, how many tons of material was collected? ☐ Unsure
- s. Does the municipality have a low hazard exemption for this material? ☐ Yes ☐ No
- t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?
- ☒ Yes- Explain frequency As weather conditions allow-bi-weekly to monthly
- ☐ No - Explain _____
- ☐ Not Applicable

Collection Services - *Leaf Collection Program* ☐ Not Applicable

- u. Does the municipality conduct curbside leaf collection? ☒ Yes ☐ No ☐ Unsure
- v. Does the municipality notify homeowners about pickup? ☒ Yes ☐ No ☐ Unsure
- w. Where are the residents directed to store the leaves for collection?
- ☒ Pile on terrace ☒ Pile in street ☐ Bags on terrace ☐ Unsure
- ☐ Other - Describe _____
- x. What is the frequency of collection?
- Weekly rotation as conditions allow
- y. Is collection followed by street sweeping/cleaning? ☒ Yes ☐ No ☐ Unsure
- z. Brief explanation on Collection Services reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Perform daily leaf collection throughout the City on a weekly basis from Oct-Dec -
See attached

Winter Road Management ☐ Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

- aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? (*One mile of a two-way road equals two lane miles.*) ☐ Unsure
- ab. Provide amount of de-icing products used by month last winter season?

Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
<u>Salt/sand mix</u>	0	0	8	6	9	0
<u>Salt</u>	0	50	97	119	162	0

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
<u>Pre-wetting compound</u>	0	305	550	654	839	0

ac. Was salt applying machinery calibrated in the reporting year? ☒ Yes ☐ No ☐ Unsure

ad. Have municipal personnel attended salt reduction strategy training in the reporting year? ☒ Yes ☐ No ☐ Unsure

Training Date	Training Name	# Attendance
2/23/2022	Stormwater Maintenance for Roads	2
6/1/2022	Salt Brine Facts & Myths	2
8/3/2022	Salt Brine Direct Liquid Application	2
7/14/2022	MS4 Dashboard Training	2
9/7/2022	Salt Brine Blends	2
6/28/2022	Illicit Discharge Inspections (NEWSC)	3
10/12/2022	New Snoblower Training	3

ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

See attached

Internal (Staff) Education & Communication

af. Has the municipality provided an opportunity for internal training or education to staff implementing the municipality's procedures for each of the pollution prevention program element ? ☐ Yes ☐ No ☒ Unsure

If yes, describe what training was provided (250 character limit):

When:

How many attended:

ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs, procedures and pollution prevention program requirements.

Elected Officials

City Council and Committee / Board meetings

Municipal Officials

City Council and Committee / Board meetings

Appropriate Staff (such as operators, Department heads, and those that interact with public)

Staff meetings, webinars, NEWSC meetings, conferences and City Manager Reports

- ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See attached

Missing Information

Do not close your work until you **SAVE**.

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Form 3400-224 (R8/2021)

Minimum Control Measures - Section 7 : Complete

7. Storm Sewer System Map

- a. Did the municipality update their storm sewer map this year?

☒ Yes ☐ No ☐ Unsure

If yes, check the areas the map items that got updated or changed:

☒ Storm water treatment facilities

☐ Storm pipes

☐ Vegetated swales

☐ Outfalls

☐ Other - Describe below

Added a new stormwater facility (Eggers Pond)

- b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Added a new stormwater facility within the City along the East Twin River (Eggers Pond)

Missing Information

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

Final Evaluation - Complete

Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
---	--------------------------	----------------------------	-----------------

Element: Public Education and Outreach

9999	4000	4000	<u>Storm water utility</u>
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Element: Public Involvement and Participation

6500	2500	2500	<u>Storm water utility</u>
------	------	------	----------------------------

Element: Illicit Discharge Detection and Elimination

3900	8000	8000	<u>Storm water utility</u>
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Element: Construction Site Pollutant Control

9100	5000	5000	<u>Storm water utility</u>
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Element: Post-Construction Storm Water Management

12000	6000	6000	<u>Storm water utility</u>
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Element: Pollution Prevention

6500	6000	6000	<u>Storm water utility</u>
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Other (describe)

Stormwater Quality Management

752000	700000	50000	<u>Storm water utility</u>
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Other (describe)

Leaf Collection

93,782	90000	95000	<u>Storm water utility</u>
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Other (describe)

NEWSC Dues			
1770	15000	10000	<u>Storm water utility</u>

Other (describe)

Street Sweeping			
52700	34000	34000	<u>Storm water utility</u>

Other (describe)

Storm Sewer System Mapping (CADD & GIS)			
2000	6000	6000	<u>Storm water utility</u>

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

Water Quality

a: Were there any known water quality improvements in the receiving waters to which the municipality's storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure If Yes, explain below:

b: Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

☐ Yes ☒ No ☐ Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

☒ Yes ☐ No ☐ Unsure

Storm Water Quality Management

a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)? ☐ Yes ☒ No

b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

Additional Information

Based on the municipality’s storm water program evaluation, describe any proposed changes to the municipality’s storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

See attached

Do not close your work until you SAVE.

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Form 3400-224 (R8/2021)

Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- ☐ Public Education and Outreach
- ☐ Public Involvement and Participation
- ☐ Illicit Discharge Detection and Elimination
- ☐ Construction Site Pollutant Control
- ☐ Post-Construction Storm Water Management
- ☐ Pollution Prevention
- ☐ Storm Water Quality Management
- ☐ Storm Sewer System Map
- ☐ Water Quality Concerns
- ☐ Compliance Schedule Items Due
- ☐ MS4 Program Evaluation

Do not close your work until you **SAVE**.

Form 3400-224(R8/2021)

Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

***Required Item**

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

Storm Sewer System Map

 File Attachment

[TR Storm 20221231 MAP.pdf](#)

Attach - Other Supporting Documents

AR EO

 File Attachment

[EABMinutes-2-15-22.pdf](#)

AR EO

 File Attachment

[DumpsterManagement.pdf](#)

AR EO

 File Attachment

[EABEducation.pdf](#)

AR EO

 File Attachment

[PublicUtilitiesMinutes-3-1-22.pdf](#)

AR EO

 File Attachment

[CouncilMinutes-4-4-22.pdf](#)

AR IP

 File Attachment

[CityofTwoRiversMail-Fwd PicsfromCommunityVolunteerDay5 20 22 .pdf](#)

AR EO

 File Attachment

[2022NEWSCAnnualReport.pdf](#)

AR IP

 File Attachment

[20220520_140055.jpg](#)

AR IP

 File Attachment

[IMG-2856.jpg](#)

AR IP

 File Attachment

[IMG_8268.JPG](#)

AR IP

 File Attachment

[IMG_8266.JPG](#)

AR EO

 File Attachment

[GreenhousesGardenCentersNurseries.pdf](#)

AR EO

 File Attachment

[NEWSCcarpetcleaning.pdf](#)

AR EO

 File Attachment

[NEWSCConcrete-Washout-extended-margins.pdf](#)

AR EO

 File Attachment

[ParkingLotMaintenanceWinterBMPs.pdf](#)

AR EO

 File Attachment

[ResponsibleConstruction.pdf](#)

AR EO

 File Attachment

[ParkingLotMaintenance.pdf](#)

AR EO

 File Attachment

[Good-Dog-Good-Owner2.pdf](#)

AR EO

 File Attachment

[2022HazardousWasteCleanSweep-ManitowocCo.pdf](#)

AR EO

 File Attachment

[2022MRFTURFSpringHazardousWaste.pdf](#)

AR EO

 File Attachment

[2022MRFTURFSpring-2022.pdf](#)

AR EO

 File Attachment

[2022MRFTURFWinter.pdf](#)

AR EO

 File Attachment

[2022PSA-CleanSweepFlyer2022.pdf](#)

AR EO

 File Attachment

[2022PSA-CleanSweep.pdf](#)

AR EO

 File Attachment

[Car-on-GrassSM2.pdf](#)

AR EO

 File Attachment

[CityMgrreportpg07052022-17thstreconstruct.pdf](#)

AR EO

 File Attachment

[CityMgrreportpg07182022-17thstreconstructupdate.pdf](#)

AR IP

 File Attachment

[CityMgrreportpg703072022-20thststormpondupdate.pdf](#)

AR EO

 File Attachment

[CityMgrreportpgs02072022-20thststormpond.pdf](#)

AR EO

 File Attachment

[CityMgrreportpgs04042022-miscprecautionaryactions.pdf](#)

AR EO

 File Attachment

[CityMgrreportpgs05022022.pdf](#)

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 File Attachment

[CityMgrreportpgs05162022.pdf](#)

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 File Attachment

[CompostFlyerawarenessweek.pdf](#)

AR EO

 File Attachment

[Dumpster-Management-bilingual-pamphlet.pdf](#)

AR EO

 File Attachment

[HouseholdHazardousWasteNEWSC.pdf](#)

AR EO

 File Attachment

[Household-Hazardous-Waste2.pdf](#)

AR EO

 File Attachment

[JulyUtilityBillInsert.pdf](#)

AR EO

 File Attachment

[PSACompostAwarenessWeek2022.pdf](#)

AR EO

 File Attachment

[NEWSCFMMinutes-5-9-22.pdf](#)

AR EO

 File Attachment

[Restore-Your-Shore4.pdf](#)

AR IP

 File Attachment

[TRWLE-RecyclingAdPosterwithFees.pdf](#)

AR CSPC

 File Attachment

[ConstructionBMPsErosionSedimentControl.pdf](#)

AR CSPC

 File Attachment

[DitchCheck.pdf](#)

AR_CSPC

 File Attachment

[ErosionSedimentpocketRef.pdf](#)

AR_CSPC

 File Attachment

[InletProtection.pdf](#)

AR_CSPC

 File Attachment

[ResponsibleConstruction.pdf](#)

AR_CSPC

 File Attachment

[ResponsibleConstruction.pdf](#)

AR_CSPC

 File Attachment

[SedimentTrap.pdf](#)

AR_CSPC

 File Attachment

[SiltFence.pdf](#)

AR_CSPC

 File Attachment

[StoneTrackingPadTireWashing.pdf](#)

AR_PCSSW

 File Attachment

[Bio-Filters.pdf](#)

AR_PCSSW

 File Attachment

[GrassSwale.pdf](#)

AR_PCSSW

 File Attachment

[June_Pollution_Postswales.pdf](#)

AR_PCSSW

 File Attachment

[PondSignage.pdf](#)

AR_PCSSW

 File Attachment

[RetentionPonds.pdf](#)

AR_PCSSW

 File Attachment

[ShorelandHabitats.pdf](#)

AR_PCSSW

 File Attachment

[StormwaterPondwet.pdf](#)

AR_PCSSW

 File Attachment

[StormwaterPondOM.pdf](#)

AR_PCSSW

 File Attachment

[Swalesupdated.pdf](#)

AR_PCSSW

 File Attachment

[VegetatedBuffer-FilterStrip.pdf](#)

AR_PCSSW

 File Attachment

[WetPondsupdated.pdf](#)

AR_IDDE

 File Attachment

[CITYMGRLEADWATER-BEACH03.pdf](#)

AR_IDDE

 File Attachment

[Garden-Centers.pdf](#)

AR_IDDE

 File Attachment

[Pool-Spa-Discharge2.pdf](#)

AR_PP

 File Attachment

[B-MS4SummaryMemo3062023.docx](#)

AR_PP

 File Attachment

[2022carpet-cleaning.pdf](#)

AR_PP

 File Attachment

[2022Good-Dog-Good-Owner.pdf](#)

AR PP

 File Attachment

[CityMgrreportpg06202022-solidwastestoragecollection.pdf](#)

AR PP

 File Attachment

[CityMgrreportpgs04182022-miscpreventativemtnc.pdf](#)

AR PP

 File Attachment

[Construction-BMPs-Erosion-Sediment-Control.pdf](#)

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 File Attachment

[February Pollution Post.pdf](#)

AR PP

 File Attachment

[Good-Dog-Good-Owner2.pdf](#)

AR PP

 File Attachment

[July Pollution Postcarwashing.pdf](#)

AR PP

 File Attachment

[Kids-can-help-too2.pdf](#)

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 File Attachment

[March Pollution Post.pdf](#)

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 File Attachment

[May Pollution Postgrassclipping.pdf](#)

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 File Attachment

[Parking-Lot-BMP.pdf](#)

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 File Attachment

[Rain-Barrels-Handout5.pdf](#)

AR PP

 File Attachment

[ROWgrassclippings.pdf](#)

AR_PP

 File Attachment

[SurfaceCleaningPollution.pdf](#)

AR_PP

 File Attachment

[Vehicle-Maintenance2.pdf](#)

AR_WintRdMain

 File Attachment

[2022SaltWiseWednesdayWebinarsflyer.jpeg](#)

AR_WintRdMain

 File Attachment

[Ice-and-Snow-Control3.pdf](#)

AR_LeafYardMgmt

 File Attachment

[Leave-Your-Leaves-on-Land3.pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Attach - Permit Compliance Documents

EO Program

 File Attachment

[MS4allSectionNarratives.pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Missing Information

You must attach a file for the select attachment type.,

Draft and Share PDF Report with the permittee's governing body or delegated representatives.

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been reviewed by the governing body or delegated representative, return to the MS4 eReporting System to submit the final report to the DNR.

[Draft and Share PDF Report](#)

Form 3400-224(R8/2021)

Complete and Submit Your Application

You have not completed all areas of the application. Please return to the application and complete all missing items.

Contact Information: [Complete](#)

Minimum Control Measures Section 1: [Complete](#)

Minimum Control Measures Section 2: [Complete](#)

Minimum Control Measures Section 3: [Complete](#)

Minimum Control Measures Section 4: [Complete](#)

Minimum Control Measures Section 5: [Complete](#)

Minimum Control Measures Section 6: [Complete](#)

Minimum Control Measures Section 7: [Complete](#)

Attachments: [Has Missing Items](#)

Final Evaluation: [Complete](#)