



**TWO
RIVERS**
WISCONSIN

LIBRARY BOARD MEETING

Tuesday, September 8, 2026 at 6:00 PM

Community Room - Lester Public Library
1001 Adams Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** - President Gadd called the meeting to order at 6:00 PM.
2. **ROLL CALL**
Board Members Present: Kathryn Gadd, Jack Powalisz, Don Weiss, Katie Stone, Lisa Steinhauer, Mary Glaser and Bonnie Shimulunas. Absent and excused: Laura Waalkens and Shannon Derby. Also present: Terry Ehle, Director,
3. **PUBLIC INPUT** – None.
4. **APPROVAL OF BOARD MEETING MINUTES**
Motion to approve the minutes from the August 11, 2026 meeting, made by Weiss, second made by Powalisz. Voice vote carried unanimously.
5. **RECEIVE AND FILE MONTHLY EXPENDITURE AND FINANCIAL REPORTS**
Motion to receive and file the expenditure and financial reports from August 2026, made by Powalisz, second made by Glaser. Voice vote carried unanimously.
6. **BOARD MEMBER COMMENT** – Shimulunas on the difficulty of recruiting individuals to fill board roles in light of the upcoming bylaw changes. Shimulunas also shared information from a webinar on AI in libraries and noted the need for the library to consider how it will address and use AI.
7. **DIRECTOR'S REPORT**
Ehle fielded questions and comments concerning her report.
8. **COMMUNICATIONS**

A. Newsletter: Lester Public Library *Library Links*—September 2026
9. **REPORT FROM CITY COUNCIL REPRESENTATIVE** – None.
10. **REPORT FROM SCHOOL DISTRICT REPRESENTATIVE**
The school district continues to seek special education teachers and paraprofessionals.
11. **REPORT FROM COUNTY REPRESENTATIVE**
County representatives reported that the County Finance Director position remains vacant. An outside recruiting firm has been selected to conduct a broader search for candidates and will also assist with recruitment for other open positions. The Wisconsin Board of Health gave the Manitowoc County Health Department its highest rating. Representatives also reported that 75% of children in Manitowoc County have received all recommended vaccinations.
12. **UNFINISHED BUSINESS**

A. Director Six-month Priorities Progress – Ehle provided an update on progress toward her six-month priorities.

- B. Bylaws Review – Motion to approve bylaws as amended made by Glaser, second made by Steinhauer. Voice vote carried unanimously.

13. NEW BUSINESS

- A. Resolution of Gratitude Ned Guyette – Motion to waive the reading and adopt the resolution made by Weiss, second made by Gadd. Voice vote carried unanimously.
- B. 2027 Budget Review – Ehle presented the initial 2027 budget and fielded questions prior to presenting it to the Personnel and Finance Committee.

14. BOARD EDUCATION

Ehle provided the board with two articles from the Wisconsin Library Association, *The Life Cycle of a Library Book* and *When There Is a Book Challenge*. It was suggested that the board review the library's collection management policy at upcoming meetings, particularly in light of several new board members.

15. CLOSED EXECUTIVE SESSION

President Gadd read Wisconsin Statutes s.19.85(1)(c) which allows closed sessions when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. Gadd then stated the reason for the Closed Session is in regards to personnel compensation and personnel matters. She then opened the floor for a motion to enter into Closed Session. Motion made by Powalisz to enter into Closed Session, second made by Shimulunas. Voice vote carried unanimously. The Board of Trustees entered into Closed Session at 6:56 PM.

At 7:08 PM a motion to reconvene in open session was made by Powalisz, second made by Glaser. Voice vote carried unanimously.

- 16. ADJOURNMENT** – Motion to adjourn made by Powalisz, second made by Glaser. Voice vote carried unanimously. Meeting adjourned at 7:10 PM.

Respectfully submitted by Terry Ehle, Director