



Monday, January 05, 2026 at 5:00 PM

**Committee Room - City Hall, 3rd Floor 1717
E. Park Street, Two Rivers, WI 54241**

MINUTES

1. CALL TO ORDER: 5:00 pm

2. ROLL CALL

Committee Members: Shannon Derby, Darla LeClair, Tim Petri

Staff & Others: Matthew Heckenlaible, Scott Ahl, Brian Dellemann, Dave Casebeer, Andrew Sukowaty, Shawn Taddy

3. REVIEW AND APPROVAL OF MINUTES

Minutes from the October 6, 2025, Public Utilities Committee meeting

Darla LeClair made a motion to approve the October 6, 2025, Public Utilities Committee meeting minutes, seconded by Shannon Derby. Motion carried.

4. PUBLIC INPUT – N/A

5. WASTEWATER UTILITY: UPDATES AND ACTION

A. Plant Personnel Update

Dave Casebeer introduced Shawn Taddy as the Lead Operator. Shawn will participate in future meetings as he gets up to speed in preparation for stepping into the Superintendent position in early May 2026.

B. CIPP Project Update

A preconstruction meeting was held with Visu-Sewer, LLC, in late December. Visu-Sewer anticipates beginning in late January or early February on the 2025 citywide C.I.P.P. lining project.

C. Sewer Service Area Plan Update

Staff has been meeting with other municipalities, along with the Bay Lakes Regional Planning Commission, to update the *Manitowoc-Two Rivers-Mishicot Sewer Service Area Plan*. The goal is to complete this 20-year outlook plan, extending through 2045, in the early part of 2026. At this time, the only significant modification to the plan is that the Kossuth Sanitary District (Rockwood) will discharge to the City of Manitowoc along CTH-R.

6. ELECTRIC AND TELECOMMUNICATIONS UTILITIES: DIRECTOR UPDATES AND ACTION, IF APPLICABLE

A. Southside Utility Tree Trimming

Electric Utility will begin trimming trees in January and will continue through March. Looking to create 10-foot of clearance between high voltage lines and 3-foot of clearance with low voltage lines.

B. Construction Updates

Services have been installed for Taco Bell and Domino's Pizza, along with the conversion of an overhead line to underground along Mishicot Road.

C. Utility Service Manual

A service manual template has been developed with the assistance of WPPI. The template can be personalized for each individual electric utility for a convenient resource of information for employees.

7. WATER UTILITY: DIRECTOR UPDATE, DISCUSSION AND ACTION, AS NEEDED

A. Water Supply Service Area Plan Presentation and Discussion

Website address: <http://www.two-rivers.org/WSSAP>

Strand Associates prepared the Water Supply Service Area Plan for the Water Utility. Andrew Sukowaty provided a brief overview of the plan and asked if the committee had any questions; there were none. The plan will be forwarded to the WDNR.

8. STORM WATER UTILITY: UPDATES AND ACTION, AS NEEDED – N/A

9. SOLID WASTE UTILITY: UPDATES AND ACTION, AS NEEDED

A. Engineering was contacted on January 5, 2026, by a resident who reported that when attempting to purchase garbage stickers at a local establishment, they were told they needed to purchase an additional item from the business. Engineering and other staff will look into this matter further.

10. ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE, WITH DISCUSSION AND ACTION

A. Utility Economic Development Strategy

The Committee briefly discussed whether the City's primary utilities would be able to accommodate higher demand customers. Examples of such customers could include dairy or food processing operations, bottling operations, breweries, and similar uses. There was an inquiry as to whether this would include AI data storage facilities. It was noted that while such facilities could be included, none of the utilities would be able to support a hyperscale data center. The Committee requested that the utilities report back in the future on the available capacity within their respective systems.

11. SET DATE, TIME AND LOCATION FOR NEXT COMMITTEE MEETING

Proposed for February 2, 2026, at 5:00 pm

12. ADJOURNMENT: 5:50 pm

Darla LeClair by made a motion to adjourn the meeting, seconded by Tim Petri. Motion carried.

Respectfully submitted by: *Matthew R. Heckenlaible*

Public Works Director/City Engineer