



CADENCE BANK
Arena & Conference Center

Tupelo Coliseum Commission
Regular Meeting Minutes
May 18, 2026

Be it known the Tupelo Coliseum Commission did meet in regular session Monday, May 18, 2026 at 3:00 p.m. in the Commerce Room with the following present:

Chair- Darrell Marecle
Vice-Chair- Stephanie Coomer
Commission Secretary- Cooper Miller
Commissioner- Keith Henley
Commissioner-Peggy Garduno

Representatives of the City of Tupelo Present:

Kevan Kirkpatrick –Executive Director -Cadence Bank Arena and Conference Center
Kim Hanna- CFO

Chair Darrell Marecle called the meeting to order at 3:00 p.m.

Approval of the minutes from March 2026 were discussed. Vice Chair Stephanie Coomer made a motion to approve the minutes as written, seconded by Commissioner Secretary Cooper Miller. All commission members voted aye; the motion passed.

No official minutes for April 2026 due to not having a quorum.

Financial Report

Kim Hanna discussed the financial report.

Director's Report

Kevan gave us an update on our past events. We had Taste of Tupelo, Monster Jam, Hardy, a sold-out Brandon Lake concert, Spirit Brands Cheerleading, and 37 meeting events.

Kevan also gave us an update on upcoming events. We have Tupelo High School Graduation, Lee County Schools Graduation, and 19 meeting events.

Old Business:

None was discussed



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New Business

Kevan gave us an update on the Audio-Visual Services RFP. They are meeting with proposers this coming Thursday. Kevan also updated us on the Huntington Bank name change taking place on June 19th, 2026.

Kevan also brought to our attention a reverse bid (Bid# 2026-025CO) held for a new Zamboni due to the current condition of our 2 Zamboni's that have reached a point where they are no longer reliably operational. There was a reverse auction held with 2 bids from Zamboni Company USA and Complete Ice Arena Services. Kevan stated that they are opting to go with Complete Arena Services, which is \$924.50 higher than Zamboni Company USA due to delivery time constraints. Refer to email below from our Assistant City Attorney, Stephen Reed.

"Typically, with reverse auctions, the issue of whether a prospective bidder complies with the minimum purchase specifications is decided after Phase 1. At that point, once the bidders are deemed to have met minimum specifications, they are invited to participate in Phase 2 of the bidding process, the reverse auction. Once the reverse auction is conducted, we have already deemed all bidders and products to be sufficient, and it comes down strictly to price, and we award to the lowest bidder as a result of the reverse auction. This is the most efficient way.

*In the case, the date of delivery was not submitted by the prospective bidders during Phase 1, and it appears that delivery was submitted as a part of Phase 2. Because the delivery dates were not certified by us to be sufficient prior to the reverse auction, I believe that we can use delivery date in addition to price in order to determine the "lowest **and** best bid." In this case, we can award the bid to the high bid because of the earlier delivery date, making it the lowest and best bid.*

When the bid is awarded, please include in the minutes of the meeting this justification for awarding the bid to the high bid."

Commissioner Keith Henley made a motion to approve the higher bid, seconded by Commission Secretary Cooper Miller. All commission members voted aye, the motion passed.

Check Approval:

Check approval from March 2026 was discussed. Commissioner Keith Henley made a motion to approve, seconded by Commissioner Secretary Cooper Miller. All commission members voted aye; the motion passed.

Check approval from April 2026 were discussed. Commissioner Keith Henley made a motion to approve, seconded by Vice Chair Stephanie Coomer. All commission members voted aye; the motion passed.

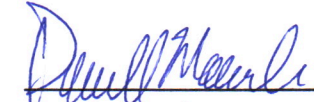


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Adjournment:

Chair Darrell Marecle adjourned the meeting at approximately 3:26 p.m.



Cooper Miller
Secretary

Darrell Marecle
Chair