

REQUEST FOR PROPOSAL  
PLAYGROUND AT BALLARD PARK  
FOR THE  
CITY OF TUPELO, MISSISSIPPI



REQUEST FOR PROPOSALS  
2024- 040PR  
City of Tupelo, Mississippi  
REQUEST FOR PROPOSALS (hereinafter "RFP")  
Description: Ballard Park All-Accessible Playground  
Playground RFP Deadline: 10:00 a.m., July 16, 2024

## **ADVERTISEMENT FOR PROPOSALS**

NOTICE is hereby given that the Mayor and City Council of the City of Tupelo, Mississippi (hereinafter "the CITY") will receive written sealed proposals (RFP) until the hour of 10:00 o'clock A.M. local time on July 16, 2024 at the Tax Collection Office, City Hall 1st Floor, 71 East Troy Street, Tupelo, Mississippi, 38804 for the construction of the project including design, final grading, selection of playground equipment and structures, installation of playground equipment and structures, emplacement of playground safety surfaces and maintenance/replacement aspects of the Project designated as the "PHASE II BALLARD PARK: PLAYGROUND AT BALLARD PARK", RFP No. 2024-040PR, with a copy of this RFP being on file at the office of the City Clerk at City Hall in Tupelo, Mississippi.

Documents, including the full Request for Proposal, Specifications and Exhibits may be obtained in hard copy or electronic format by visiting [www.tupelomsbids.com](http://www.tupelomsbids.com). For questions regarding the website or obtaining documents, you may contact Plan House at 662-407-0193.

A Pre-Proposal Meeting will be held at the Park and Recreation Main Office (Ballard Park), 655 Rutherford Road, Tupelo, MS Time 1:00 p.m., July 2, 2024. Information will be supplemented regarding remote participation. The Pre-Proposal Meeting will include a discussion of the plans, specifications, program requirements, Contract Documents, etc. The Pre-Proposal Meeting is not mandatory but all proposers are encouraged to attend.

Any questions should be directed in writing/email to the Owner's project manager below prior to the deadline between the hours of 8:00a.m. and 4:00p.m. Monday through Thursday.

**Owner's Project Manager:**

**City of Tupelo**

**Attn: Alex Farned, Director Parks and Recreation**

**71 East Troy Street, Tupelo, MS 38804,**

**662-841-6513**

**[alex.farned@tupeloms.gov](mailto:alex.farned@tupeloms.gov)**

Interested firms are required to submit one original and five (5) copies of their response marked "Request for Proposals – Ballard Park Playground and should be received by 10:00 a.m. on July 16, 2024, in the office of the City Clerk, City Hall 1<sup>st</sup> Floor Tax Collection Office, 71 East Troy Street, Tupelo MS, 38804. All submittals shall have bid title, company name and address information, date and time of proposal specifications and Mississippi Certificate of Responsibility Number all clearly indicated on the outside of the sealed envelope or container. Submittals without this information may be rejected. The City of Tupelo is not responsible for any submission delivery being delayed for any reason.

Firms interested in providing these services must submit, as a minimum, the following information to meet evaluation factors:

1. Price factors – Price (35%)
2. Technical factors (30%) – Proposal demonstrates a clear understanding of the scope of work and related objectives; proposal is complete and responsive to the specific RFP; past performance of the proposer's methodology has been documented showing experience in all-accessible playground concept, design, construction, equipment, installation, usage through-put, particularly projects

involving governmental agencies; and proposer's submission uses innovative technology and techniques.

3. Management factors (15%) – Proposal provides project management plan which demonstrates proposed scheduling timeline meet the needs of the city; project management plan, history and experience in performing the work on-time, on-budget and contract-compliant; proposal demonstrates availability of personnel, contracted personnel and subcontractors that will be available and dedicated to this project.

4. Cost factors (20%) – Proposal can be evaluated based on relative cost compared to other similarly scored proposals; comparative costs are adequately explained and documented; proposal demonstrates proposer's ability to obtain and provide required bonds, warranties or guarantees; and proposer demonstrates sufficient financial resources to meet its obligations.

The selection committee will deem the proposals as (a) acceptable; (b) potentially acceptable, which means reasonably susceptible of being made acceptable; or (c) unacceptable. Proposers whose submissions are unacceptable shall be notified promptly.

Discussions may be held with acceptable proposers to: (a) promote understanding of the city's requirements and the proposer's submission and (b) facilitate arriving at a contract that will be the most practicable and advantageous to the city, taking into consideration price and the other evaluation factors set forth in the RFP.

**As determined by the selection committee from acceptable proposers, award will be made by the City Council to the best and final proposal. The City Council reserves the right to reject any and all proposals and to waive any irregularities or informalities not violative of statute or not affecting competitive selection.**

The OWNER is an Equal Opportunity Employer. The OWNER encourages Minority-owned Business Enterprises (MBE's) and Women-owned Business Enterprises (WBE's) to submit bids. The bid solicitation will be submitted to the Agency Bid Bank at [agencybidbank@mississippi.org](mailto:agencybidbank@mississippi.org).

**BY ORDER OF THE MAYOR AND CITY COUNCIL OF THE CITY OF TUPELO, MISSISSIPPI.**

**CITY OF TUPELO, MISSISSIPPI**

**BY: s/b Traci Dillard**

**TRACI DILLARD, City Controller**

Publish Dates: June 14, 2024, and June 21, 2024, in the NE  
Mississippi Daily Journal

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## SECTION A PROJECT SUBMISSION GUIDANCE

### A1 General Conditions

The City Council has determined that competitive, sealed Request for Proposals would be the most practicable and advantageous procurement method for this project where price alone is a secondary consideration to flexibility, proposer's relative abilities to perform (including degrees of technical or professional experience or expertise), weighing aesthetic values, conducting discussions with proposers concerning technical and price aspects of their proposals, comparative evaluation of differing price and contractual factors, quality factors that include technical and performance capability, content of the technical proposal, and where marketplace response provides not only a range of alternative proposals but evaluation and discussion of them before making the award.

This is a Request for Proposal (RFP) pertaining to the City of Tupelo, Mississippi, hereinafter referred to as "City". These requirements are for a Playground at Ballard Park, Tupelo, Mississippi. The proposed playground must be able to support all requirements described in this RFP. Should a proposed playground not meet specifications in the RFP, each exception must be explained in detail, either immediately below the excepted paragraph, or in an attachment referencing each excepted paragraph, with each exception, describing in detail the proposed alternative solution must be provided.

This RFP is intended to provide a standard with which to evaluate submitted alternative proposals for a playground and to allow vendor flexibility in proposing the most appropriate and cost-effective playground. The acceptance of a proposal does not obligate the City to purchase a playground from any vendor. The City reserves the right to reject all proposals and not make a selection. The City further reserves the right to negotiate with the proposers and contract with multiple proposers. In addition, the City may select a portion of the proposal for contract consideration. All costs for proposal preparation are the responsibility of the proposer. Proposals will be evaluated for completeness. Proposers are encouraged to submit their proposals as clearly and concisely as possible in order that a thorough evaluation can be made. The City of Tupelo reserves the right to accept or reject any proposal for any reason if it is in the best interest of the City. Proposals must separate costs for the labor and materials.

Discussions by the City may be conducted with representatives from companies who submit proposals determined to be reasonably susceptible of being selected for award, but proposals may be accepted without such discussions. Preference will be given based on the below evaluation factors in order of their relative importance:

### A2 Evaluation Criteria

Proposals will be evaluated based on the following factors using a percentage point system for each item:

1. Price factors – Price (35%)
2. Technical factors (30%) – Proposal demonstrates a clear understanding of the scope of work and related objectives; proposal is complete and responsive to the specific RFP; past performance of the proposer's proposed methodology has been documented showing experience in all-accessible playground concept, design, construction, equipment, installation, usage through-put, particularly projects involving governmental agencies; and proposer's proposal uses innovative technology and techniques. **Special emphasis will be given to attractiveness and style, overall design and layout of playground, value of features, integration of new playground within the existing park and surrounding area scored to ADA/All Inclusive play design and layout of playground to include inclusive play.**

3. Management factors (15%) – Proposal provides project management plan which demonstrates proposed scheduling timeline meet the needs of the city; project management plan, history and experience in performing the work on-time, on-budget and contract-compliant; proposal demonstrates availability of personnel, contracted personnel and subcontractors that will be available and dedicated to this project. **Special emphasis will be given to project management plan including start and finish time of the project within the price proposed, and previous completed jobs of similar scope with references for performance.**

4. Cost factors (20%) – Proposal can be evaluated based on relative cost compared to other similarly scored proposals; comparative costs are adequately explained and documented; proposal demonstrates proposer’s ability to obtain and provide required bonds, warranties or guarantees; and proposer demonstrates sufficient financial resources to meet its obligations. **Special emphasis will be given to relative cost compared to other similarly scored proposals with explanation, proposer’s ability to meet all insurance, state and national licensing standards relative to the project construction and installation requirements of the playground equipment, and warranty and maintenance terms.**

A3 Contact for Clarifications

For questions concerning this Request for Proposal, contact:

Contact Name: Alex Farned  
Mailing Address: P. O. Box 3608, Tupelo, MS 38803  
Number: 662-841-6440  
Email Address: Alex.Farned@TupeloMS.gov

*All questions regarding this RFP shall be submitted in writing, to which a written response will be provided by City of Tupelo. No verbal questions will be entertained or answered. Electronic mail (email) is the preferred method for contact since it provides a record copy of the question and answer. Requests for clarifications should be emailed to the email address or mailed to the mailing address listed above. Answers to submitted questions will be emailed to all bidders with an email address on record. The email subject shall be: “Clarification: Playground RFP”. Owner will maintain a complete list of questions and answers. The City is not responsible for postal mail or email that is either undelivered or delayed.*

A4 Submission of Proposals

All proposals to this RFP must be submitted to and received, as indicated below:

Deputy City Clerk: Traci Dillard  
Address: City Hall, First Floor Tax Collection Office, 71 East Troy Street, Tupelo, MS 38804  
Due Date: July 16, 2024  
Due Time: 10:00 a.m.

For any questions relating to the proposal process, please call 662-841-6513. After submission, the proposals shall be considered public record. A Register of Proposals must be maintained in the Tupelo City Clerk's office and available to the public. Proposals received after the above-listed date and time will not be accepted. Proposals **will not** be accepted via fax or email. The proposal submitter shall bear all associated costs.

A5 Number of Copies of Submitted Proposals

Provide original and five (5) copies of the proposal including all attachments.

A6 Schedule of Events

<u>Event</u>	<u>Date</u>
Request for Proposal Issued	June 14, 2024
Preproposal Meeting	July 2, 2024
Last Day for Questions/Clarification submissions	July 11, 2024
Proposals Due to the City Clerk	July 16, 2024
Proposer presentations (if needed)	TBD
Purchase Decision	August 13, 2024

A7 Response Format

The format to be used for the proposal is provided in Section F of this RFP. Responses must be in this format to be considered. Each section/paragraph must be addressed with a response in the body of the document following that specification, question, or request for information. Information not in the body or additional information pertinent to a decision should be provided in an Appendix to the proposal, as necessary.

Modifications to, or omission of, any question in this required RFP format by the proposer MAY result in immediate rejection of that proposal. Noting an exception to any specification does not guarantee agreement or acceptance by the City and may disqualify the proposed playground from consideration. Any exception must be noted and referenced immediately following the pertinent paragraph/section or in an Appendix to the proposal.

A8 Preproposal Meeting

A Pre-Proposal Meeting will be held at the Park and Recreation Main Office (Ballard Park), 655 Rutherford Road, Tupelo, MS Time 1:00 p.m., July 2, 2024. Information will be supplemented regarding remote participation. The Pre-Proposal Meeting will include a discussion of the plans, specifications, program requirements, Contract Documents, etc. The Pre-Proposal Meeting is not mandatory but all proposers are encouraged to attend.

A9 Jobsite Visit:

Date and Time: Schedule before July 11, 2024

Location:

The project is located at:

Ballard Park  
2629 West Main Street  
Tupelo, Mississippi 38801

A jobsite visit is recommended but not required. Although in-person attendance of the Pre-Proposal Conference is not required, that meeting would be a good time to conduct the jobsite visit. Visits are intended to provide perspective and knowledge of the playground area. The park is open from dusk till dawn. Questions arising from the visits must be submitted in writing. The jobsite is located on the west side of Ballard Park, adjacent to the new parking lot. See Exhibit "A" for jobsite specifics such as, location, site, etc.

**SECTION B PROJECT SCOPE**

The project "PHASE II BALLARD PARK: PLAYGROUND AT BALLARD PARK", RFP No. 2024-040PR includes design, final grading, selection of playground equipment and structures, installation of playground equipment and structures, emplacement of playground safety surfaces and maintenance/replacement aspects.

The proposed playground will be located in a portion of Ballard Park. The proposed location for the playground shall be an oval shape that is 433' x 283' and 96,144 square feet. A parking lot runs along one side of the site and has an 8' wide sidewalk which encompasses the proposed playground site. The site has been rough graded to be ADA compliant. In addition to the playground other elements should be incorporated into the overall design including but not limited to a pavilion(s), restroom facility, seating, fencing, walkways, passive recreation, picnic areas, etc. These features will be constructed in Phase III improvements, but locations should be accounted for in the design. A survey shall be provided as well as a geotechnical report and dwg file(s). Any additional information shall be provided if available. See Exhibit "A".

The budget for this project shall not exceed 2.0 million dollars. Any proposals over the budgeted amount shall be rejected.

**Amenities to be included but not limited to:**

**Components/Inclusive:**

<b>Slides</b>	<b>Swings</b>	<b>Imaginative Play</b>	<b>Shade</b>
<b>Benches</b>	<b>Fencing/gates</b>	<b>Tunnels</b>	<b>Wheel</b>
<b>Chair Swing</b>	<b>Ground Level merry-go-round</b>		



**Equipment in this area should be designed to accommodate all ages 6 months to 15 years old.**

**Design considerations:** Incorporate Ground level play events. Ease of supervision and multiple play events.

Provide multiple access points and transfer stations for connected flow. Ensure ease of maneuvering between playground components and equipment.

NOTE: NO WOOD EQUIPMENT PRODUCTS WILL BE ACCEPTED.

## **SECTION C PROJECT REQUIREMENTS**

The proposer shall furnish all materials and labor necessary to provide a complete playground as specified herein within the boundary outlined in this RFP. It can encompass as much of this area as needed to meet the requirements specified. The playground construction area is to be maintained safely and securely at all times by the proposer. Successful bidder shall use at least 6ft tall chain link fence to protect all areas of construction during the full length of the project. Vinyl fencing with T-post method is not acceptable as a substitute for the above jobsite safety and security requirement, but silt fencing may be required and necessary to prevent erosion from storm water runoff.

## **SECTION D PROPOSER REQUIREMENTS**

- D1 Proposals submitted in response to this RFP shall be based on currently available equipment.
- D2 All equipment and materials proposed in response to this RFP shall be new, of a current manufacturing run, and provided in the manufacturer's original packaging.
- D3 Individual components and equipment types furnished in response to this RFP shall be the standard product of one or multiple manufacturers with the exception of any concrete needed.
- D4 The City reserves the right to withhold playground acceptance and final payment until completion of the installation. Completion of the installation shall be defined as completion of ALL related work to the playground.
- D5 The playground is to be installed fully by the successful proposer at the proposer's expense. The cost for any additional work that must be performed by others to complete the proposer's scope of work will be charged back to the proposer or deducted from that bidder's final payment.
- D6 Any damage or injury to the City's premises caused by the proposer, its employees, agents, or subcontractors shall be repaired at the proposer's expense.

- D7 This agreement shall not be assigned, nor shall the performance of the proposer duties be delegated, without prior written consent of the City.
- D8 Each proposer must provide a written guaranty signed by an authorized representative of the manufacturer insuring availability of parts and service for a minimum of ten (10) years from the date of acceptance by the City.
- D9 The contract award will only be awarded to the proposer licensed and certified to perform the work in the State of Mississippi or those states with which the City has reciprocal agreements. Selections will be based on the proposer's ability to do the work described in this RFP, in the opinion of the City.
- D10 **NON-RESIDENT CONTRACTORS** – When a non-resident contractor submits a bid or proposal for a Mississippi project, he shall attach there to a copy of his resident State's current law pertaining to such State's treatment of non-resident contractors as required by Miss. Code Anno. § 31-3-21 (1972 as amended).
- D11 Per state law, Miss. Code Ann. § 31-3-21 All proposals submitted for public projects where said proposal price exceeds Seventy-Five Thousand Dollars (\$75,000.00) shall contain on the outside or exterior of the envelope or container of such proposal the contractor's current Mississippi Certificate of Responsibility number, and NO bid shall be opened or considered unless there appears a statement on the outside or exterior of such envelope or container to the effect that the proposal enclosed therewith did not exceed Seventy-Five Thousand Dollars (\$75,000.00). Proposer name must match the name/company listed on the MS Certificate of Responsibility. Company name or individual name on Certificate of Responsibility must match the name on ALL required certifications, insurances and licenses in this RFP.

## **SECTION E EQUIPMENT AND SURFACING SPECIFICATIONS**

- E1 Amenities to be included but not limited to: slides, swings, Imaginative Play, shade, benches, fencing/gates, tunnels, wheel chair swing, ground level merry-go-round.

E2 **Design considerations:**

Incorporate Ground level play events. Provide multiple access points and transfer stations for connected flow. Ensure ease of maneuvering between playground components and equipment.

The entire area must be ADAAG compliant. For mor information please visit <https://www.access-board.gov/ada/guides/chapter-10-play-areas/> . Please include a letter from the manufacturer referencing the playground area is ADAAG compliant with your RFP. **Failure to submit this compliance letter will deem your RFP as non-responsive.**

If the proposed equipment has elevated decking for access to slides or climbers then the tallest deck height must be at least 192 inches above the surface

E3 NOTE: NO WOOD EQUIPMENT PRODUCTS WILL BE ACCEPTED.

## **SECTION F REQUIRED PROPOSAL FORMAT**

The following paragraphs provide the format required for proposal submittal. All paragraphs are required, and the order and content cannot be changed as they serve as the minimum required for the proposal. Changing this format will disqualify the bidder. Additional information may be provided as Appendices to the proposal, as necessary.

### **F1. Key Personnel**

The City considers the qualifications and capability of the proposing company of critical importance. The successful proposer must become a partner with the City in the success of this playground's future. The successful proposal's staff must be accessible and knowledgeable of the playground proposal.

The proposer must also provide the following information on its company and key staff members and certify that each of these staff members speak fluent English:

- 1.1 Bidding Company Information. Provide the following information on your company.
  - 1.1.1 Proposing Company Name
  - 1.1.2 Proposing Company Address
  - 1.1.3 Proposing company Phone Numbers
  - 1.1.4 Proposing Company History. As part of this history, indicate the number of years the company has been in business, as well as the number of years the business has operated under its current name. Only companies with at least a 10-year track record will be considered. This may be provided as an Appendix to the proposal. If an Appendix is used, it should be noted in this paragraph in the proposal (e.g., "Our company history is provided in Appendix D to this proposal.").
  - 1.1.5 Proposing Company Website. Indicate the URL (web link) for the website. Or specify "none" if the company does not have a website.
  - 1.1.6 Proposer Insurance
    - 1.1.6.1 A "BID BOND" of 5%, or certified funds in the same amount, of the proposed price is required.

- 1.1.6.2 Worker's compensation coverage in accordance with the statutory requirements and limits of the State of Mississippi with a thirty (30) day cancellation clause.
- 1.1.6.3 The City of Tupelo must be listed as an additional insured on proposer's General Liability Insurance for bodily injury and Property Damage Insurance in the amount of \$1,000,000.00 (One Million Dollars) per occurrence minimum coverage.
- 1.1.6.4 The successful proposer must provide a waiver of subrogation in favor of the City on general liability and workers compensation insurance.
- 1.1.6.5 The successful proposer shall supply the City with satisfactory proof of insurance required. The City shall be named on the certificate of insurance as an additional insured.
- 1.1.6.6 The successful proposer will be required to execute a performance bond and payment bond in the amount of 100% (one hundred percent) of the contract amount.

1.1.7 Bidding Company Requirements:

- Please include a copy of your State of Mississippi Certificate of Responsibility. License/Certificate must be in the name of the proposer. License/certificate must be in the name of all required certifications for the lead installer mentioned in the requirements below.
- License/Certificate must have the specialty/sub categories of #1. Building Construction. #2. Install construction of specialties, furniture, and equipment. #3. Playground and Recreation equipment. Companies that are not licensed by the State of Mississippi to perform the installation of playground equipment will not be considered.
- Proposer must be a certified installer of the manufacturer's product they are proposing. Certificates where the name listed does not match the name of the proposer will not be considered.
- Proposer must be in good standing with the State of Mississippi as listed with the Secretary of State. Provide documentation to support with your proposal.
- Proposer must be listed on the National Playground Contractors Association Inc.'s website as an Active/Qualified Contractor ACTIVE Membership only is not equal to Active/Qualified Contractor status.

1.2 **Proposing Company Account Representative Information.** This individual will serve as the award contact as well as the main contact for clarifications to this RFP. Provide the following information:

1.2.1 Rep name.

1.2.2 Rep Address.

1.2.3 Rep Email Address

1.2.4 Rep phone number(s)

1.2.5 Rep Qualifications

\* Rep must be a Licensed Certified Playground Safety Inspector (CPSI) as recognized by the National Parks and Recreation Association. Provide certificate with your proposal.

1.3 **Proposing Company Lead Installer** – This individual will be responsible for the installation of the playground. Please provide the following information:

1.3.1 Installer Name

1.3.2 Installer Address.

1.3.3 Installer Email Address

1.3.4 Installer phone number(s)

1.3.5 Installer Qualifications

\*\* Installer must possess these qualifications:

\*\* Company or lead installer must be a factory trained certified installer of ALL of the equipment you are proposing. Provide all certificates with your proposal.

\*\* Lead Installer must hold a valid Certificate of Achievement from the National Playground Contractors Association as completing the Recreation Installation Specialist Certification Course. Provide Certificate with your proposal.

\*\* Lead Installer must be a Licensed Certified Playground Safety Inspector (CPSI) as recognized by the National Parks and Recreation Association. Provide certificate with your proposal.

## **F2. Project Summary.**

Use this section to introduce the proposed playground solution. Summarize in words only the playground design and describe the equipment features. This section should enable anyone reading it to have a clear overall understanding of the proposed playground.

## **F3. Proposed Playground**

Provide a detailed description of the playground. This description must provide a complete and comprehensive description of the offered playground features and functionality. Omission of this material will disqualify a bidder. Top View drawing(2D) and 3-D color rendering must be shown here. Note: This information can be further outlined and detailed in the presentation to the owner if needed and requested. Provide a detailed description and timeline of the installation process.

#### F4. Materials List.

Provide a detailed list of the proposed materials with quantity and specifications. The materials list must be separated in the following categories:

##### 4.1 Playground equipment. Whichever playground equipment manufacturer you are proposing they must possess the following criteria:

- 4.1.1 Must be an ISO 9001 certified company. Please provide documentation with your proposal.
- 4.1.2 Must be an ISO 14001 certified company. Please provide documentation with your proposal.
- 4.1.3 ALL products must be IPEMA certified as recognized by the International Playground Equipment Manufacturers Association. Provide documentation with your proposal.
- 4.1.4 The designer who designed the layout of the equipment must be a Licensed Certified Playground Safety Inspector (CPSI) as recognized by the National Parks and Recreation Association. Provide certificate with your proposal.
- 4.1.5 Playground Equipment Manufacturer's Insurance requirements. \*Worker's compensation and employer's liability of \$1,000,000.00 each occurrence and \$1,000,000.00 each employee.  
\* Umbrella Liability of \$10,000,000.00 each occurrence and Aggregate of \$10,000,000.00.  
Automobile Liability Combined Single Limit of \$1,000,000.00 and an Aggregate of \$10,000,000.00.  
Commercial General Liability of \$2,000,000.00 each occurrence AND \$300,000.00 damage to rented premises. \$2,000,000.00 Personal and ADV injury. \$4,000,000.00 General Aggregate. \$4,000,000.00 Products – Comp/OP AGG. \$50,000.00 SIR – Self Insured Retention.

##### 4.2 Playground Surfacing - Whichever playground equipment manufacturer you are proposing they must possess the following criteria:

- 4.2.1 Provide quantity and specifications of any and all surfacing you are proposing.
- 4.2.2 If you are proposing any Poured In Place rubber surfacing, the product must have a 10 year warranty and ALL materials must be made within the USA. Provide documentation to support with your proposal. The product must be IPEMA certified. Provide the IPEMA certificate with your proposal.
- 4.2.3 Concrete used as a base (not footings) must be installed with the following criteria:
  - \* 3000 lb mix at least 4 inches thick in all areas. Must be reinforced with wire mesh throughout. Light broom finish.

4.2.4 Compacted Stone used as a base must be installed at 4 inches thick in all areas.

4.3 Shade products. IF you are proposing any shade products then provide specifications per shade.

#### **F5. Pricing**

Provide a total price of your proposal. You may use your own company quotation/ proposal sheet. The budget for this project is between \$1.5 million and \$2 million. Any proposals received over the budgeted amount shall be rejected. Any proposals received with a price lower than \$1.5 million will neither receive any additional points nor be considered a lower bid.

#### **F6. Past Performance**

6.1 Provide at least 5 references of your company's projects. Each reference must contain the following information:

- 6.1.1 Project Name
- 6.1.2 Project Address
- 6.1.3 Main Contact's name
- 6.1.4 Main Contact's Number(s)
- 6.1.5 Project bid amount at the time of the bid.
- 6.1.6 Color image of the project. May be actual photo or 3D images.
- 6.1.7 Each reference must have been open to the public for at least two years with a proven track record of maintenance and durability in a public setting. Do not submit references on project that are less than two years old.

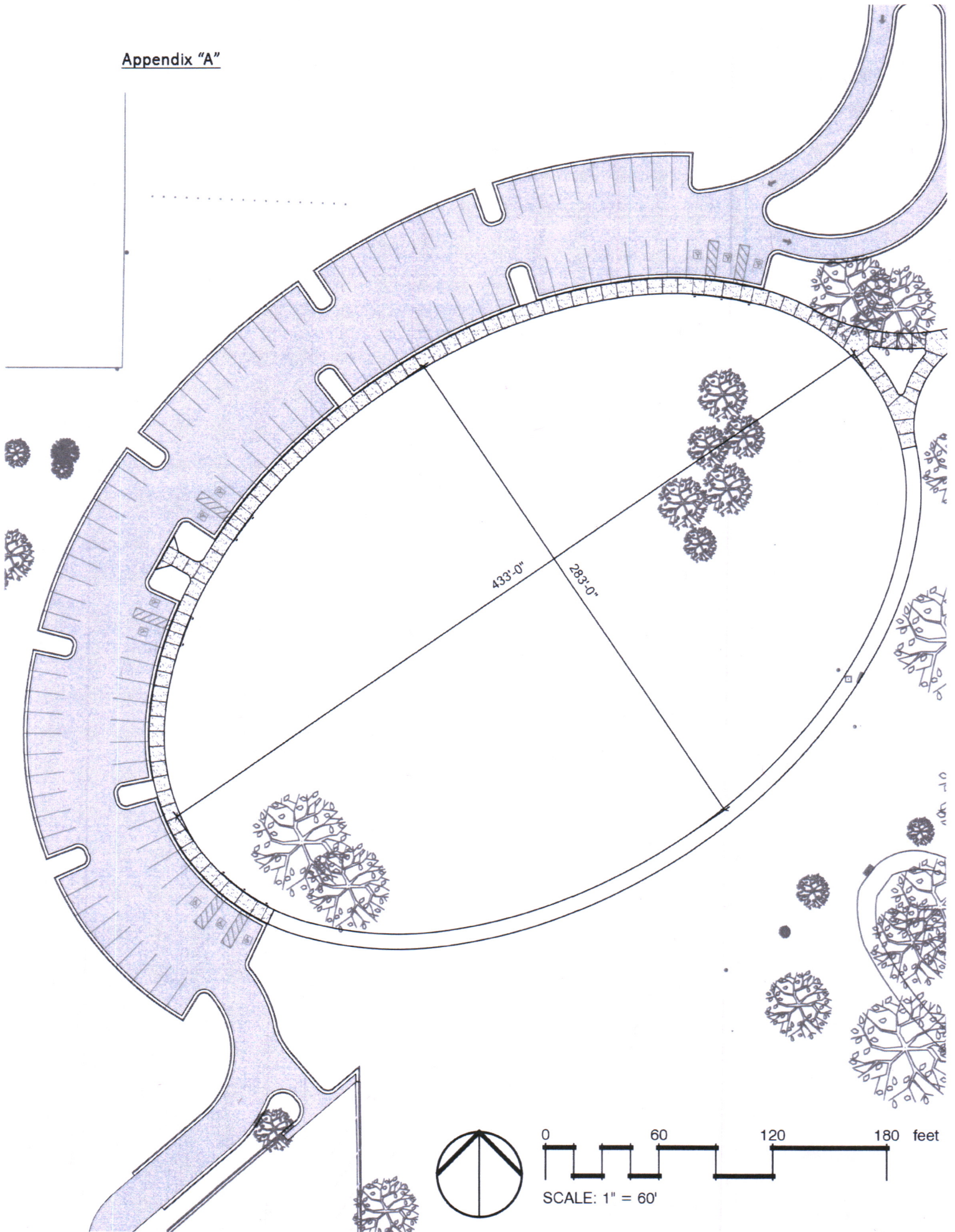
#### **F7. Warranties**

Provide a complete description of all component warranties, terms and conditions.

#### **F8. After Purchase Maintenance**

Provide any information concerning future maintenance options. This information should include any local companies who are certified to perform work on the completed proposed project.

Appendix "A"





Appendix "B"

