

## DOCUMENT 004113 - BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)

## 1. BID INFORMATION

- A. Bidder: Roberts Builders, Inc.
- B. Project Name: The City of Tupelo - The Depot
- C. Project Location: Front Street, Tupelo, MS
- D. Owner: The City of Tupelo
- E. Architect: TEK1 Studio, PLLC.
- F. Architect Project Number: 023007

## 2. CERTIFICATIONS AND BASE BID

- A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by TEK1 Studio, PLLC and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

1. One million Nine hundred ninety eight thousand Dollars (\$ 1,998,000 ).
2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004322 "Unit Prices Form" and Document 004323 "Alternates Form."

## 3. BID GUARANTEE

- A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within [60] days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:

1. Ninety nine thousand nine hundred Dollars (\$ 99,900 ).

- B. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

## 4. SUBCONTRACTORS AND SUPPLIERS

- A. The following companies shall execute subcontracts for the portions of the Work indicated:

1. Concrete Work: Hodges James A. Hodges Construction, Inc.

- 2. Masonry Work: Roberts Builders, Inc.
- 3. Plumbing Work: RH Plumbing, Inc.
- 4. HVAC Work: Rhudy's Heating and Air Conditioning, Inc.
- 5. Electrical Work: Ramey Electrical Services, Inc.

5. TIME OF COMPLETION

- A. The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on a date specified in a written Notice to Proceed to be issued by Architect, and shall fully complete the Work by March 1, 2025

6. ACKNOWLEDGEMENT OF ADDENDA

- A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:

- 1. Addendum No. 1, dated 5/28/24
- 2. Addendum No. 2, dated 6/3/24
- 3. Addendum No. 3, dated \_\_\_\_\_
- 4. Addendum No. 4, dated \_\_\_\_\_

7. BID SUPPLEMENTS

- A. The following supplements are a part of this Bid Form and are attached hereto.

- 1. Bid Form Supplement - Alternates.
- 2. Bid Form Supplement - Allowances.
- 3. Bid Form Supplement - Bid Bond Form (AIA Document A310).

8. CONTRACTOR'S LICENSE

- A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in The State of Mississippi and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

9. DOCUMENT CONTINUES

10. SUBMISSION OF BID

Respectfully submitted this 5 day of June, 2024.

Submitted By: Roberts Builders, Inc.

(Name of bidding firm or corporation)

Authorized  
Signature:

Cosy Roberts  
(Handwritten signature)

Signed By:

Cosy Roberts  
(Type or print name)

Title:

President  
(Owner/Partner/President/Vice President)

Witness By:

Jessie Roberts  
(Handwritten signature)

Attest:

Jessie Roberts  
(Handwritten signature)

By:

Jessie Roberts  
(Type or print name)

Title:

Secretary/Treasurer  
(Corporate Secretary or Assistant Secretary)

Street Address:

204 W. 1<sup>st</sup> St.

City, State, Zip

Ripley, MS 38663

Phone:

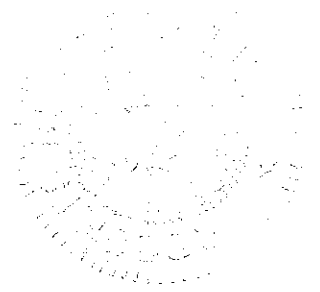
662-837-1754

License No.:

04854-MC

Federal ID No.:

64-0689318



(Affix Corporate Seal Here)

END OF DOCUMENT 004113

DOCUMENT 004313 - BID SECURITY FORMS

1. BID FORM SUPPLEMENT

- A. A completed bid bond form is required to be attached to the Bid Form.

2. BID BOND FORM

- A. AIA Document A310, "Bid Bond," is the recommended form for a bid bond. A bid bond acceptable to Owner, or other bid security as described in the Instructions to Bidders, is required to be attached to the Bid Form as a supplement.
- B. Copies of AIA standard forms may be obtained from The American Institute of Architects; [www.aia.org/contractdocs/purchase/index.htm](http://www.aia.org/contractdocs/purchase/index.htm); email: [docspurchases@aia.org](mailto:docspurchases@aia.org); (800) 942-7732.

END OF DOCUMENT 004313

DOCUMENT 004321 - ALLOWANCE FORM

1. BID INFORMATION

- A. Bidder: Roberts Builders, Inc.
- B. Project Name: The City of Tupelo - The Depot
- C. Project Location: Front Street, Tupelo, MS
- D. Owner: The City of Tupelo
- E. Architect: TEK1 Studio, PLLC
- F. Architect Project Number: 023007

2. BID FORM SUPPLEMENT

- A. This form is required to be attached to the Bid Form.
- B. The undersigned Bidder certifies that Base Bid submission to which this Bid Supplement is attached includes those allowances described in the Contract Documents and scheduled in Section 012100 "Allowances."

3. SUBMISSION OF BID SUPPLEMENT

A. Respectfully submitted this 5 day of June, 2024.

Submitted By: Roberts Builders, Inc.  
(Insert name of bidding firm or corporation)

Authorized Signature: Casey Roberts  
(Handwritten signature)

Signed By: Casey Roberts  
(Type or print name)

Title: President  
(Owner/Partner/President/Vice President)

END OF DOCUMENT 004321

ALLOWANCE FORM

## DOCUMENT 004323 - ALTERNATES FORM

## 1. BID INFORMATION

- A. Bidder: Roberts Builders, Inc.
- B. Prime Contract: Casey Roberts
- C. Project Name: The City of Tupelo - The Depot
- D. Project Location: Front Street, Tupelo, MS
- E. Owner: The City of Tupelo
- F. Architect: Tek1 Studio, PLLC
- G. Architect Project Number: 023007

## 2. BID FORM SUPPLEMENT

- A. This form is required to be attached to the Bid Form.

## 3. DESCRIPTION

- A. The undersigned Bidder proposes the amount below be added to or deducted from the Base Bid if particular alternates are accepted by Owner. Amounts listed for each alternate include costs of related coordination, modification, or adjustment.
- B. If the alternate does not affect the Contract Sum, the Bidder shall indicate "NO CHANGE."
- C. If the alternate does not affect the Work of this Contract, the Bidder shall indicate "NOT APPLICABLE."
- D. The Bidder shall be responsible for determining from the Contract Documents the affects of each alternate on the Contract Time and the Contract Sum.
- E. Owner reserves the right to accept or reject any alternate, in any order, and to award or amend the Contract accordingly within 60 days of the Notice of Award unless otherwise indicated in the Contract Documents.
- F. Acceptance or non-acceptance of any alternates by the Owner shall have no affect on the Contract Time unless the "Schedule of Alternates" Article below provides a formatted space for the adjustment of the Contract Time.

4. SCHEDULE OF ALTERNATES

- A. Add Alternate No. 1 -Contractor shall furnish and install 3 tree grates at circular tree islands. Tree grates shall be 6015 Olympian Tree Grate manufactured by Ironsmith, 41-701 Corporate Way #3, Palm Desert, CA 92260, 800-338-4766, or an approved equal.

ADD X DEDUCT \_\_\_ NO CHANGE \_\_\_ NOT APPLICABLE \_\_\_.

Three thousand Dollars (\$ 3 000 ).

5. SUBMISSION OF BID SUPPLEMENT

Respectfully submitted this 5 day of June, 2024.

Submitted By: Roberts Builders, Inc.  
(Name of bidding firm or corporation)

A u t h o r i z e d  
Signature: Casey Roberts  
(Handwritten signature)

Signed By: Casey Roberts  
(Type or print name)

Title: President  
(Owner/Partner/President/Vice President)

END OF DOCUMENT 004323



AIA Document A310

# Bid Bond


**KNOW ALL MEN BY THESE PRESENTS**, that **Roberts Builders, Inc.**  
 as Principal, hereinafter called the Principal, and **Travelers Casualty and Surety Company of America**  
 a corporation duly organized under the laws of the State of **Connecticut**  
 as Surety, hereinafter called the Surety, are held and firmly bound unto **City of Tupelo, MS**  
 as Obligee, hereinafter called the Obligee, in the sum of **Five percent of amount bid**

Dollars (\$5%),  
 for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind  
 ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by  
 these presents.


WHEREAS, the Principal has submitted a bid for **The Depot, Front Street, Tupelo, MS – Architect’s Project  
 No. 023007**


NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract  
 with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the  
 bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for  
 the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the  
 Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference  
 not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the  
 Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation  
 shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this **5th** day of **June**, **2024**.

  
 \_\_\_\_\_  
 (Witness)

  
 \_\_\_\_\_  
**Janice McCoy**  
 (Witness)

**Roberts Builders, Inc.**  
 { \_\_\_\_\_ (Principal) (Seal)  
 {  Secretary/Treasurer  
 (Title)

**Travelers Casualty and Surety Company of  
 America**  
 { \_\_\_\_\_ (Surety) (Seal)  
 {   
 (Title)

**Cooper W. Permenter, Attorney-in-fact**  
 MS Resident Agent





**Travelers Casualty and Surety Company of America**  
**Travelers Casualty and Surety Company**  
**St. Paul Fire and Marine Insurance Company**

**POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **COOPER W PERMENTER** of **OXFORD**, **Mississippi**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this Instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, 2021.



State of Connecticut

City of Hartford ss.

By:   
 Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, 2021, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2026



  
 Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

**FURTHER RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

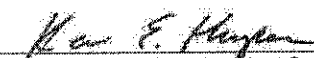
**FURTHER RESOLVED**, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **5th** day of **June**, 2024



  
 Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.  
 Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.