



AGENDA REQUEST

TO: Mayor and City Council
FROM: Johnny Timmons, Manager TW&L
DATE: February 14, 2024
SUBJECT: IN THE MATTER OF AN EMERGENCY PURCHASE OF TWELVE (12) 37.5 kVA PADMOUNT TRANSFORMERS JT

Request:

I respectfully request your approval of an emergency purchase for the following:

- Twelve (12) 37.5 kVA 7200/12870 – 120/240 single phase padmount transformers – On February 2, 2024, Arkansas Electric submitted the lowest quote for these twelve transformers at \$3,255.00 each, for a total of \$39,060. This cost is subject to review at the time of shipment. The lead time for these transformers is approximately four (4) months.

Note: The second quote received was from Howard Industries in the amount of \$5,801.00 each with a lead time of 72 weeks.

This emergency purchase is requested due to the following factors:

- Volatility of the metals market and key transformer and wire cost factors beyond the manufacturer's control
- Lead/delivery times

Please let me know if you have any questions.