

ADDENDUM #1

**CITY OF TUPELO, MISSISSIPPI
TDD ELECTRIC GATE & ACCESS IMPROVEMENTS
Bid No. 2021-039PD**

January 13, 2022

The Contract Documents, Plans and Specifications shall be amended/clarified as set forth herein below:

1. The attached Sheet K-1 shall be inserted at the end Section K – Technical Specifications following Sheet TS-1.
2. The attached Pre-Bid Meeting Minutes shall be inserted at the end of the Contract Documents as an attachment and shall be made part of the Contract Documents for this project.

Bidders shall acknowledge receipt of this addendum on Page D-1 of the Proposal Form.

(s/b) Dustin D. Dabbs
Dustin D. Dabbs, P.E.
Project Manager

TECHNICAL SPECIFICATIONS

TECHNICAL PROVISIONS

STANDARD SPECIFICATIONS

PART 1 - GENERAL

- A. For any work provided under the contract pertaining to grading, drainage, cold milling, paving, driveways, curb & gutter, granular material, utilities, erosion control, etc. included in the general requirements for the project, the contractor shall utilize the applicable requirements per the Mississippi Standard Specifications for Road and Bridge Construction, 2017 Edition, (also referenced as MDOT Standard Specifications) unless a separate technical specification is provided for a specific item. In cases where the separate technical specification may be different than the MDOT Standard Specifications, the contractor may utilize the MDOT Standard Specifications if approved in writing by the Engineer.
- B. For all applicable materials and work, the Contractor shall perform the work for all specified items under the Mississippi Standard Specifications for Road and Bridge Construction, 2017 Edition, except where superseded by Special Provisions, Supplements to Special Provisions or amended by revisions of the Specifications contained within the Contract Documents. . The Contractor shall be responsible for ensuring that the most current Special Provisions are utilized and that any Special Provisions and/or Supplements to Special Provisions are complied with for all materials specified in accordance with the MDOT Standard Specifications, 2017 Edition, whether included herein or not.
- C. For all other materials and components related to the custom electric gate, access controls, gate operations, pedestrian gate access, etc., the Contractor shall be required to submit a materials list of proposed project equipment, materials and components as recommended for the project the Owner and Engineer for review and approval. The materials list shall include product information, manufacturer's information, component specifications, etc. The equipment shall be approved by the Owner and Engineer and any material submittals related to such may be required in order to review / approve the proposed equipment. For any materials, equipment, components not approved by the Owner and/or Engineer, the Contractor shall be required to provide an alternate to such items that is approved by the Owner and Engineer.
- D. The Contractor shall provide a detail and / or proposed sketch of the custom gate structure for approval by the Owner and Engineer and any material submittals related to such may be required in order to review / approve the proposed equipment. Should the detail of the layout and / or any of the materials, equipment, components not approved by the Owner and/or Engineer, the Contractor shall be required to provide an alternate to such items that is approved by the Owner and Engineer.

END OF SECTION

K-1

MINUTES OF PRE-BID MEETING

DATE: **January 5, 2022**

LOCATION: **Tupelo Police Department Training/Meeting Room**

PROJECT: **TPD Electric Gate & Access Improvements**

Discussion was opened up with short introductions of the attendees and notification that a sign-in sheet was being passed around for record of attendance and contact information. Then, following a general introduction of the purpose and background of the proposed gate project, the discussion included the following:

1. Section A – Advertisement: Bids will be received no later than 10:00 am local time on Tuesday, January 18, 2022 via online at tupelomsbids.com or via sealed enveloped delivered to the City Clerk as described in this section.
2. Section B – Information for Bidders: This section was referenced, and specific paragraphs were read aloud and discussed. Dustin Dabbs (DD) noted items of interest in Paragraph 5 about licensing requirements for bidders; Paragraph 8 – Insurance Requirements; Paragraph 10 – Condition of Work; Paragraph 11 – Obligation of Bidder; and Paragraph 15 – Contract Award. DD recommended that each contractor read over Paragraph 14 – Liquidated Damages Based on Performance and stated that if there were any questions to submit them in writing for response. Also, DD discussed Paragraph 13 – Project Schedule Guidelines and Paragraph 14 – Public Access / Public Safety in detail to convey that the City expects the Contractor to take the necessary provisions to provide professional experience/design input, submit/review project details and schedules and to be aware of the proximity of the work to the Tupelo Police Department and related functions such that any impacts to the project and/or to TPD are mitigated as much as possible as a result of planning, communication and implementation of sequenced scheduling.
3. Section C – Scope of Work: DD read through the General Project Information on Sheet C-1 and Project Requirements section on Sheets C-1 thru C-2. Paragraph 1 of the Project Requirements section was read aloud and DD reiterated that the Contractor's were being relied upon to provide the necessary design and construction expertise to provide top of the line equipment and fully operational systems to meet the scope of the project. The Contractor, as a result, shall submit to the Engineer a final layout of the proposed work and a detailed list of equipment/materials/components for each element of the Project, including Automatic Electric Gate System, Electric Pedestrian Gate System, Access Controls System, Electrical Improvements, proposed loops and any required fencing. The Contractor shall include material specifications and, if requested, the Contractor shall provide a schedule of values to include a breakdown of project costs for individual equipment/components. The submittal by the Contractor shall be approved by the Owner and Engineer prior to the ordering of materials and the issuance of a Notice to Proceed.

If required, the Contractor shall make clarifications regarding equipment/components and revise the materials list, if necessary, to meet the project requirements.

4. DD read over the specific pay items and talked about the project components, including removal items, concrete work, potential excavation needs/requirements, electric gate system, pedestrian access gate system, access controls requirements and electrical service requirements. DD discussed the potential for small section of chain link fencing if necessary to fully secure the gated entrance. Item 19 – Pedestrian / Traffic Control Measures description was read and discussed to insure that the attendees recognized the Owner's commitment to safety in and adjacent to the proposed work zone. Dennis Bonds (DB) and TPD officials requested that notice be given at least 2-3 days in advance by the Contractor to the Owner of project milestones, including start date, access interruptions, etc. so that the TPD could make the necessary arrangements related to parking and access.
5. A meeting attendee asked if there were any pictures and/or details of the Owner's expectations for the proposed custom electric gate. DB informed the group that a good go-by would be the existing electric gate located in front of Tag Truck Center on Highway 178 in Tupelo, MS. DD added that the contractor would need to submit a detail or sketch of the gate for approval prior to commencing the construction / fabrication of the proposed gate and related materials / components. Pictures of the aforementioned gate are included at the end of these minutes for reference.
6. DD invited the attendees to attend a site visit and discuss the project details. Immediately following the meeting, DD and DB joined interested attendees to walk along the project site and assisting the group in answering questions and making measurements as they requested.

MEETING ATTENDEES (as included on Sign-In Sheet at the Meeting):

- | | |
|-------------------------|--------------------------|
| 1. Dustin Dabbs | Dabbs Corporation |
| 2. Dennis Bonds | City of Tupelo |
| 3. Jennifer Weatherford | Slayton's Concrete |
| 4. Rory Gardner | Dillard Door |
| 5. Nic Nichols | M&N Construction |
| 6. Charles McDougall | Tupelo Police Department |
| 7. John Quaka | Tupelo Police Department |
| 8. Anthony Hill | Tupelo Police Department |

GO-BY CUSTOM GATE PICTURES

