

# **REGULAR CITY COUNCIL MEETING**

## **MUNICIPAL MINUTES CITY OF TUPELO**

### **STATE OF MISSISSIPPI**

**OCTOBER 3, 2023**

Be it remembered that a regular meeting of the Tupelo City Council was held in the Church Street School auditorium on Tuesday, October 3, 2023, at 6:00 p.m. with the following in attendance: Council Members Lynn Bryan, Travis Beard, Nettie Davis, Buddy Palmer, Janet Gaston and Rosie Jones; Ben Logan, City Attorney, and Missy Shelton, Clerk of the Council. Council Member Chad Mims was absent. Council Member Bryan led the invocation. Council Member Beard led the pledge of allegiance.

Council President Travis Beard called the meeting to order at 6:00 p.m.

### **CONFIRMATION OR AMENDMENT TO THE AGENDA AND AGENDA ORDER**

Council Member Davis moved, seconded by Council Member Palmer, to approve the agenda and agenda order, as presented. Of those present, the vote was unanimous in favor.

### **IN THE MATTER OF PROCLAMATION FOR PIOMINKO DAY**

Mayor Todd Jordan recognized Mr. Brady Davis, who read a proclamation declaring October 9, 2023, Piominko Day. APPENDIX A

### **EMPLOYEE RECOGNITION**

Mayor Todd Jordan recognized the following employees for their service with the City of Tupelo:

Fire Department	Michael West	5 years
	Davy Estes	25 years
Administration	Ben Logan	10 years

### **PUBLIC RECOGNITION**

Council Member Nettie Davis thanked everyone for being supportive of the very successful Communities Forward Festival. She mentioned two upcoming festivals, the Canal Street Festival and the Haven Acres Festival. She also said that the AEE luncheon at the Carver School was really a nice event.

Council Member Rosie Jones invited everyone to the upcoming festival in Haven Acres.

Council Member Travis Beard thanked the Tupelo Public School District for allowing the city to use its facilities during the ongoing renovations at City Hall.

**MAYOR'S REMARKS**

Mayor Jordan also thanked the Tupelo Public School District, relating that being in the Church Street school brings back memories from his elementary days. He reminded everyone of the Chili Fest that is scheduled for Friday, October 6, and the Fall Into Tupelo Events on Saturday. The Mayor mentioned that two of the awards given to teachers at the recent AEE luncheon were given in honor of Judy Beard and thanked Council Member Beard for helping with the presentation. He thanked Council Member Palmer for filling in at the upcoming Piominko Day ceremony.

**IN THE MATTER OF PUBLIC HEARING FOR LOT MOWING**

No one appeared to address any of the properties on the final lot mowing list, as follows:

<u>Parcel</u>	<u>Location</u>
077F2617900	709 LAR-ELI-DO DR
077Q3604200	1606 ECKFORD ST
077Q3604300	200 BOWEN ST
077Q3604400	208 BOWEN ST
077Q3602500	205 BOWEN ST

**IN THE MATTER OF PUBLIC HEARING FOR DEMOLITION OF PROPERTIES LOCATED AT 1505 HILLSDALE DRIVE, 1518 CENTRAL AVENUE, AND 135 WARREN LANE**

No one appeared to address the properties for demolition, as follows:

- 1505 Hillsdale Drive (PARCEL #088T-27-003-00)
- 1518 Central Avenue (PARCEL #077Q-36-156-00)
- 135 Warren Lane (PARCEL #079V-32-012-00)

**IN THE MATTER OF MINUTES OF SEPTEMBER 19, 2023 REGULAR COUNCIL MEETING**

Council Member Palmer moved, seconded by Council Member Bryan, to approve the minutes of the regular meeting of September 19 and special called meeting of September 12, 2023. Of those present, the vote was unanimous in favor.

**IN THE MATTER OF BILL PAY**

Bills were reviewed at 4:30 p.m. by Council Members Beard, Gaston, and Palmer. Council Member Davis moved, seconded by Council Member Gaston, to approve the payment of the checks, bills, claims and utility adjustments. Of those present, the vote was unanimous in favor. APPENDIX B

**IN THE MATTER OF ADVERTISING AND PROMOTIONAL ITEMS**

Council Member Bryan moved, seconded by Council Member Palmer, to approve the advertising and promotional items, as presented. Of those present, the vote was unanimous in favor. APPENDIX C

Various Vendors \$2,500.00 Haven Acres Festival

Various Vendors \$2,500.00

Canal Street Festival

### **IN THE MATTER OF MUNICIPAL COMPLIANCE QUESTIONNAIRE**

Council Member Gaston moved, seconded by Council Member Palmer, to approve the Municipal Compliance Questionnaire as submitted by City Clerk Kim Hanna. The period covered by this questionnaire is October 1, 2022, to September 30, 2023. Of those present, the vote was unanimous in favor. A copy is attached to these minutes as APPENDIX D

### **IN THE MATTER OF APPOINTMENT OF MONTGOMERY BERRY TO POLICE ADVISORY BOARD – WARD 1**

Council Member Gaston moved, seconded by Council Member Palmer, to approve the Mayor's appointment of Dr. Montgomery Berry to the Police Advisory Board as the representative for Ward 1 for a 3 year term effective 10-3-2023. Of those present, the vote was unanimous in favor. APPENDIX E

### **IN THE MATTER OF APPOINTMENT OF STEVEN COON TO POLICE ADVISORY BOARD – WARD 5**

Council Member Palmer moved, seconded by Council Member Davis, to approve the Mayor's appointment of Mr. Steven Koon as the representative for Ward 5 for a 3 year term effective 10-3-2023. Of those present, the vote was unanimous in favor. APPENDIX F

### **IN THE MATTER OF AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN AGREEMENT ON BEHALF OF THE CITY OF TUPELO BETWEEN THE MISSISSIPPI DEPARTMENT OF ARCHIVES AND HISTORY AND BELINDA STEWART ARCHITECTS, P.A. RELATING TO A HISTORIC STRUCTURES REPORT AND ENGINEERING REPORT FOR SPRINGHILL MISSIONARY BAPTIST CHURCH**

Council Member Bryan moved, seconded by Council Member Jones, to approve a contract on behalf of the City of Tupelo between the Mississippi Department of Archives and History and Belinda Stewart Architects, Pa, relating to a historic structures report and engineering report for Springhill Missionary Baptist Church; and to authorize the Mayor and City Clerk to execute any documents necessary. Of those present, the vote was unanimous in favor. APPENDIX G

### **IN THE MATTER OF PROPERTIES FOR LOT MOWING**

Council Member Bryan moved, seconded by Council Member Jones, to adjudicate the properties on the final lot mowing list as menaces to the public health, safety and welfare of the community and in need of cleaning and to approve their cleaning in accordance with Mississippi Code Annotated Sec. 21-19-11. Of those present, the vote was unanimous in favor. APPENDIX H

### **IN THE MATTER OF PROPERTIES FOR DEMOLITION**

DDS Director Tanner Newman requested that the Council consider the adjudication of each property on the public hearing demolition list that have been found to be in such a condition to be a menace to the public health, safety and welfare of the community and in need of cleaning by demolition as authorized

by Miss. Code § 21-19-11 (1972 as amended). Each property was separately considered and found to be in such a condition to be a menace to the public health, safety and welfare of the community and in need of cleaning by demolition. The properties are:

1505 Hillsdale Drive (PARCEL #088T-27-003-00)  
1518 Central Avenue (PARCEL #077Q-36-156-00)  
135 Warren Lane (PARCEL #079V-32-012-00)

Council Member Bryan moved, seconded by Council Member Gaston, that each property on the demolition list be found to be in such a condition to be a menace to the public health, safety and welfare of the community and in need of cleaning by demolition as authorized by Miss. Code § 21-19-11 (1972 as amended). The vote was unanimous in favor of approval of the demolitions. APPENDIX I

### **IN THE MATTER OF LIEN RESOLUTIONS FOR UNPAID LOT MOWING INVOICES**

Council Member Davis moved, seconded by Council Member Palmer, to approve Resolutions Assessing Judgment Liens Against Real Property for the Costs Associated with Lot Mowing in Accordance with Miss. Code Annotated § 21-19-11, for the following properties:

<u>Parcel</u>	<u>Location</u>
077F2617900	709 LAR-ELI-DO DR
077Q3604200	1606 ECKFORD ST
077Q3604300	200 BOWEN ST
077Q3604400	208 BOWEN ST
077Q3602500	205 BOWEN ST

Of those present, the vote was unanimous in favor. APPENDIX J

### **IN THE MATTER OF REVIEW/APPROVE LIEN RESOLUTION FOR UNPAID DEMOLITION COSTS OF 1100 CHAPMAN DRIVE**

Council Member Gaston moved, seconded by Council Member Jones, to approve a Resolution Adjudicating Cost and Assessing Lien Against Real Property associated with demolitions under Miss. Code Ann. 21-19-11(1972 as amended) for the following property:

1100 Chapman Dr. Parcel # 077M-36-057-01

Of those present, the vote was unanimous in favor. APPENDIX K

### **IN THE MATTER OF APPROVAL OF MAJOR THOROUGHFARE COMMITTEE MEETING MINUTES JULY 10, 2023**

Council Member Palmer moved, seconded by Council Member Gaston to approve the Major Thoroughfare Committee meeting minutes of July 10, 2023. Of those present, the vote was unanimous in favor. APPENDIX L

**IN THE MATTER OF APPROVAL OF MAJOR THOROUGHFARE COMMITTEE MEETING MINUTES AUGUST 14, 2023**

Council Member Davis moved, seconded by Council Member Palmer, to approve the Major Thoroughfare Committee meeting minutes of August 14, 2023. Of those present, the vote was unanimous in favor. APPENDIX M

**IN THE MATTER OF REJECTING REVERSE BID #2023-045PD FOR EOD ROBOT**

Council Member Gaston moved, seconded by Council Member Palmer, to reject Bid # 2023-045PD - EOD Robot, for all bids not meeting specifications. Of those present, the vote was unanimous in favor. APPENDIX N

**IN THE MATTER OF APPROVAL OF UNITED STATES MARSHALS SERVICE MS TASK FORCE ADDENDUM ORDER**

Council Member Davis moved, seconded by Council Member Gaston, to approve an Addendum to the Existing Fugitive Task Force, Memorandum of Understanding Between the Tupelo Police Department and the United States Marshals Service Concerning the Use of Body-Worn Cameras by Task Force Officers and to authorize the Chief of Police to execute the addendum. Of those present, the vote was unanimous in favor. APPENDIX O

**IN THE MATTER OF CHANGE ORDER #1 FOR VAN BUREN DRAINAGE IMPROVMENTS ARPA BID 2023-032PW**

Council Member Gaston moved, seconded by Council Member Palmer, to approve change order #1 for Van Buren Drainage Improvements - ARPA Bid 2023-032PW. The change order does not change the total price of the project. Of those present, the vote was unanimous in favor. APPENDIX P

**IN THE MATTER OF CONTRACT APPROVAL ENDVILLE RD WIDENING PROJECT BID NO. 2023-022PW**

Council Member Palmer moved, seconded by Council Member Jones, to approve the contract between Hodges Construction and the City of Tupelo for Bid # 2023-022PW - Endville Road Widening Project, in the amount of \$1,202,489.20. Of those present, the vote was unanimous in favor. APPENDIX Q

**IN THE MATTER OF BID APPROVAL 2023-041PW CITY HALL GENERATOR LABOR AND MATERIALS**

Bids were received for Bid # 2023-041PW - City Hall Generator Labor and Materials. Four bids were received ranging from \$249,105.00 to \$312,485.00. City Attorney Ben Logan raised a Point of Information and explained why, in this case, the lowest bid was not the best bid for the City. On the recommendation of the engineer, Council Member Palmer moved, seconded by Council Member Davis, to approve the lowest and best bid of Liberty Electric due to supplier location providing specified response time for service and repairs and proposal of pre-approved engine generator manufacturers or their approved equivalent, all as stated in the attached order, and to authorize the Mayor and City Clerk

to execute any and all contract documents to effectuate this purchase, subject to subsequent ratification by City Council. Of those present, the vote was unanimous in favor. APPENDIX R

**IN THE MATTER OF AWARD OF BID # 2023-044WL FOR B&B SEWER OUTFALL (SRF)**

Bids were received for Bid # 2023-044WL - B & B Sewer Outfall. Three bids were received with the lowest and best being submitted by Enscor, LLC in the amount of \$3,356,603.20, as recommended by Cook Coggin Engineers. Council Member Davis moved, seconded by Council Member Palmer, to award Bid # 2023-044WL - B & B Sewer Outfall to Enscor, LLC. Of those present, the vote was unanimous in favor. APPENDIX S

**IN THE MATTER OF TRAFFIC COMMITTEE MINUTES OF SEPTEMBER 21, 2023**

Council Member Gaston moved, seconded by Council member Jones, to approve the Traffic Committee minutes of September 21, 2023. Of those present, the vote was unanimous in favor. APPENDIX T

**IN THE MATTER OF AMENDMENT TO THE CITY OF TUPELO EMPLOYEE HANDBOOK POLICY 608: DRUG AND ALCOHOL-FREE WORKPLACE**

Council Member Bryan moved, seconded by Council Member Davis, to approve an amendment to the City of Tupelo employee handbook policy 608. After discussion of the amendment between the Council and the city attorneys, Council Member Bryan withdrew the motion and moved to table and study this item further. Council Member Palmer seconded the motion. Of those present, the vote was unanimous in favor to table.

**IN THE MATTER OF AN ORDER AUTHORIZING THE CONVEYANCE OF CERTAIN REAL PROPERTY LOCATED AT 1112 CHAPMAN DRIVE TO THE NEIGHBORHOOD DEVELOPMENT CORPORATION**

Council Member Gaston moved, seconded by Council Member Davis, to approve an Order Authorizing the Conveyance of Certain Real Property Located at 1112 Chapman Drive to the Neighborhood Development Corporation. Of those present, the vote was unanimous in favor. This property will be removed from the City's asset list, as it is no longer needed for use by the City of Tupelo. APPENDIX U

**ADJOURNMENT**

There being no further business to come before the Council at this time, Council Member Palmer moved, seconded by Council Member Jones, to adjourn the meeting at 6:37 PM. Of those present the vote was unanimous in favor.

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Travis Beard, Council President

ATTEST:

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Missy Shelton, Council Clerk

APPROVED

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Todd Jordan, Mayor

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Date