

MARCUS MCCOY

PROFESSIONAL SUMMARY

SKILLS

- Knowledge of manufacturing standards/regulations
- Strong initiative
- Strong team player
- Strong written and verbal communication skills
- Dependable and reliable
- Good multitasker
- Supervisory experience

WORK HISTORY

- 05/2006 to Current **Real Estate Agent**
Coldwell Banker Southern Real Estate – Saltillo, MS
- Communicated with clients to understand their property needs and preferences.
 - Maintained connections with clients to encourage repeat business and referrals.
 - Negotiated, facilitated and managed real estate transactions.
- 02/2003 to 06/2008 **Owner Operator**
McCoy Boy BBQ Catering Services – Tupelo, MS
- Created successful marketing and promotions plans that drove revenue growth.
 - Established long-term customer relationships through prompt and courteous service.
- 01/2003 to 08/2005 **Collections Supervisor**
Franklin Collections – Tupelo, MS
- Trained 36 new employees on accounting principles and company procedures.
 - Reviewed collection reports to determine the status of collections and the amounts of outstanding balances.
 - Worked with managers to develop annual expense plan goals.
 - Set up and updated customer accounts with interactions, payments and personal information.
 - Performed prescribed scripts and utilized friendly but firm attitude with full knowledge of contractual requirements and legal remedies.
- 02/2003 to 03/2005 **Aircraft Mechanic**
Mississippi National Guard Hq – Tupelo, MS
- Performed aircraft corrosion control procedures, including washing, polishing and vacuuming.
 - Performed aircraft maintenance for scheduled preventive applications and unscheduled requirements to ensure proper and safe operation.
 - Removed and installed aircraft subsystem assemblies such as engines, rotors, gearboxes, transmissions and mechanical flight controls.
 - Complete all paperwork requirements for each task, including recording maintenance actions in aircraft logbooks.

05/2000 to 06/2003 **CNC Machine Operator**

Kreuger International – Tupelo, MS

- Performed accurate tool changes and offsets.
- Maintained tight tolerances with design specifications.
- Loaded and unloaded parts to maintain high level of production.
- Trained and coached new team members on proper procedures.
- Maintained necessary level of communications between shifts.
- Calibrated machines to keep them running at peak performance.

05/2011 to Current **Body Weld Repair TL**

Toyota Motor Manufacturing MS – Blue Springs, MS

Provide the Training and Support to Team members to ensure that we keep a Safe Work Environment as well as JKK to ensure that Quality is the key to Success. And ensure that we are shipping Good Quality to our Customers which is the next process.

Also Maintain and keep up with FMDS Board as far as OR, DPV, Safety, HRD, Productivity, Quality.

Create Daily Work schedules for TM and ensure that they strictly adhere to following standard work by conducting Standard Work Audits Daily and fundamental Skills Audits also.

Ensure that the necessary tools are in place for myself and Tm's have the proper tools for the Job.

EDUCATION

1994

High School Diploma

Tupelo High School - Tupelo, MS

MILITARY

United States Air Force

Security Police Officer 1995-1999

Stationed at Langley AFB Va