



AGENDA REQUEST

TO: Mayor and City Council
FROM: Pat Falkner, Director, Development Services
DATE March 29, 2021
SUBJECT: IN THE MATTER OF LEAVE DONATION REQUEST **PF**

Request: The Development Services department is requesting approval to donate leave to one of their employees, Cora Ward, who has had major surgery requiring her to be off work for at least four weeks. She has exhausted her leave, so the other members of the staff would like to donate the necessary time.