

# **REGULAR CITY COUNCIL MEETING**

## **MUNICIPAL MINUTES CITY OF TUPELO**

### **STATE OF MISSISSIPPI**

**MARCH 05, 2024**

Be it remembered that a regular meeting of the Tupelo City Council was held in the Council Chambers in the City Hall building on Tuesday, March 6, 2024, at 6:00 p.m. with the following in attendance: Council Members Chad Mims, Lynn Bryan, Travis Beard, Nettie Davis, Buddy Palmer, Janet Gaston and Rosie Jones; Ben Logan, City Attorney and Missy Shelton, Clerk of the Council. Council Member Travis Beard gave the invocation, and Council Member Lynn Bryan led the pledge of allegiance.

Council President Travis Beard called the meeting to order at 6:00 p.m.

### **CONFIRMATION OR AMENDMENT TO THE AGENDA AND AGENDA ORDER**

Council Member Davis moved, seconded by Council Member Palmer, to approve the agenda and agenda order, with one addition:

Add Item #22 IN THE MATTER OF APPROVAL OF CONTRACT WITH REINHOLD ELECTRIC, INC. FOR BID # 2023-066WL (JACKSON STREET – MADISON TO FRONT – UNDERGROUND ELECTRIC)

The vote was unanimous in favor.

### **EMPLOYEE RECOGNITION**

The following were recognized for employment with the City of Tupelo:

Dennis Farris	Municipal Court	5 years
James Adam Sanford	Police Department	10 years
William Bruce	Fire Department	15 years

### **PUBLIC RECOGNITION**

Council Member Nettie Davis asked for prayers for Joseph Metcalf and his family in the death of his mother. She congratulated the Tupelo Golden Wave girls on winning the basketball state championship.

Council Member Rosie Jones asked for prayers for the family of the 13-year-old child that died a few weeks back in a shooting.

Council Member Chad Mims offered congratulations to the Tupelo High School and Middle School show choirs in their recent wins at Madison Central. He said they will be performing/competing at the Gaylord in Nashville in the coming weekend.

Council Member Travis Beard reminded everyone of the Empty Bowls lunch tomorrow, and he reminded everyone of the time change this weekend.

### **MAYOR'S REMARKS**

Mayor Todd Jordan gave an update on several ongoing projects including The Depot, Endville Road and the recent 3 ARPA projects.

### **CITIZEN HEARING**

Ms. Timiko Hampton didn't show to speak to the Council.

### **IN THE MATTER OF MINUTES OF FEBRUARY 20, 2024 COUNCIL MEETING**

Council Member Palmer moved, seconded by Council Member Bryan, to approve the minutes of the February 20, 2024, regular council meeting. The vote was unanimous in favor.

### **IN THE MATTER OF BILL PAY**

Bills were reviewed at 4:30 p.m. by Council Members Lynn Bryan, Travis Beard, Buddy Palmer, Nettie Davis and Janet Gaston. Council Member Bryan moved, seconded by Council Member Gaston, to approve the payment of the checks, bills, claims and utility adjustments. The vote was unanimous in favor. APPENDIX A

### **IN THE MATTER OF ADVERTISING AND PROMOTIONAL ITEMS**

Council Member Bryan moved, seconded by Council Member Jones, to approve the advertising and promotional items, as follows:

#### ITEMS:

Various Vendors	\$800.00	Tupelo Reads event (advertising & hotel expense for speaker)
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The vote was unanimous in favor. APPENDIX B

### **IN THE MATTER OF NEW BANK ACCOUNT-2024 G.O. BONDS**

Council Member Janet Gaston recused herself for this item of business.

Council Member Mims moved, seconded by Council Member Bryan, to approve an Order of the Governing Authorities of the City of Tupelo Authorizing the Opening of a New Account at Cadence Bank for the Placement of Proceeds from the Issuance of 2024 General Obligation Bonds. The account title will be "City of Tupelo 2024 G.O. Bond Fund". The vote was, as follows:

Council Member Mims	AYE
Council Member Bryan	AYE
Council Member Beard	AYE

Council Member Davis      AYE  
Council Member Palmer      AYE  
Council Member Gaston      RECUSED  
Council Member Jones      AYE

APPENDIX C

Council Member Gaston rejoined the meeting.

**IN THE MATTER OF APPROVAL TO SUBMIT FY23 AFG**

Council Member Davis moved, seconded by Council Member Mims, to approve the submission of the FY23 Assistance to Firefighters Grant (AFG). If awarded, the \$626,000 grant would provide funds for the purchase and replacement of self-contained breathing apparatuses. The grant carries a 10% match. The vote was unanimous in favor. APPENDIX D

**IN THE MATTER OF APPROVAL TO SUBMIT ARC COLONIAL ESTATES LIFT STATION REHABILITATION GRANT**

Council Member Bryan moved, seconded by Council Member Mims, to approve the submission of the FY24 Appalachian Regional Commission (ARC) MS 21688 grant. This \$606,894 grant would provide funds for the Colonial Estates Lift Station Rehabilitation. The grant carries a 50% match. The vote was unanimous in favor. APPENDIX E

**IN THE MATTER OF MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN TUPELO POLICE DEPARTMENT AND US MARSHALS SERVICE TASK FORCE**

Council Member Mims moved, seconded by Council Member Gaston, to renew a memorandum of understanding (MOU) with the US Marshals Service Fugitive Task Force. The vote was unanimous in favor. APPENDIX F

**IN THE MATTER OF SURPLUSING PD VEHICLES FOR AUCTION**

Council Member Davis moved, seconded by Council Member Jones, to approve the surplus items for auction, as follows:

2001 Dodge Ram 1500	VIN: 1B7HC16Y81S735196	Asset: W00225
2007 Ford Crown Victoria	VIN: 2FAFP71W17X149018	Asset: 12807
2013 Chevrolet Tahoe	VIN: 1GNLC2E06DR276720	Asset: 15779

These items are no longer needed by the City of Tupelo and should be auctioned. The vote was unanimous in favor. APPENDIX G

**IN THE MATTER OF SURPLUSING PD VEHICLES FOR SCRAP**

Council Member Bryan moved, seconded by Council Member Gaston, to approve the surplus items, as follows:

2018 Ford Explorer	VIN: 1FM5K8AR9JGA37144	Asset: AST0006785
2009 Ford Crown Victoria	VIN: 2FAHP71V79X121405	Asset: 14608
2012 Chevrolet Tahoe	VIN: 1GNLC2E01CR292516	Asset: 15451

These items are no longer needed by the City of Tupelo, cannot be auctioned and should be scrapped. The vote was unanimous in favor. APPENDIX H

**IN THE MATTER OF APPROVAL OF SOLE SOURCE FOR ARIZON AIR STRUCTURE FOR INSTALL AND DISMANTLING**

Council Member Gaston moved, seconded by Council Member Davis, to approve Arizon Air Structure as the sole source for the repairs, maintenance, installation and dismantling of the air structure (bubble) at City Park. Justification for the sole source purchase is outlined in APPENDIX I. The vote was unanimous in favor. APPENDIX I

**IN THE MATTER OF SOLE SOURCE FOR ACCUTAB FROM MEMPHIS POOL**

Council Member Gaston moved, seconded by Council Member Jones, to approve a sole source provider of Accu-Tabs to Memphis Pool Supply, who is the only authorized dealer for this area. Justification for the sole source purchase is outlined in APPENDIX J. The vote was unanimous in favor. APPENDIX J

**IN THE MATTER OF TUPELO SPORTS COUNCIL DONATING FUNDS TO THE CITY OF TUPELO FOR FLAGS**

Council Member Palmer moved, seconded by Council Member Bryan, to accept the donation of \$4,500 from the Tupelo Sports Council for the purchase of flags for the Veterans Memorial. The vote was unanimous in favor. APPENDIX K

**IN THE MATTER OF APPROVAL OF ADDENDUM FOR THE AQUATIC CENTER FOR MEMBERSHIP MANAGEMENT SOFTWARE**

Council Member Gaston moved, seconded by Council Member Davis, to approve the addendum to the service subscription contract between Club Automation and the City of Tupelo. This addendum will change the bill from net 14 to net 30 to comport the payment time with state law. The vote was unanimous in favor. APPENDIX L

**IN THE MATTER OF BID APPROVAL 2024-003PW SUPPLY AND INSTALLATION THERMOPLASTIC TRAFFIC MARKING – 12 MONTH SUPPLY**

Bids were received for bid # 2024-003PW – Supply and Installation of Thermoplastic Traffic Marking for a 12-month period. One bid was received from Riverside Traffic System Inc. Council Member Davis moved, seconded by Council Member Palmer, to find 1) advertising was properly conducted affording other bidders the opportunity to bid; 2) the single bid was commercially reasonable; and 3) to award the bid to Riverside Traffic System, Inc. The vote was unanimous in favor. APPENDIX M

**IN THE MATTER OF BID 2024-004PW - (2) ½ TON PICKUP TRUCKS**

Bids were received for bid # 2023-004PW – Two ½ Ton Pickup Trucks. One bid was received from Cannon Chevrolet Nissan. Council Member Bryan moved, seconded by Council Member Mims, to find 1) advertising was properly conducted affording other bidders the opportunity to bid; 2) the single bid was commercially reasonable; and 3) to award the bid to Cannon Chevrolet Nissan in the total amount of \$108,134.00. The vote was unanimous in favor. APPENDIX N

**IN THE MATTER OF BID APPROVAL 2024-001PW (2) LANDSCAPE DUMP TRUCKS**

Bids were received for bid # 2023-001PW – Two Landscape Dump Trucks. One bid was received from Cannon Chrysler Jeep Dodge Ram. Council Member Palmer moved, seconded by Council Member Jones, to find 1) advertising was properly conducted affording other bidders the opportunity to bid; 2) the single bid was commercially reasonable; and 3) to award the bid to Cannon Chrysler Jeep Dodge Ram in the total amount of \$159,300.00. The vote was unanimous in favor. APPENDIX O

**IN THE MATTER OF APPROVAL OF CADENCE BANK ARENA MINUTES OF JANUARY 22, 2024**

Council Member Bryan moved, seconded by Council Member Gaston, to approve the minutes of the Cadence Bank Arena held on January 22, 2024. The vote was unanimous in favor. APPENDIX P

**IN THE MATTER OF REAPPOINTMENT OF MR. DANNY RILEY TO THE NORTHEAST MISSISSIPPI REGIONAL WATER SUPPLY DISTRICT BOARD OF COMMISSIONERS**

Council Member Palmer moved, seconded by Council Member Bryan, to confirm the reappointment of Danny Riley to the NE Mississippi Regional Water Supply District Board of Commissioners for an additional term of 5 years. The vote was unanimous in favor. APPENDIX Q

**IN THE MATTER OF APPOINTMENT OF MR. KENNETH GREER TO THE NORTHEAST MISSISSIPPI REGIONAL WATER SUPPLY DISTRICT BOARD OF COMMISSIONERS**

Council Member Gaston moved, seconded by Council Member Mims, to confirm the appointment of Kenneth Greer to the NE Mississippi Regional Water Supply District Board of Commissioners for a term of 5 years. The vote was unanimous in favor. APPENDIX R

**IN THE MATTER OF AMENDMENT TO CODE OF ORDINANCE SECTION 2-261 CONCERNING THE CITIZEN'S POLICE ADVISORY BOARD**

Council Member Bryan moved, seconded by Council Member Davis, to approve the amendment to Code of Ordinance Section 2-261 concerning the Citizen's Police Advisory Board. The vote was unanimous in favor. APPENDIX S

**IN THE MATTER OF DONATION OF REAL PROPERTY LOCATED AT 3304 S. GREEN STREET TO HABITAT FOR HUMANITY**

Council Member Janet Gaston recused herself from the meeting.

Council Member Bryan moved, seconded by Council Member Palmer, to approve the donation of real property located at 3304 S Green Street to Habitat for Humanity. This property is no longer needed by the City of Tupelo, and statutory authority as cited in APPENDIX T authorizes the donation. The vote was as follows:

Council Member Mims	AYE
Council Member Bryan	AYE
Council Member Beard	AYE
Council Member Davis	AYE
Council Member Palmer	AYE
Council Member Gaston	RECUSED
Council Member Jones	AYE

#### APPENDIX T

Council Member Janet Gaston rejoined the meeting.

#### **IN THE MATTER OF APPROVAL OF CONTRACT WITH REINHOLD ELECTRIC, INC. FOR BID #2023-066WL – JACKSON STREET (MADISON TO FRONT) UNDERGROUND ELECTRIC**

Council Member Gaston moved, seconded by Council Member Jones, to approve the contract with Reinhold Electric, Inc. for bid # 2023-066WL – Jackson Street (Madison to Front) Underground Electric in the amount of \$5,455,103.70. The vote was unanimous in favor. APPENDIX U

#### **IN THE MATTER OF DEVELOPMENT CODE AMENDMENT – MULTIFAMILY (MOVED TO STUDY AGENDA AT FEBRUARY 20, 2024, MEETING)**

This item was moved up to the next regular Council Meeting Action Agenda.

#### **IN THE MATTER OF DEVELOPMENT CODE AMENDMENT – SIGNS (MOVED TO STUDY AGENDA AT FEBRUARY 20, 2024, MEETING)**

This item remained on the Study Agenda.

#### **EXECUTIVE SESSION**

Council Member Bryan moved, seconded by Council Member Gaston, to determine the need for an executive session. City Attorney Ben Logan said the session will be for economic development under Miss. Code Anno. § 25-41-7 (g) and (i) (1972 as amended). The vote was unanimous in favor.

Council Member Davis moved, seconded by Council Member Palmer, to close the regular session and enter executive session for discussion of economic development under Miss. Code Anno. § 25-41-7 (g) and (i) (1972 as amended). The vote was unanimous in favor at 6:26 p.m.

After discussion in executive session, Council Member Davis moved, seconded by Council Member Palmer, to return to the regular meeting at 6:33 p.m. The vote was unanimous in favor.

**IN THE MATTER OF AGREEMENT BETWEEN THE CITY OF TUPELO, MISSISSIPPI AND THE COMMUNITY DEVELOPMENT FOUNDATION TO PROMOTE ECONOMIC DEVELOPMENT**

Council Member Bryan moved, seconded by Council Member Gaston, to approve an ‘Agreement between the City of Tupelo Mississippi and the Community Development Foundation to Promote Economic Development’. The vote was unanimous in favor. APPENDIX V

**ADJOURNMENT**

There being no further business to come before the Council at this time, Council Member Palmer moved, seconded by Council Member Mims, to adjourn the meeting at 6:35 p.m.

This the 5<sup>th</sup> day of March, 2024.

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Travis Beard, Council President

ATTEST:

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Missy Shelton, Council Clerk

APPROVED

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Todd Jordan, Mayor

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Date