

REGULAR CITY COUNCIL MEETING

MUNICIPAL MINUTES CITY OF TUPELO

STATE OF MISSISSIPPI

MARCH 4, 2025

The Tupelo City Council held its regular meeting in the Council Chambers in the City Hall building on Tuesday, March 4, 2025, at 6:00 p.m. The following Council Members attended: Lynn Bryan, Travis Beard, Nettie Davis, Buddy Palmer and Rosie Jones; Ben Logan, City Attorney and Missy Shelton, Clerk of the Council. Council Member Chad Mims was absent. Council Member Rosie Jones introduced Tyrone Pegan of New Jerusalem Missionary Baptist Church, who gave the prayer, and Council Member Chad Mims led the pledge of allegiance. Council President Nettie Davis called the meeting to order at 6:00 p.m.

CONFIRMATION OR AMENDMENT TO THE AGENDA AND AGENDA ORDER

Council Member Palmer moved, seconded by Council Member Beard, to amend the agenda, as presented. Of those present, the vote was unanimous in favor.

IN THE MATTER OF PROCLAMATION FOR BOYS AND GIRLS CLUB WEEK

Mayor Todd Jordan presented a proclamation proclaiming March 2-8, 2025, as Boys and Girls Club Week. APPENDIX A

EMPLOYEE RECOGNITION

Mayor Todd Jordan recognized the following employees for employment with the City of Tupelo:

Benji Hayse	Public Works	10 years
Robert Vail	Police Department	20 years

PUBLIC RECOGNITION

Council Member Travis Beard invited everyone to attend the Empty Bowls lunch tomorrow from 10:30 – 1:00 to benefit the Salvation Army. He also said that the Tupelo Reads event held at the Lee County/Tupelo Library last week was a great event.

Council Member Buddy Palmer asked everyone to remember Mrs. Nettie Davis in the passing of her son.

Council Member Jones also asked that we continue to remember Mrs. Nettie Davis in our prayers and thanked everyone who stepped forward to support her.

Council Member Chad Mims repeated the request to remember Mrs. Nettie Davis.

Council Member Nettie Davis thanked everyone for all they have done for her during her grief. She said N.L. Jones was great to work with.

MAYOR'S REMARKS

Mayor Todd Jordan said that he will continue to lift Mrs. Nettie Davis up during this time. Last weekend was full of visitors with the soccer and softball tournaments in town. We also had 150 tennis players in town.

IN THE MATTER OF APPROVAL OF MINUTES OF FEBRUARY 18, 2025, COUNCIL MEETING

Council Member Palmer moved, seconded by Council Member Bryan, to approve the minutes of the regular Council meeting of February 18, 2025. Of those present, the vote was unanimous in favor.

IN THE MATTER OF BILL PAY

Council Members Beard, Bryan and Palmer reviewed bills at 4:30 p.m. Council Member Beard moved, seconded by Council Member Bryan, to approve the payment of the checks, bills, claims and utility adjustments. Of those present, the vote was unanimous in favor. APPENDIX B

IN THE MATTER OF ADVERTISING AND PROMOTIONAL ITEMS

Council Member Bryan moved, seconded by Council Member Palmer, to approve the advertising and promotional items, as presented. Of those present the vote was unanimous in favor. APPENDIX C

IN THE MATTER OF BUDGET AMENDMENT #4 FOR FY 2025

Council Member Bryan moved, seconded by Council Member Palmer, to approve Budget Amendment #4 for fiscal year 2025. Of those present, the vote was unanimous in favor. APPENDIX D

IN THE MATTER OF APPROVAL FOR ARPA CONSTRUCTION CONTRACTS TO BE AMENDED TO INCLUDE ATTACHMENT C

Council Member Palmer moved, seconded by Council Member Beard, to approve the execution of attachment C for ARPA construction contracts. These attachments were inadvertently left out of the original contract packages. The following contracts will be amended:

- Chickasaw Trail MDEQ 201-2-SW-5.6
- Haven Acres MDEQ 24-2-SW-5.6
- Barnes Crossing MDEQ 28-2-SW-5.6
- Danielle Cove MDEQ 119-2-SW-5.6
- Ford Circle MDEQ 201-2-SW-5.6
- Robins Field MDEQ 198-2-SW-5.6
- Ridgeway Drive MDEQ 204-2-SW-5.6

Of those present, the vote was unanimous in favor. APPENDIX E

IN THE MATTER OF MUNICIPAL COURT CLERK TRAINING CERTIFICATE

Council Member Beard moved, seconded by Council Member Mims, to accept the Municipal Court Clerk Training Certificate for Municipal Court Clerk, Rhonda L. Cole, and spread it on the municipal minutes. Of those present, the vote was unanimous in favor. Mrs. Cole attended the 2022 Mississippi Municipal Court Clerk's Continuing Education Course, September 18-20, 2024. Under the Mississippi code Sec. 21-23-12, a training certificate of the Municipal Court Clerk is required to be made part of the permanent records of the City Council. A copy of the training certificate for Clerk Cole is attached to these minutes and made part hereof as APPENDIX F.

IN THE MATTER OF PROPERTY TAX ABATEMENT APPLICATION 791 EAST MAIN STREET

DDS Director Tanner Newman discussed the request for tax abatement for 791 East Main Street, LLC for a period of 5 years. He explained that this improvement meets the criteria for the City's tax abatement program. Council Member Palmer moved, seconded by Council Member Bryan, to approve the 5-year tax abatement request for the property located at 791 East Main Street. Of those present, the vote was unanimous in favor. APPENDIX G

IN THE MATTER OF SURPLUSING PD VEHICLES FOR AUCTION

Council Member Bryan moved, seconded by Council Member Mims, to approve the vehicles for surplus, no longer needed for use by the City of Tupelo Police Department, as listed in APPENDIX H, to be auctioned. Of those present, the vote was unanimous in favor. APPENDIX H

IN THE MATTER OF BID REJECTION FOR BID NO. 2025-008PW BOOM REMOVAL AND INSTALLATION

Council Member Beard moved, seconded by Council Member Palmer, to approve the rejection of Bid # 2025-008PW – Boom Removal and Installation, due to no bids being received. Of those present, the vote was unanimous in favor. APPENDIX I

IN THE MATTER OF BID APPROVAL 2025-006PW 12 MONTH SUPPLY AND INSTALLATION THERMOPLASTIC AND PAINT TRAFFIC MARKING

Bids were received for bid # 2025-006PW – Supply and Installation of Thermoplastic Traffic Marking for a 12-month period. One bid was received from Riverside Traffic System Inc. Council Member Palmer moved, seconded by Council Member Mims, to find 1) advertising was properly conducted affording other bidders the opportunity to bid; 2) the single bid was commercially reasonable; and 3) to award the bid to Riverside Traffic System, Inc. Of those present, the vote was unanimous in favor. APPENDIX J

IN THE MATTER OF FINAL CHANGE ORDER APPROVAL BARNES CROSSING CULVERT ARPA BID 2024-030PW

Council Member Bryan moved, seconded by Council Member Beard, to approve change order #2 for ARPA Bid # 2024-030PW – Barnes Crossing Box Culvert. This change order decreases the total bid by

\$37,003 for a final total of \$481,523.00. Of those present, the vote was unanimous in favor. APPENDIX K

IN THE MATTER OF APPROVE SOLE SOURCE FOR ARIZON AIR STRUCTURE FOR INSTALL AND DISMANTELING

Council Member Beard moved, seconded by Council Member Mims, to approve Arizon Air Structure as the sole source for the repairs, maintenance, installation and dismantling of the air structure (bubble) at City Park. Justification for the sole source purchase is outlined in APPENDIX L. Of those present, the vote was unanimous in favor. APPENDIX L

IN THE MATTER OF AWARD OF BID #2025-005PR - BALLARD PARK IMPROVEMENTS PHASE III AND ALLOW MAYOR TO EXECUTE CONTRACTS, UPON LEGAL REVIEW, FOR FUTURE RATIFICATION

Bids were received by the City of Tupelo for bid # 2025-005PR – Ballard Park Improvements Phase III. Council Member Mims moved, seconded by Council Member Beard to award the bid to the lowest and best bidder, M & N Construction, for \$627,000.00, which includes the base bid, alternate #1 and alternate #2, and to authorize the Mayor to execute the necessary documents, which will be brought back for ratification at a later date. Of those present, the vote was unanimous in favor. APPENDIX M

IN THE MATTER OF ACCEPTANCE OF DONATION FROM THE TUPELO SPORTS COUNCIL FOR TRAVEL TO STATE CONFERENCE

Council Member Palmer moved, seconded by Council Member Beard, to accept a donation from the Tupelo Sports Council for \$2,860.00, to reimburse the City for travel expenses to the MS Recreation and Parks Association State Conference held in Natchez, MS on February 10-13, 2025. Of those present, the vote was unanimous in favor. APPENDIX N

IN THE MATTER OF REAPPOINTMENT OF MR. KENNETH GREER TO THE NORTHEAST MISSISSIPPI REGIONAL WATER SUPPLY DISTRICT BOARD OF COMMISSIONERS

Council Member Beard moved, seconded by Council Member Mims, to approve the reappointment of Mr. Kenneth Greer to the Northeast MS Regional Water Supply District Board of Commissioners for an additional 5-year term ending March 31, 2030. Of those present, the vote was unanimous in favor. APPENDIX O

IN THE MATTER OF APPROVAL OF CHANGE ORDER # 2 & SUMMARY FOR THE B&B SEWER OUTFALL LINE (BID NO. 2023-044WL)

Council Member Palmer moved, seconded by Council Member Bryan, to approve change order #2 for Bid # 2024-044WL – B & B Sewer Outfall Line. The change order decreases the contract amount by \$138,9701.85 for a final contract amount of \$3,217,632.35 and adds 100 days for inclement weather. Of those present, the vote was unanimous in favor. APPENDIX P

IN THE MATTER OF RESOLUTION AUTHORIZING AND DIRECTING THE ISSUANCE AND NEGOTIATED SALE OF TAXABLE TAX INCREMENT LIMITED OBLIGATION

BONDS, SERIES 2025 (TUPELO COMMONS PHASE II PROJECT) (THE “SERIES 2025 BONDS”) OF THE CITY OF TUPELO, MISSISSIPPI (THE “CITY”) IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED TWO MILLION THREE HUNDRED FIFTY THOUSAND DOLLARS (\$2,350,000) TO RAISE MONEY FOR THE PURPOSE OF PROVIDING FUNDS FOR DEFRAYING THE COSTS OF CONSTRUCTING VARIOUS INFRASTRUCTURE IMPROVEMENTS (AS DEFINED HEREIN, FUNDING A DEBT SERVICE RESERVE FUND, IF APPLICABLE, AND PAYING THE COSTS OF ISSUANCE FOR THE SERIES 2025 BONDS; AND FOR RELATED PURPOSES

Council Member Bryan moved, seconded by Council Member Mims, to approve the following resolution: “Resolution Authorizing and Directing the Issuance and Negotiated Sale of Taxable Tax Increment Limited Obligation Bonds, Series 2025 (Tupelo Commons Phase II Project (The Series 2025 Bonds) of the City of Tupelo, Mississippi (The City) in the Principal Amount of Not to Exceed Two Million Three Hundred Fifty Thousand Dollars (\$2,350,000) to Raise Money for the Purpose of Providing Funds for Defraying the Costs of Constructing Various Infrastructure Improvements (as Defined Herein, Funding a Debt Service Reserve Fund, if Applicable, and Paying the Costs of Issuance for the Series 2025 Bonds; and for Related Purposes”. Of those present, the vote was unanimous in favor. The Resolution is attached to these minutes as Appendix Q.

IN THE MATTER OF FINAL PLAT OF RESUBDIVISION OF CLUBSIDE COMMERCIAL SUBDIVISION AND APPROVAL OF DEDICATION OF THE STREETS, EASEMENTS, AND RIGHTS-OF-WAY SHOWN THEREON (TABLED AT FEBRUARY 18, 2025 MEETING)

Council Member Bryan moved, seconded by Council Member Mims., to take this item off the table and take up in Executive Session. Of those present, the vote was unanimous in favor.

EXECUTIVE SESSION

Council Member Palmer moved, seconded by Council Member Mims, to determine the need for an executive session. Attorney Ben Logan said the session is for the following under Miss. Code Anno. 25-41-7(a)(b)(g) (1972 as amended):

1. Personnel Issue
2. Two Possibilities of the purchase of property
3. Possible Litigation

Of those present, the vote was unanimous in favor at 6:35 p.m.

After discussion in executive session, Council Member Palmer moved, seconded by Council Member Beard, to return to the regular meeting at 7:05 p.m. Of those present, the vote was unanimous in favor.

IN THE MATTER OF ORDER TO APPROVE LEASE AGREEMENT BETWEEN CONVENTION AND VISITORS BUREAU (CVB) AND TUPELO HARDWARE

Council Member Bryan moved, seconded by Council Member Palmer, to approve the lease agreement between the Convention and Visitors Bureau and Tupelo Hardware. Of those present, the vote was unanimous in favor. APPENDIX R

IN THE MATTER OF PERSONNEL MATTER

Council Member Bryan moved, seconded by Council Member Mims, to accept Sandy Shumaker as Clerk of Council, effective March 1, 2025. A committee was appointed, with the following included in the interview process: Council President Davis, Vice President Gaston, Council Member Gaston, Assistant City Attorney Reed and Human Resource Director Guy. Sandy will continue to work in her current position in the Development Services Department until May 1, 2025, when she will transition to the Clerk's office. Of those present, the vote was unanimous in favor.

IN THE MATTER OF ITEM #19 – FINAL PLAT OF RESUBDIVISION OF CLUBSIDE COMMERCIAL SUBDIVISION AND APPROVAL OF DEDICATION OF THE STREETS, EASEMENTS AND RIGHTS-OF-WAY SHOWN THEREON (TABLED AT FEBRUARY 19, 2025 MEETING AND TAKEN OFF TABLE EARLIER IN THIS MEETING)

Council Member Bryan moved, seconded by Council Member Mims, to send this item back to the Department of Development Services due to not requiring a vote from the Council. Of those present, the vote was unanimous in favor.

ADJOURNMENT

There being no further business to come before the Council at this time, Council Member Mims moved, seconded by Council Member Jones, to adjourn the meeting at 7:15 p.m. This the 4th day of March 2025.

Nettie Davis, Council President

ATTEST:

Missy Shelton, Council Clerk

APPROVED

Todd Jordan, Mayor

Date