



AGENDA REQUEST

TO: Mayor and City Council

FROM: Johnny Timmons, Manager TW&L

DATE May 29, 2024

SUBJECT: IN THE MATTER OF REQUEST FOR APPROVAL OF SURPLUS ITEM **JT**

Request:

I respectfully request your approval to surplus the following item:

Description

- Sharp AR-317 Copier/Printer, S/N 45004866, ID # 1264

Thank you for your cooperation.