



## AGENDA REQUEST

**TO:** Mayor and City Council

**FROM:** Johnny Timmons, Manager TW&L

**DATE:** May 28, 2024

**SUBJECT:** IN THE MATTER OF AN EMERGENCY PURCHASE OF TEN (10) 50 kVA SINGLE PHASE CONVENTIONAL TRANSFORMERS **JT**

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**Request:**

I respectfully request your approval of an emergency purchase for the following:

- Ten (10) 50 kVA 7200/12470 GrdY – 120/240 single phase conventional transformers – On April 26, 2024, Arkansas Electric submitted the lowest quote for these ten transformers at \$4,000.00 each, for a total of \$40,000.00. This cost is subject to review at the time of shipment. The lead time for these transformers is a minimum of three (3) months (August 2024).

Note: The second quote received was from Howard Industries in the amount of \$8,334.00 each with a lead time of 72 weeks.

This emergency purchase is requested due to the following factors:

- Volatility of the metals market and key transformer cost factors beyond the manufacturer's control
- Lead/delivery times

Please let me know if you have any questions.