



Tupelo Coliseum Commission

Regular Meeting Minutes

February 22, 2021

Be it known the Tupelo Coliseum Commission did meet in regular session Monday, February 22, 2021, at 3:00 p.m. in the West Hall Conference Center Rooms Pine and Maple with the following present:

Chairman Nat Grubbs
Vice-Chairman Neal McCoy
Commissioner Jason Hayden
Commissioner Tom Brown
Commissioner Jonathan Waller
Commissioner Marcus McCoy
Commissioner Stan Allen
Commissioner Yvette Crump

Representatives of the City of Tupelo Present:

Kevan Kirkpatrick, Director of Marketing – BancorpSouth Arena
Craig Russell – Director of Operations – BancorpSouth Arena
Courtney Holcomb – Senior Event Coordinator – BancorpSouth Arena
Kim Hanna – CFO, City of Tupelo
Doug Johnson – Executive Director – BancorpSouth Arena

Representatives from Innovative Construction Management

Casey Rogers – President
Bryan Ellis – Senior Project Manager
Richard Houston – Superintendent

Representative from McCarty Architects

Chris Cullin - Architect

Chairman Grubbs called the meeting to order at 3:06 p.m.

Approval of Minutes from January 25, 2021, Regular Meeting Minutes

Commissioner Hayden made a motion to approve the minutes from January 25, 2021, as presented seconded by Commissioner McCoy. All commission members voting aye, the motion passed.

Financial Report

Kim Hanna reported on financials. "This is all our financials up the end of January 2021. We are well within budget; however, this is the first time seeing us report a negative operating number. We still have capital money set aside for some improvement, and other money set aside if needed. Looking at our financials compared to January of 2020, that was one of our best months on record. We are in this situation only because of COVID-19", reported Hanna.

Director's Report

Doug Johnson, Executive Director reported that "we have been doing some small events in the building, we're going to keep moving forward, we have a great feel to our whole place, and we're going to continue to be the best building in Mississippi". Johnson also stated, "We are doing our first ever parking lot show, it's a national tour, twenty other locations, a Christian performance so not a lot of food and beverage needs. We're trying to get ahead of the game and talk to other venues who have done this and make sure we know the good and the bad for this type of event. I'm trying to bring everything we can get to come here within the governor's parameters". Johnson reported, "We're looking to spend some of the capital improvement money that Kim was talking about on a new point of sale system, we're in the RFP process for that right now". "Our building is now officially one building instead of two which means a whole new set of parameters. I have a meeting on Wednesday to discuss the report from Venue Solutions Group on the filtration systems for the arena. We're looking at something cost effective for a COVID-19 solution that will make our patrons feel safer about gathering here together. If we can hit the 25% capacity guidelines from the governor we will have three shows lined up for spring", stated Johnson. "We also need to open up a position for the full-time maintenance position, who retired last year", reported Johnson.

Old Business:

None to Report

New Business:

Golf Cart

Kevan Kirkpatrick reported on the 2004 Club Cart Golf Cart donated by Scott Reed. "Scott was nice enough to donate this golf cart to the arena, and he would like a letter for tax purpose of the acceptance from the commission. After a brief discussion Commissioner Hayden made a motion to accept the donation of the golf cart from Scott Reed. Commissioner McCoy seconded the motion. All commission members voted aye, the motion passed.

ICM Report

Several members of the construction team were present for the meeting. Bryan Ellis, senior project manager reported that the new project is 32.6 thousand square feet, the renovated

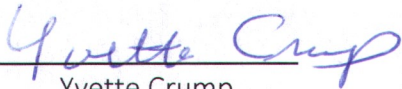
project was 20.3 thousand square feet, came in \$40k under budget, had a change order rate of negative 0.85 percent, finished phase 1, 1 day early and phase 2, 110 days early." "We consider this project a huge success for us, but for the arena and conference center as well as the City of Tupelo", reported Ellis.

Check Approval:

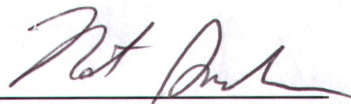
Chairman Grubbs asked for a motion to approve the checks. Commissioner Brown motioned to approve the checks. Commission Waller seconded the motion. All commissioners voted aye; the motion passed.

Adjournment:

After no other business, Chairman Grubbs adjourned the meeting at 3:46 p.m.



Yvette Crump
Secretary



Nat Grubbs
Chairman