

## **PROPOSED BUDGET CALENDAR FY 2024**

<b><u>Date</u></b>	<b><u>Process</u></b>
May	Distribute departmental request forms and notification of due date
June 16	Deadline for return of department request to the Finance Department
July	Revenue Projection (Section 21-35-5)
July 19 & 26	Publish notice twice for Public Hearing on Budget
August 1	Hold Public Hearing on Budget (Section 21-35-5)
August 7 - 25	Hold Budget Planning Sessions (To be determined by the Council)
August 7 - 14	Review anticipated Tax Levy to determine whether public notice is required for any levy
August 23 & 30	Publish notice of Public Hearing on Tax Levy for two weeks prior to adoption of the budget
September 5	Hold Public Hearing on Tax Levy (Section 27-39-203)
September 5	Adopt Lee County Tax Assessment Rolls (No later than 9/15/2023) (Section 21-33-45)
September 12	Set Tax Levy necessary to support adopted budget (No later than 9/15/2023) (Section 21-33-45)
September 12	Adopt Budget (No later than 9/15/2023) (Code Section 21-35-9)
September 13	Deliver Tax Levy to Lee County Tax Assessor (No later than 9/15/2023) (Code Section 21-33-45)
September 13	Deliver Tax Levy to State Department of Revenue (No later than 9/15/2023) (Code Section 21-33-47)
September 19	Resolution of Fireman Fund for FY 2024
September 15 – 29	Give Public Notice of availability of budget for inspection by 9/30/2023
September 20 - 27	Publish adopted budget (Code Section 21-35-5)
October 3	Approve Municipal Compliance Questionnaire (State Department of Audit)