

**\*FORM A\***

*Submission Cover Letter for  
Unpriced Technical Proposals*

---

**TWENTY-FOUR (24) ALL ELECTRIC TURNING TARGETS  
FOR TUPELO POLICE DEPARTMENT**

**Bid # 2024-071PD**

The undersigned proposes to provide equipment as per the specifications provided by the City of Tupelo and the subsequent proposal from the bidder named below:

If, after reviewing all vendor submissions, the City of Tupelo decides to invite Theissen Training Systems (your company name) to submit priced bids, we agree to participate in the reverse auction, which will take place on **January 10, 2025, at 10:00 AM**. We understand that detailed instructions regarding the reverse auction process will be emailed to all approved vendors.

It is understood that we have only one opportunity to submit an unpriced technical proposal. We affirm that we have read and understood this request for unpriced technical proposals and understand that Phase Two must be completed before the items are awarded. We understand that any missing information or documents required by the BID may be cause for rejection of the proposal.

We acknowledge that the City of Tupelo has the sole discretion and authority to determine whether our proposed commodity meets the specifications issued and if it will meet the requirements and needs of the City of Tupelo. We understand that the City of Tupelo may or may not invite our participation in Phase Two (REVERSE AUCTION – Priced Bids) of this procurement.

If we are invited by the City of Tupelo to participate in Phase Two (REVERSE AUCTION – Priced Bids) of this procurement, the invitation should be directed to:

Printed Name Todd Meyers

Title Director of Sales

Company Name Theissen Training Systems

Email todd.meyers@theissentraining.com

Phone 352-327-2106

**\*FORM B\***

**SPECIFICATION RESPONSE FORM**

**TWENTY-FOUR (24) ALL ELECTRIC TURNING TARGETS  
FOR TUPELO POLICE DEPARTMENT**

**Bid # 2024-071PD**

The undersigned proposes to furnish **TWENTY-FOUR (24) ALL ELECTRIC TURNING TARGETS** for the Tupelo Police Department, which meet the specifications provided. The undersigned certifies that the minimum specifications, terms, and conditions contained in this BID have been considered and understood. By submitting a response, I/We do certify that the commodities offered do meet the specifications contained in this Invitation to Bid.

Please check '✓' each line item – confirming specifications listed will be met.

| <b>TWENTY-FOUR (24) ALL ELECTRIC TURNING TARGETS</b> |   |                    |           |                 |
|--|---|--------------------|-----------|-----------------|
| <b>TEM</b>   | <b>MINIMUM SPECIFICATIONS</b>                           | <b>ACKNOWLEDGE</b> |           | <b>VARIANCE</b> |
|  |   | <b>YES</b>         | <b>NO</b> |                 |
| <b>1.1</b>   | 24 - All Electric Turning Targets                       | X                  |           |                 |
| <b>1.2</b>   | 2 - Hand Held Remote Controls                           | X                  |           |                 |
| <b>1.3</b>   | 1 - Toughbook style computer for individual programming | X                  |           |                 |
| <b>1.4</b>   | 24 -Stainless Steel Covers over each turning unit       | X                  |           |                 |
| <b>1.5</b>   | Shipping to Department Site                             | X                  |           |                 |

| <b>GENERAL BIDDER'S REQUIREMENTS</b>   |                    |           |                 |
|--|--------------------|-----------|-----------------|
| <b>MINIMUM SPECIFICATIONS</b>  | <b>ACKNOWLEDGE</b> |           | <b>VARIANCE</b> |
|  | <b>YES</b>         | <b>NO</b> |                 |
| Delivery - The successful bidder will deliver items to be installed to Tupelo Police Department's North Mississippi Law Enforcement Training Center within <u>90</u> days of the date of the City's acceptance of the lowest and best bid. The Bidder is to notify the City of Tupelo of any delays in delivery extending beyond two (2) weeks from the Final Anticipated Delivery Date stated in this document. Failure to coordinate major delays in delivery with the City of Tupelo designated personnel shall release the City of Tupelo of this purchase order contract. | X                  |           |                 |
| All items must be as specified or approved equal by the City of Tupelo.  | X                  |           |                 |

| <b>SPECIFICATION RESPONSE FORM CHECKLIST</b>  |                    |           |                 |
|---|--------------------|-----------|-----------------|
| <i>Please include all below documents in order for your Specification Response Form to be considered:</i>   |                    |           |                 |
| <b>ITEM</b>   | <b>ACKNOWLEDGE</b> |           | <b>VARIANCE</b> |
|   | <b>YES</b>         | <b>NO</b> |                 |
| Turning Targets Specifications Included   | X                  |           |                 |
| Form A (Submission Cover Letter) Included   | X                  |           |                 |
| Form B (Specification Response Form) Included   | X                  |           |                 |
| Written Warranty Information/Service Information Included:  | X                  |           |                 |
| If your product meets specifications and you are approved to participate in the reverse auction, you will be given full details regarding participation in the reverse auction. | X                  |           |                 |

If you will require technical assistance for the submission of the specification response or the reverse auction process, this will require you to either contact City of Tupelo at 662-841-6456 or [traci.dillard@tupeloms.gov](mailto:traci.dillard@tupeloms.gov) at least one day prior to the specification response deadline or the reverse auction date.

# BIDDER INFORMATION

Company Theissen Training Systems

Physical Address 3705 SW 42nd Ave

Billing Address 3705 SW 42nd Ave

City Gainesville State FL Zip 32608

Phone \_\_\_\_\_ Email info@theissentraining.com  
todd.meyers@theissentraining.com

Authorized Agent Name Todd Meyers

Title Director of Sales

Signature *Todd Meyers*