

Memo

To: Tupelo City Council
From: Tupelo Traffic Committee
Subject: Review/Approve Traffic Committee Minutes of September 21, 2023
Date: September 28, 2023

Attached are the minutes of the Traffic Committee Meeting on September 21, 2023. The following is a summary of their actions.

Old Business:

1. A request from Mr. Jack Foster, 1018 Ridgepark Drive, Tel. 662-231-4095, jbfoster67@gmail.com, for the installation of a 4-way stop at Jeff Homan Blvd and Graham Drive (currently a 2-way stop on Graham Drive).

Action: Denied

2. A request from Ms. Bridgett Betts, Dynasty College at 449 N. Front Street, Tel. 662-841-0710, for the following:
 - a) A reduction of the speed limit to 30 mph near the entrance to the Dynasty College parking lot
 - b) Signs and flashing lights on the north and south sides of the entrance, warning drivers that they are in a school zone
 - c) A crosswalk on Front Street from the school's parking lot to the public parking lot, north of the Tupelo Police Department
 - d) Permission for students to park in the public parking lot north of the Tupelo Police Department.

Action: Denied (a), (b), and (c). Approved (d) if okay with TPD.

New Business

1. A request from Mr. Jessie King, 1184 Indian Trail, Tel. 662-842-3948, for the installation of "No Parking" signs on both sides of Indian Trail up to Hilda Avenue.

Action: Approved

2. A request from Ms. Daijah Thompson, 505 Perry Avenue, Tel. 662-322-6226, for the installation of "Children At Play" signs on Perry Avenue.

Action: Approved

3. A request from Mr. John Gaston, 1764 Columbine Drive, Tel. 662-401-0048, for the installation of speed tables on Columbine Drive.

Action: Does not qualify

4. A request from Mr. Trae Belk, 814 West Bay Circle, Tel. 662-231-9173, for the installation of speed tables on Mahogany Drive (Wildwood Subdivision).

Action: Postponed

5. A request from Mr. Kenneth McNeal, 1251 Dogwood Drive, Tel. 662-255-9894, for the installation of speed tables or multiple stop signs on Dogwood Drive to slow down traffic.

Action: Denied

6. A request from Mr. Cal Smith, 1218 Marshall Street, Tel. 662-841-0800, for the installation of the following on Marshall Street:
 - a) Three (3) speed tables
 - b) Two (2) speed limit signs
 - c) Two (2) "Children At Play" signs

Action: Approved

7. A request from Mr. Martin Herman, President of Spring Lake HOA, Tel. 901-219-9202, for the installation of additional speed limit signs on Columbine Drive, Dogwood Drive and Spring Lake Drive.

Action: No action needed

8. A request from Mr. Lonn Richardson, Cedar Pointe HOA, Tel. 662-610-1258, for the installation of a "No Parking Zone" around the pool area on Arlington Drive.

Action: Approved

9. A request from Mr. Jimmy Blaylock for the installation of a traffic signal at the intersection of Green Street and Elliott Street.

Action: Postponed

10. A request from Councilman Buddy Palmer for the installation of "Deer Crossing" signs on Veterans, from Main Street to Hamm Street.

Action: Approved

11. A request from Mr. Larry Sanders, 2326 Camelot Drive, for the installation of “No Big Trucks” signs.

Action: Postponed

12. A request from Ms. Makaela Curbow, 2411 William Drive, Tel. 662-687-4443, for the installation of “Slow – Children At Play” or “Autistic Child Area” on William Drive.

Action: Approved “Children At Play” signs

13. A request from Mr. Johnny Timmons, TW&L Manager, to change the turn lanes on Kirkwood Road.

Action: Denied

**MINUTES OF THE TUPELO TRAFFIC COMMITTEE
SEPTEMBER 21, 2023**

A regular meeting of the Tupelo Traffic Committee was held on September 21, 2023, at 9:00 am in the 3rd floor conference room at City Hall. Members present were Mr. Dennis Bonds, Mr. Norman Cruse, Officer Patrick Johnson, Ms. Laura Kramer, and Mr. Barton Wynn. Mr. Brent Spears was present to represent the Public Works Department. Mr. Michael Montgomery, Mr. Emmitt Foster and Mr. Mike Williams were absent.

Audience members were Mr. Johnny Timmons, Manager TW&L, Mr. Don Lewis, COO, Mr. Chuck Williams, Public Works Director, Officer Jeffery Griffin and Mrs. Janet Gaston, Councilwoman Ward 6.

Call to Order

The meeting was called to order by Mr. Dennis Bonds.

Old Business

1. **A request from Mr. Jack Foster, 1018 Ridgepark Drive, Tel. 662-231-4095, jbfoster67@gmail.com, for the installation of a 4-way stop at Jeff Homan Blvd and Graham Drive (currently a 2-way stop on Graham Drive).**

Officer Johnson noted that the TPD only has a few crash reports at this intersection. Therefore, Mr. Dennis Bonds made a motion to deny this request. Mr. Barton Wynn seconded the motion and it passed unanimously.

2. **A request from Ms. Bridgett Betts, Dynasty College at 449 N. Front Street, Tel. 662-841-0710, for the following:**
 - a) **A reduction of the speed limit to 30 mph near the entrance to the Dynasty College parking lot**
 - b) **Signs and flashing lights on the north and south sides of the entrance, warning drivers that they are in a school zone**
 - c) **A crosswalk on Front Street from the school's parking lot to the public parking lot, north of the Tupelo Police Department**
 - d) **Permission for students to park in the public parking lot north of the Tupelo Police Department.**

Mr. Dennis Bonds made a motion to deny parts (a), (b) and (c) and approve part (d) if it is okay with the TPD. Ms. Laura Kramer seconded the motion and it passed unanimously.

New Business

1. **A request from Mr. Jessie King, 1184 Indian Trail, Tel. 662-842-3948, for the installation of "No Parking" signs on both sides of Indian Trail up to Hilda Avenue.**

Mr. Dennis Bonds made a motion to approve this request which was seconded by Mr. Norman Cruse. The motion passed unanimously.

2. **A request from Ms. Daijah Thompson, 505 Perry Avenue, Tel. 662-322-6226, for the installation of “Children At Play” signs on Perry Avenue.**

Mr. Norman Cruse made a motion to approve this request. Officer Patrick Johnson seconded the motion and it passed unanimously.

3. **A request from Mr. John Gaston, 1764 Columbine Drive, Tel. 662-401-0048, for the installation of speed tables on Columbine Drive.**

Mr. Dennis Bonds noted that Columbine Drive is classified as a Local Road and does not qualify for speed tables.

4. **A request from Mr. Trae Belk, 814 West Bay Circle, Tel. 662-231-9173, for the installation of speed tables on Mahogany Drive (Wildwood Subdivision).**

Mr. Dennis Bonds noted that Mahogany Drive is classified as a residential street and is eligible for speed tables. He also noted that there is not an established HOA in this neighborhood. Several members voiced concerns about the length of the street and if there is an actual speeding problem. Mr. Bonds then made a motion to postpone this item until further information could be obtained from Mr. Belk. The motion was seconded by Mr. Barton Wynn and it passed unanimously.

5. **A request from Mr. Kenneth McNeal, 1251 Dogwood Drive, Tel. 662-255-9894, for the installation of speed tables or multiple stop signs on Dogwood Drive to slow down traffic.**

Mr. Dennis Bonds noted that Dogwood Drive is classified as a residential street and is eligible for speed tables. He also noted that the MUTCD does not allow stop signs to be placed for speed control. Mr. Bonds stated that these types of requests should come from the Homeowner’s Association in neighborhoods where one is established and active. Therefore, he made a motion to deny both parts of this request and allow the HOA to request if desired. Ms. Laura Kramer seconded the motion and it passed unanimously.

6. **A request from Mr. Cal Smith, 1218 Marshall Street, Tel. 662-841-0800, for the installation of the following on Marshall Street:**

- a) **Three (3) speed tables**
- b) **Two (2) speed limit signs**
- c) **Two (2) “Children At Play” signs**

Mr. Dennis Bonds noted that Marshall Street is classified as a residential street and is eligible for speed tables. He also noted that there is not an HOA established in this neighborhood. Mr. Cal Smith provided a completed petition with the required signatures. (See attachment “A”.) Mr. Norman Cruse made a motion to approve the installation of two (2) speed tables, two (2) speed limit signs (20 mph) and two (2) “Children At Play” signs. Mr. Brent Spears seconded the motion and it passed unanimously.

7. **A request from Mr. Martin Herman, President of Spring Lake HOA, Tel. 901-219-9202, for the installation of additional speed limit signs on Columbine Drive, Dogwood Drive and Spring Lake Drive.**

Mr. Chuck Williams, Public Works Director, noted that these types of requests, if there's no change to the existing speed limit, can be made directly to the Public Works Department. Therefore, no action was needed by the Traffic Committee.

8. **A request from Mr. Lonn Richardson, Cedar Pointe HOA, Tel. 662-610-1258, for the installation of a "No Parking Zone" around the pool area on Arlington Drive.**

Mr. Dennis Bonds stated that the pool area at Cedar Pointe is located between the intersection of Arlington Drive and Cressant Street and the curve on Arlington Drive and that parking on the street in this area could cause a sight hazard for through traffic. Residents going to the pool can also park on Cressant Street or Bartlett Lane which also run beside the pool area and would not cause a hazard. Officer Patrick Johnson made a motion to approve this request which was seconded by Mr. Dennis Bonds. The motion passed unanimously.

9. **A request from Mr. Jimmy Blaylock for the installation of a traffic signal at the intersection of Green Street and Elliott Street.**

Mr. Dennis Bonds made a motion to postpone this item until crash data and a traffic count could be obtained to see if it meets any of the eight (8) warrant conditions for a traffic signal. Mr. Norman Cruse seconded the motion and it passed unanimously.

10. **A request from Councilman Buddy Palmer for the installation of "Deer Crossing" signs on Veterans, from Main Street to Hamm Street.**

Officer Patrick Johnson made a motion to install these signs in front of the Aquatic Center. The motion was seconded by Ms. Laura Kramer and it passed unanimously.

11. **A request from Mr. Larry Sanders, 2326 Camelot Drive, for the installation of "No Big Trucks" signs.**

Officer Johnson stated that he believes this type of request is already covered by Code Enforcement without the need of signs. Mr. Dennis Bonds made a motion to postpone this item and check with Code Enforcement. Officer Johnson seconded the motion and it passed unanimously.

12. **A request from Ms. Makaela Curbow, 2411 William Drive, Tel. 662-687-4443, for the installation of "Slow – Children At Play" or "Autistic Child Area" on William Drive.**

Mr. Barton Wynn made a motion to approve the installation of "Children At Play" signs which was seconded by Mr. Dennis Bonds. The motion passed unanimously.

13. **A request thru Mr. Johnny Timmons, TW&L Manager, to change the turn lanes on Kirkwood Road.**

Mr. Johnny Timmons stated that he had received a request from some residents on Kirkwood Road to change the striping where Kirkwood Road intersects Cliff Gookin from the current “Left Turn Only” and “Straight Thru and Right Turn” to “Left Turn and Straight Thru” and “Right Turn Only”. The residents state that the amount of traffic on Cliff Gookin trying to get into the high school prevents people from turning right onto Cliff Gookin and backs up traffic on Kirkwood Road. There was much discussion about this issue with concern that this change would not improve the flow of traffic coming off of Kirkwood Road. Mr. Norman Cruse made a motion to deny this request. Ms. Laura Kramer seconded the motion and it passed unanimously.

With there being no further business, Mr. Norman Cruse made a motion to adjourn the meeting. Mr. Barton Wynn seconded the motion and it passed unanimously.

Submitted by: Pam Blassingame

(6)

7/24/2023
MARSHALL ST

- 3 Speed tables
- 2 Speed limit signs
- 2 children at play
(balls, etc may be
in street accidentally)

Cal Smith
1218 Marshall
662-841-2800

**Barber
Printing
INC.**

811A Varsity Drive
Tupelo, MS 38801
Phone (662) 841-1584
Fax (662) 841-1589
goodimpressions@barberprinting.com



Traffic Committee Manual		302
Section: 3 Traffic Control	Effective Date:	June 16, 2022
Speed Tables Policy	Supersedes:	

Objective of the Speed Table Policy

To reduce vehicle speed and volume with a goal of increasing safety for pedestrians and other vehicle traffic in the area.

Speed Tables Defined

Speed Tables are a traffic calming device that raises the entire wheelbase of a vehicle to reduce speed and volume along local residential streets. Speed tables are typically 22-foot in length (6-foot approaches, 10-foot plateau) and 3 to 6 inches above the street grade. They may be constructed of concrete, asphalt or hard plastic for areas that require temporary tables for an engineering study. It will extend the entire width of the roadway unless special design consideration is given. A few advantages of speed tables would be that they are self-enforcing traffic calmers and they may reduce speed and volume of traffic.

Requirements of a Speed Table

Speed tables may be considered in locations that meet the following criteria:

- ✓ 1. The roadway must be classified as a two-lane street. Its classification will be that of a neighborhood residential street with a speed limit of 30 mph or less.
2. The street must have adequate sight distances to safely accommodate the speed tables as determined by an engineer.
3. The speed tables must not interfere with existing street drainage, property access or driveways.
4. The street must not have curves or grades that prevent safe placement of the speed table. A speed table shall not be placed on streets with a vertical grade of more than 8% on their immediate approaches.
5. Special designed tables that do not meet these standards may be submitted for review by the engineer.
6. Speed Tables are typically in pairs 300 to 500 feet apart, depending on the engineer's recommendations.
7. All locations shall be signed and striped in accordance with the latest version of the Manual on Uniform Traffic Control Devices (MUTCD).
8. Locations that may have a potential to decrease driver or pedestrian safety shall not be approved.
9. Locations along major thoroughfares shall not be approved. This includes any street designated as an Arterial, Collector, or Local Road.



Traffic Committee Manual		302
Section: 3 Traffic Control	Effective Date:	June 16, 2022
Speed Table Request	Supersedes:	

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Requirements of a Speed Study and Traffic Calming

A Speed Study may be requested by a Neighborhood Association, Homeowners Association, a City Councilman or a private home owner. Devices such as the SCAT trailer, traffic counters, cameras, and other available technology may be used to collect data to determine the traffic count, severity of vehicle speeding, and time distribution of traffic through the area. The requesting group or person must submit an application. The application must provide the name, address, email, phone number and location of the project to be considered (Exhibit A). The application will be submitted to www.trafficcommittee@tupeloms.gov. The application will be reviewed by the city engineer. If the application meets the speed table requirements the requesting group will be notified of the next step.

Prior to placement of traffic calming devices, the requesting group will be responsible for doing their due diligence. The requesting group must present a consensus from 60% of the residents adjacent to the subject area, to be determined by the city engineer. Consent is to take the form of a formal petition that will contain the properties residents' names, addresses, phone number, email and signature (Exhibit B). The request along with the petitions will be sent to the City of Tupelo attn. Traffic Committee to be reviewed. The traffic Committee has the option of recommending approval or alternate traffic calming measures. The committee's recommendation will be sent to the Tupelo City Council for final approval. Once this process is complete, it will be placed on the Speed Table Project List.

- 23 houses on Marshall (60% signatures required)
 - City Engineer
Dennis Bonds 662-841-2078
Chairman of Tupelo Traffic Committee
 - Pam Blasingame Secretary Traffic Committee
662-841-6460
 - Public Works Chuck Williams 662-841-6467
Receptionists Jessica and Christen
- $23 \times .6 = 13.8/14$ request signatures



Traffic Committee Manual	Policy #	302
Section: Calming Request	Effective Date:	June 7, 2022
Exhibit "B"	Supersedes:	

(6)

TRAFFIC CALMING REQUEST

NEIGHBORHOOD JOYNER

	NAME	EMAIL	ADDRESS	PHONE	SIGNATURE
1.	CAL SMITH	N/A	1218 MARSHALL ST.	841-0800	Cal Smith
2.	Terry Goan		1202 Marshall	678-3433	Terry Goan
3.	Cortley Hughes		1206 Marshall	750-1914	Cortley Hughes
4.	Jonathan Burt		1329 Marshall St	322-2344	Jonathan Burt
	Karla Heaton		1314 Marshall St	703 997 8452	Karla Heaton
6.	Maryann Parker		1327 Marshall	662-687-28	Maryann Parker
7.	Maria Jean		1325 Marshall	255 7864	Maria Jean
8.	Shea Wilson		1312 Marshall	850-866-756	Shea Wilson
9.	Jack Donald		1310 Marshall	601-259-4385	Jack Donald
10.	Michael Kelly		1308 Marshall	769-226-7344	Michael Kelly
11.	Vanessa Bonding		1302 Marshall	662-322-1885	Vanessa Bonding
12.	Leela Frulka		1214 Marshall	662-321-8706	Leela Frulka
13.	Ellie NCA		1211 Marshall	442 213 3609	Ellie NCA
14.	Mary Russell		1209 Marshall	662 871-6538	Mary Russell
15.	Nicole Green		1101 Chester	662 255 9725	Nicole Green
16.	Austin Bailey		1009 Chester	662-660-6236	Austin Bailey