



September 19, 2023

Mr. Chuck Williams  
Director, Public Works Dept.  
604 Crossover Road  
Tupelo, Mississippi 38801

REFERENCE: RECOMMENDATION OF CHANGE ORDER NO. 1  
VAN BUREN AVE. DRAINAGE IMPROVEMENTS  
BID NO. 2023-032PW

Dear Mr. Williams:

Please find attached Change Order No. 1 to the construction contract for the referenced project. The proposed change order has been signed by the Contractor, Townes Construction Co., along with my signature of recommendation of the proposed changes. The contract price will not change as any increases are offset with corresponding decreases in quantities/prices.

The change order is necessary to improve the overall efficiency of the project and the constructability of the proposed inlets. The existing drainage pipes at the curb inlets along Van Buren are lower in elevation than the downstream outfall at the ditch. Our survey indicated this and our project drawings made changes to these elevations to correct the negative slope conditions, which will greatly improve the efficiency of the drainage system in this area. However, upon receiving the material submittals from the contractor for the proposed new inlets, there was not enough elevation to correct the negative slope and still meet the required top elevations at the curb and gutter. This is mainly a result of the size of the pipes (48-inch equivalent arch pipe) that are required to convey the storm water. Thus, we have had to make a minor adjustment to the layout of the proposed 48-inch equivalent arch pipe and utilize smaller pipe at these inlet locations to achieve the overall goals and objectives of the project. The scope of the work has not changed, and the contractor will not be required to do any types of work that were not already part of the project. Per the attached change order, we will be required to add some new pipe sizes/pay items and increase/decrease contract quantities of existing pay items to facilitate the necessary changes.

The change order only revises the contract pay items and quantities. There is no proposed increase in price and or project time. We will need the approval of the change order by the City, including the City Council, to proceed with this work. We appreciate the opportunity to be of service to you and to be involved with this project. Please let us know should have any questions or require additional information.

Sincerely,  
DABBS CORPORATION

Dustin D. Dabbs, PE  
President

- C: Mr. Don Lewis, COO, City of Tupelo
- Ms. Kim Hanna, CFO, City of Tupelo
- Mr. Ben Logan, City Attorney, City of Tupelo
- Mr. Dennis Bonds, PE, City Engineer

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