

REGULAR CITY COUNCIL MEETING

MUNICIPAL MINUTES CITY OF TUPELO

STATE OF MISSISSIPPI

DECEMBER 07, 2021

Be it remembered that a regular meeting of the Tupelo City Council was held in the Council Chambers in the City Hall building on Tuesday, December 7, 2021, at 6:00 p.m. with the following in attendance: Council Members Chad Mims, Lynn Bryan, Travis Beard, Nettie Davis, Buddy Palmer, Janet Gaston and Rosie Jones; Ben Logan, City Attorney and Missy Shelton, Clerk of the Council.

Council Member Janet Gaston gave the invocation and Council Member Buddy Palmer led the Pledge of Allegiance.

Council President Buddy Palmer called the meeting to order at 6:00 p.m.

CONFIRMATION OR AMENDMENT TO THE AGENDA AND AGENDA ORDER

Council Member Bryan moved, seconded by Council Member Beard, to confirm the agenda and agenda order, with the following change:

AMENDMENT:

Item # 12 change to read IN THE MATTER OF APPROVAL OF ACCEPTANCE OF DEED FROM GENLYTE THOMAS GROUP, LLC, AND APPROVAL OF CONVEYANCE OF DEED TO GENLYTE THOMAS GROUP, LLC, FOR THE PURPOSE OF CONFIRMING LEASEHOLD LEGAL DESCRIPTION TO SURBEY DESCRIPTOIN

ADD:

Item # 27 IN THE MATTER OF APPROVAL OF THE EMERGENCY REPLACEMENT OF A 24" PRESSURE SEWER LINE

Item #28 IN THE MATTER OF APPROVAL FOR SUBMISSION OF FY 2021 ASSISTANCE TO FIREFIGHTERS GRANT (AFG) PROGRAM

The vote was unanimous in favor.

PROCLAMATIONS, RECOGNITIONS AND REPORTS AGENDA

PROCLAMATIONS

Mayor Todd Jordan presented a proclamation Kathryn Rhea, Keep Tupelo Beautiful, proclaiming December 7, 2021, as Arbor Day in the City of Tupelo. APPENDIX A

PUBLIC RECOGNITION

Council Member Davis asked for prayers for the family and friends of Ollie Collins, a classmate who recently passed.

Council Member Beard complemented Alex Farned and all those involved in the very successful event of Lighting of Ballard Park. Santa was there for pictures with all the children. He also welcomed Caleb McClusky, the new City Reporter with the Daily Journal.

Council Member Jones welcomed Mr. Mack Turner and her daughter to the meeting.

Council Member Gaston extended congratulations to Taylor Vance, who will soon be taking a position in Jackson, MS, with the Daily Journal.

Council Member Mims also congratulated Taylor Vance on his new endeavors. He also mentioned that he had been a part of a tour of the Tupelo Hotel earlier in the day, and that it is still slated for a February 1, 2022 opening.

Council Member Palmer congratulated all those who were involved with the 2021 Christmas Parade. He stated that he felt it was the best ever.

MAYOR'S REMARKS

Mayor Jordan complimented Lucia Randle and her team for a job well done at the Reed's Christmas Parade. The estimated attendance was around 10,000. He also thanked the Council for all the hard work they do.

PUBLIC AGENDA

IN THE MATTER OF PUBLIC HEARING FOR REZONING 21-04

A Public Hearing was held in the matter of rezoning 21-04. No one spoke concerning the item.
APPENDIX B

IN THE MATTER OF PUBLIC HEARING FOR DEMOLITIONS

A Public Hearing was held concerning demolitions at the following properties:

439 N Spring Street
1208 Eugene Street
2411 Danny Street

No one appeared to speak at the hearing. APPENDIX C

CITIZEN HEARING

Mr. Mack Turner, with United Brothers and Sisters, addressed the Mayor and Council stating his concerns for the homeless situation in Tupelo. He also commended Marcus Gary for his hard work in this area.

ACTION AGENDA

IN THE MATTER OF AMENDMENTS TO CHAPTER 4 OF THE DEVELOPMENT CODE

At the November 2, 2021, Council meeting, the item of 'In the Matter of Amendments to Chapter 4 of the Development Code', on the Study Agenda was directed to be added to the Action Agenda. This item is a recommendation of the Planning Committee to approve two changes to Chapter 4 of the Development Code. The changes are to increase the maximum lot size in Low Density Residential zoning districts to two acres and to reduce the open space requirement to 10% from the current standard of 15%. Council Member Davis moved, seconded by Council Member Beard to approve the recommendation of the Planning Committee. The vote was unanimous in favor. APPENDIX D

ROUTINE AGENDA

IN THE MATTER OF APPROVAL OF MINUTES OF NOVEMBER 16, 2021

Council Member Bryan moved, seconded by Council Member Gaston, to approve the minutes of the Regular City Council meeting held on November 16, 2021. The vote was unanimous in favor.

IN THE MATTER OF BILL PAY

Bills were reviewed at 4:30 p.m. by Council Members Travis Beard, Nettie Davis, Buddy Palmer and Janet Gaston, along with Johnny Timmons and Traci Dillard. Council Member Beard moved, seconded by Council Member Bryan, to approve the payment of the checks, bills, claims and utility adjustments. The vote was unanimous in favor. APPENDIX E

IN THE MATTER OF ADVERTISING AND PROMOTIONAL ITEMS

Council Member Bryan moved, seconded by Council Member Gaston, to approve the advertising and promotional items, as presented. The vote was unanimous in favor. APPENDIX F

Lee County Courier \$350 City of Tupelo Thanksgiving Ad

IN THE MATTER OF BUDGET AMENDMENT #2 FOR FY 2022

Council Member Beard moved, seconded by Council member Davis, to approve budget amendment #2 for FY 2022. The vote was unanimous in favor. APPENDIX G

IN THE MATTER OF CLOSING VARIOUS BANK ACCOUNTS

CFO/City Clerk Kim Hanna requested that the Council allow the closing of various bank accounts no longer needed for keeping funds separate. Council Member Davis moved, seconded by Council Member

Beard, to approve the closing of the accounts, as presented. The vote was unanimous in favor.
APPENDIX H

IN THE MATTER OF APPOINTMENT OF JOHN QUAKA AS POLICE CHIEF

Council Member Bryan moved, seconded by Council Member Gaston, to confirm the appointment of John Quaka as Police Chief, effective January 1, 2021. The vote was unanimous in favor. APPENDIX I

IN THE MATTER OF APPROVAL OF HOMELAND SECURITY GRANT FOR THE TUPELO POLICE ACADEMY

Council Member Beard moved, seconded by Council Member Gaston, to approve a FY '21 Homeland Security Grant for the Tupelo Police Academy in the amount of \$13,686.72. This grant will be used to purchase 3 Dell Latitude computers and 1 2022 Mule Pro. There is no match for this grant. The vote was unanimous in favor. APPENDIX J

IN THE MATTER OF APPROVAL OF ACCEPTANCE OF DEED FROM GENLYTE THOMAS GROUP, LLC AND APPROVAL OF CONVEYANCE OF DEED TO GENLYTE THOMAS GROUP, LLC, FOR THE PURPOSE OF CONFORMING LEASEHOLD LEGAL DESCRIPTION TO SURVEY DESCRIPTION

Council Member Bryan moved, seconded by Council Member Mims, to approve the exchange of deeds between the City and Genlyte Thomas Group, LLC, to clarify leased areas and non-owned areas in one description going forward. The vote was unanimous in favor of a deed from Genlyte Thomas Group, LLC to the City and a deed from the City to Genlyte Thomas Group, LLC for clarification of legal descriptions. APPENDIX K

IN THE MATTER OF RATIFICATION OF CONSENT TO ASSIGN LEASES FROM GENLYTE THOMAS GROUP (SIGNIFY) TO THRELKELD ENTERPRISES AND RIGHT OF ENTRY AGREEMENT BETWEEN CITY AND GENLYTE THOMAS GROUP (SIGNIFY)

At the November 16, 2021 Regular Council Meeting, the City Council approved documents giving consent to assign leases from Genlyte Thomas Group (Signify) to Threlkeld Enterprises and right of entry agreement between the City and Genlyte Thomas Group (Signify). These documents have been executed by the Mayor and should now be ratified. Council Member Davis moved, seconded by Council member Beard, to ratify the executed documents, which are attached to these minutes as APPENDIX L. The vote was unanimous in favor.

IN THE MATTER OF CONSIDERATION OF A PAY INCREASE FOR THE MAYOR AND CITY COUNCIL

Council member Mims moved, seconded by Council Member Davis, to approve a pay increase for the Mayor and members of the Tupelo City Council effective July 1, 2025. The Order will increase the Mayor's salary from \$105,000 to \$120,000, Council Member's salaries from \$20,000 to \$23,000, and the Council President's salary from \$23,000 to \$25,000. The vote was unanimous in favor. APPENDIX M

IN THE MATTER OF MUNICIPAL COURT CLERK TRAINING

Council Member Bryan moved, seconded by Council Member Jones, to accept the Municipal Court Clerk Training Certificate for Municipal Court Clerk, Rhonda L. Cole, and spread it on the municipal minutes. The vote was unanimous in favor. Mrs. Cole attended the 2021 Mississippi Municipal Court Clerk's Continuing Education Course, September 22-24, 2021. Under Mississippi code Sec. 21-23-12, a training certificate of the Municipal Court Clerk is required to be made part of the permanent records of the City Council. A copy of the training certificate for Clerk Cole is attached to these minutes and made part hereof as APPENDIX N.

IN THE MATTER OF APPOINTMENT OF MARK WILLIAMS TO THE TUPELO PLANNING COMMITTEE

Council Member Beard moved, seconded by Council Member Gaston, to approve the appointment of Mark Williams to the Tupelo Planning Committee for a 4-year term beginning December 7, 2021. The vote was unanimous in favor. APPENDIX O

IN THE MATTER OF PLANNING COMMITTEE RECOMMENDATION FOR REZONING OF PROPERTY OFF WEST JACKSON EXTENDED, APPLICATION 21-04

Council Member Bryan moved, seconded by Council Member Beard, to approve an "Ordinance Rezoning Property and Amending the Official Zoning Map of the City of Tupelo, Mississippi - Case No. RZ 21-01, Parcel # 084N-19-022-07". This will change the zoning for the property from Mixed Use Residential to Mixed Use Commercial. The vote was unanimous in favor. APPENDIX A

IN THE MATTER OF REVIEW/APPROVE PROPERTIES FOR DEMOLITION

Council Member Beard moved, seconded by Council Member Bryan, to adjudicate the following properties or parcels of land on the public hearing demolition list, which were in such condition to be a menace to the public health, safety and welfare of the community and in need of cleaning, as authorized by Miss. Code § 21-19-11 (1972 as amended):

439 N Spring Street
1208 Eugene Street
2411 Danny Street

The vote was unanimous in favor. APPENDIX Q

IN THE MATTER OF APPROVAL OF MAJOR THOROUGHFARE COMMITTEE MINUTES FOR OCTOBER 11, 2021

Council Member Gaston moved, seconded by Council Member Mims, to accept the Major Thoroughfare Committee minutes for October 11, 2021 meeting. The vote was unanimous in favor. APPENDIX R

IN THE MATTER OF SURPLUS OF K9 VEHICLE AND DONATION TO PRENTISS COUNTY SHERIFF DEPARTMENT

Interim Police Chief Jackie Clayton requested that a 2011 Chevrolet Tahoe K9 vehicle VIN 5369, no longer needed by the City of Tupelo, be declared surplus and removed from the City's asset list. Furthermore, he requested that said vehicle be sold for the the amount of \$1 to the Prentiss County Sheriff Department. Council Member Beard moved, seconded by Council Member Jones, to approve the request of the surplus and donation. The vote was unanimous in favor. APPENDIX S

IN THE MATTER OF APPROVAL OF NARCOTICS UNIT UNMARKED VEHICLE LIST

Interim Police Chief Jackie Clayton submitted a current list of vehicles that the Tupelo Police Department - Narcotics Unit maintains as of September 22, 2021, and asked that the Council approve a "Resolution Declaring Certain Police Vehicles, Which Are Suited for Use, Used and Available for Use on a Continuing Basis to Facilitate Covert Investigative Activities to be Exempted from Vehicle Marking Requirements Set Forth by Miss. Code Anno. 25-1-87 (1972 as Amended)". Council Member Beard moved, seconded by Council Member Davis to approve the resolution. The vote was unanimous in favor and the list of unmarked vehicles are attached to these minutes as APPENDIX T.

IN THE MATTER OF SURPLUSING A PATROL VEHICLE AND DONATING TO VERONA POLICE DEPARTMENT

The City Council approved the surplus and donation of a 2007 Crown Ford Victoria police vehicle, VIN 2FAFP71W27X149013, to the Town of Brooksville at the October 5, 2021 Council meeting. The Town of Brooksville was ultimately unable to accept the vehicle. Council Member Beard moved, seconded by Council Member Mims, to approve the surplus of the 2007 Ford Crown Victoria police vehicle, VIN 2FAFP71W27X149013, no longer needed for use by the City of Tupelo and to sell the same to the City of Verona in the amount of \$1. The vote was unanimous in favor. APPENDIX U

IN THE MATTER OF APPOINTMENT OF DARRELL MARECLE TO BANCORPSOUTH ARENA COMMISSION

Council Member Bryan moved, seconded by Council Member Gaston, to approve the appointment of Darrell Marecle as the representative of Ward 5 to the Bancorpsouth Arena Commission for a 4-year term beginning January 3, 2022. The vote was unanimous in favor. APPENDIX V

IN THE MATTER OF APPROVAL OF BANCORPSOUTH ARENA MINUTES OF OCTOBER 25, 2021

Council Member Gaston moved, seconded by Council Member Jones, to accept the minutes of the October 25, 2021 Bancorpsouth Arena Commission. The vote was unanimous in favor. APPENDIX W

IN THE MATTER OF APPROVAL OF TRAFFIC COMMITTEE MINUTES FROM NOVEMBER 18, 2021

Council Member Beard moved, seconded by Council Member Bryan to approve the minutes of the Traffic Committee of October 25, 2021. The vote was unanimous in favor. APPENDIX X

IN THE MATTER OF APPROVAL OF SURPLUS VEHICLE AND SALE OF SAME

Council Member Bryan moved, seconded by Council Member Gaston, to approve the surplus of a 1986 Fort LT-8000 Hydraulic Line Truck, VIN 9780, which is currently on the asset list of Tupelo Water & Light. The truck is no longer needed by the City of Tupelo and should be sold by sealed bid. The vote was unanimous in favor. APPENDIX Y

IN THE MATTER OF APPROVAL OF EMERGENCY REPLACEMENT OF 24" PRESSURE SEWER LINE

TWL Director Johnny Timmons requested that the Council approve the emergency replacement of approximately 1,000' of 24" pressure sewer line on South Green Street between South Green Street and Hwy 45. The pipe has deteriorated to the point of a bypass being used and should be replaced as soon as possible to prevent any further issues. Council Member Bryan moved, seconded by Council Member Jones to approve the emergency replacement. The vote was unanimous in favor. APPENDIX Z

IN THE MATTER OF APPROVAL FOR SUBMISSION OF FY 2021 ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM

Grant Writer Abby Christian requested approval to submit an application of a FY 2021 Assistance to Firefighters Grant (AFG). The grant requires a 10-15% match for the purchase of necessary firefighter ensemble pieces, which will cost approximately \$300,000 in total. Council Member Gaston moved, seconded by Council Member Mims to approve the submission of the grant. The vote was unanimous in favor. APPENDIX AA

IN THE MATTER OF EXECUTIVE SESSION

Council Member Bryan moved, seconded by Council Member Beard, to consider the need of an executive session. Attorney Ben Logan said the session will be for the possibility of leasing City property and the donation of property to the City of Tupelo under Miss. Code Anno. 25-41-7 (g) (1972 as amended).

Council Member Gaston moved, seconded by Council Member Mims, to close the regular session and enter executive session for discussion of the leasing of property and the donation of property under Miss. Code Anno. 25-41-7 (g) (1972 as amended) at 6:53 p.m. The vote was unanimous in favor.

After discussion in executive session, Council Member Jones moved, seconded by Council Member Beard, to return to the regular meeting at 7:06 p.m. The vote was unanimous in favor.

IN THE MATTER OF APPROVAL OF LEASE AGREEMENT

Council Member Beard moved, seconded by Council Member Jones to approve the lease between the City of Tupelo and Threldkeld Enterprises, LLC, to be brought back for Council ratification at a later date. The vote was unanimous in favor. APPENDIX BB

ADJOURNMENT

There being no further business to come before the Council at this time, Council Member Beard moved, seconded by Council Member Jones, to adjourn the meeting at 7:08 p.m. The vote was unanimous in favor. This the 17th day of December, 2021.

Buddy Palmer, President
City Council

ATTEST:

Missy Shelton, Clerk of the Council

Todd Jordan, Mayor

Date