

REGULAR CITY COUNCIL MEETING

MUNICIPAL MINUTES CITY OF TUPELO

STATE OF MISSISSIPPI

AUGUST 15, 2023

Be it remembered that a regular meeting of the Tupelo City Council was held in the Council Chambers in the City Hall building on Tuesday, August 15, 2023, at 6:00 p.m. with the following in attendance: Council Members Chad Mims, Lynn Bryan, Travis Beard, Nettie Davis, Buddy Palmer, Janet Gaston and Rosie Jones; Ben Logan, City Attorney, and Kim Hanna filling in for Missy Shelton, Clerk of the Council. Council Member Beard led the invocation. Council Member Lynn Bryan led the pledge of allegiance.

Council President Travis Beard called the meeting to order at 6:00 p.m.

CONFIRMATION OR AMENDMENT TO THE AGENDA AND AGENDA ORDER

Council Member Davis moved, seconded by Council Member Buddy Palmer, to approve the agenda and agenda order with the following additions and changes:

ADD #26 IN THE MATTER OF BID # 2023-035AD – COUNCIL CHAMBERS
ADD #27 IN THE MATTER OF BID #2023-033WL – NORTH GREEN STREET SUB STATION
ADD #28 IN THE MATTER OF APPROVAL OF CONTRACT WITH COOK AND SON LLC
FOR BID # 2023-033WL
CHANGE THE DEMOLITON LIST BY DELETING 1207 MT. VERNON ROAD PARCEL #
076S-14-013-00

The vote was unanimous in favor.

PUBLIC RECOGNITION

Council Member Palmer said he was glad to see Tanner Newman back.

Council Member Jones also said she was glad to see Tanner Newman back. She encouraged Nettie Davis, “I am glad she could rest now.”

Council Member Gaston recognized her daughter, Katherine Servati, for being appointed by the Mississippi Supreme Court to the Access to Justice Commission.

Council Member Mims recognized the 19-under and 15-under girls' Tupelo Futbol Club teams. Both won their age groups at the Southern President's Cup in Greenville, South Carolina and advanced to compete for the national championship at the United States Youth Soccer Association's national tournament in Wichita, Kansas. Only two other Mississippi teams had previously competed in the national tournament. The 15-under girls team placed second in the nation.

Council Member Beard recognized Kim Hanna for filling for Missy Shelton at tonight's meeting.

MAYOR'S REMARKS

Mayor Todd Jordan recognized the girls of the Tupelo Futbol Club teams present at the meeting. He emphasized the hard work of the players and coaches and the support of the parents, and congratulated them on their high achievement.

IN THE MATTER OF PUBLIC HEARING FOR LOT MOWING

Mr. Russell Fox, 3369 Winchester Circle, addressed the Council saying that the lot mowing is an unfair process, although his name was not on tonight's list. He was deferred to Dennis Bonds.

No one appeared to speak on the properties listed on the Final Lot Mowing list, as follows:

Parcel Location

089J3118300 920 BLAIR ST
113B0602200 S GREEN ST
101B0219500 2607 BRYAN ST
101B0206400 2400 BRYAN ST
088N3312500 1003 KINGSLEY DR
088N3312700 1007 KINGSLEY DR
077Q3608100 1400 CENTRAL AVE
088J3301900 1171 KELLY ST
088J3301002 1203 KELLY ST
088J3302400 1210 KELLY ST
101A0223300 JASMINE CT
089E3018300 811 N MADISON ST
089E3017300 901 N MADISON ST
089F3002500 532 W BARNES ST
089F3005400 527 W BARNES ST
089N3100601 123 S INDUSTRIAL RD
089F3005000 517 W BARNES ST
089N3103600 903 W MAIN ST

IN THE MATTER OF PUBLIC HEARING FOR DEMOLITIONS

No one appeared to speak on the following properties on the demolition list:

2773 ST. ANDREWS DRIVE	075J-21-041-00
2625 HAMPTON AVENUE	101A-02-064-00
5768 CHESTERVILLE ROAD	079T-29-022-01

CITIZEN HEARING

Patricia Ross, 103 Pinehill Drive, addressed the Council concerning the issue of large trees behind her house in her neighbor's yard.

IN THE MATTER OF COUNCIL MINUTES OF AUGUST 1, 2023

Council Member Palmer moved, seconded by Council Member Gaston, to approve the minutes of the August 1, 2023 regular Council meeting. The vote was unanimous in favor.

IN THE MATTER OF BILL PAY

Bills were reviewed at 4:30 p.m. by Council Members Beard, Gaston, Bryan and Palmer. Council Member Davis moved, seconded by Council Member Jones, to approve the payment of the checks, bills, claims and utility adjustments. The vote was unanimous in favor. APPENDIX A

IN THE MATTER OF BUDGET AMENDMENT #9 FOR FY 2023 AND DONATION OF \$18,500 FROM JUST JESUS, INC.

Council Member Bryan moved, seconded by Council Member Mims, to approve Budget Amendment #9 for FY 2023 and accept a donation of \$18,500 from Just Jesus, Inc. The vote was unanimous in favor. APPENDIX B

IN THE MATTER OF APPROVAL OF AN AGREEMENT BETWEEN THE MS DEPARTMENT OF HOMELAND SECURITY AND THE CITY OF TUPELO AND TO AUTHORIZE THE MAYOR TO SIGN SAID AGREEMENT – FIRE DEPARTMENT TRUCK

Council Member Gaston moved, seconded by Council Member Palmer, to approve an agreement between the MS Department of Homeland Security and the City of Tupelo and to authorize the mayor to sign the agreement - Fire Department Truck. The vote was unanimous in favor. APPENDIX C

IN THE MATTER OF PROPERTIES FOR LOT MOWING

Council Member Davis moved, seconded by Council Member Bryan, to adjudicate the properties on the final lot mowing list as menaces to the public health, safety and welfare of the community and in need of cleaning and to approve their cleaning in accordance with Mississippi Code Annotated 21-19-11. The vote was unanimous in favor. APPENDIX D

IN THE MATTER PROPERTIES FOR DEMOLITION

Council Member Beard moved, seconded by Council Member Bryan, to approve the properties on the demolition list, with the exception of 2607 Mt. Vernon Road - 076S-14-013-00, for being a menace to the public health, safety and welfare in accordance with Mississippi Code Annotated 21-19-11. The vote was unanimous in favor. APPENDIX E

IN THE MATTER OF LIENS FOR LOT MOWING

Council Member Davis moved, seconded by Council Member Gaston, to approve Resolutions Assessing Judgment Liens Against Real Property for the Costs Associated with Lot Mowing in Accordance with Miss. Code Annotated § 21-19-11, for the following properties:

823 Shumacola Trail	101H-01-150-02
2972 Moore Avenue	105D-15-041-00

905 Allen Street
910 Allen Street

089J-31-212-00
089J-31-189-02

The vote was unanimous in favor. APPENDIX F

IN THE MATTER OF CHANGE ORDER FOR STP-0430-00 (021) LPA / 107362-70100 CONSTRUCTION OF SIDEWALK CROSSINGS AT VARIOUS LOCATIONS IN TUPELO, MS PROJECT

Council Member Palmer moved, seconded by Council Member Jones, to approve change order #1 for STP-0430-00(021) LPA/107362-70100 Construction of Sidewalk Crossings at Various Locations in Tupelo, MS. This change order will add a total amount of \$6,929.80. The vote was unanimous in favor. APPENDIX G

IN THE MATTER OF VEHICLE TRANSFER FROM WATER AND LIGHT TO PUBLIC WORKS

Council Member Davis moved, seconded by Council Member Gaston, to approve the transfer of a 2010 Ford F250 3/4-ton pickup, VIN 0929, from Tupelo Water & Light to the Public Works Department. APPENDIX H

IN THE MATTER OF BID APPROVAL OF ARPA PROJECT - GUM TREE PARK DRAINAGE IMPROVEMENTS 2023-029PW

The City advertised and accepted bids for ARPA project - Bid #2029-32PW – Gum Tree Park Drainage Improvements. Multiple bids were received with the lowest and best bid being from Townes Construction in the amount of \$413,736.00. Council Member Davis moved, seconded by Council Member Palmer, to award the bid to Townes Construction. The vote was unanimous in favor. APPENDIX I

IN THE MATTER OF APPROVAL OF AN ORDINANCE AMENDING THE TUPELO WATER & LIGHT DEPARTMENT'S SERVICE PRACTICE STANDARDS: SCHEDULE OF RULES, REGULATIONS AND FEES FOR UTILITY SERVICE, APPENDIX A: SCHEDULE OF RATES, CHARGES AND FEES: CUSTOMER SERVICE CHARGES

Council Member Palmer moved, seconded by Council Member Gaston, to approve an Ordinance Amending the Tupelo Water & Light Department's Service Practice Standards: Schedule of Rules, Regulations and Fees for Utility Service, Appendix A: Schedule of Rates, Charges and Fees: Customer Service Charges. The vote was unanimous in favor. APPENDIX J

IN THE MATTER OF APPROVAL OF AN ORDINANCE AMENDING THE TUPELO WATER & LIGHT DEPARTMENT'S ELECTRIC RATES

Council Member Mims moved, seconded by Council Member Bryan, to approve an Ordinance Amending the Tupelo Water & Light Department's Electric Rates. The vote was unanimous in favor. APPENDIX K

IN THE MATTER OF CVB BOARD MINUTES AUGUST 1, 2023

Council Member Palmer moved, seconded by Council Member Davis, to approve the minutes of the August 1, 2023, CVB Board meeting. The vote was unanimous in favor. APPENDIX L

IN THE MATTER OF APPOINTMENT OF EMILY ELLIOT TO CVB BOARD

Council Member Bryan moved, seconded by Council Member Davis, to approve the Mayor's appointment of Emily Elliot to the CVB Board for a two-year term starting August 2023 representing the Tupelo Restaurant Association. The vote was unanimous in favor. APPENDIX M

IN THE MATTER OF CONTRACT APPROVAL FOR THE DEPOT (FARMERS MARKET) AUTHORIZING MAYOR TO EXECUTE DOCUMENTS

Council Member Bryan moved, seconded by Council Member Palmer, to approve a contract with Tek1 Studio to design The Depot (Farmer's Market) and to authorize the Mayor to sign all documents. The vote was unanimous in favor. APPENDIX N

IN THE MATTER OF CONTRACT APPROVAL WITH PRYOR MORROW AND AUTHORIZE MAYOR TO EXECUTE DOCUMENT

Council Member Gaston moved, seconded by Council Member Mims, to approve a professional service contract with Pryor Morrow architects to design Fire Station 5 and to authorize the Mayor to sign the necessary documents. The vote was unanimous in favor. APPENDIX N

IN THE MATTER OF AN ORDER AUTHORIZING THE ISSUANCE OF A CREDIT CARD TO THE MAYOR FOR USE RELATED TO HIS OFFICIAL TRAVEL AND FOR OTHER EXPENSES RELATED TO THE OFFICIAL TRAVEL OF OTHER EMPLOYEES AND OFFICIALS OF THE CITY OF TUPELO

Council Member Davis moved, seconded by Council Member Bryan, to approve an Order Authorizing the Issuance of a Credit Card to the Mayor for Use Related to His Official Travel and for Other Expenses Related to the Official Travel of Other Employees and Officials of the City of Tupelo. All expenses charged to this card will be verified and receipts will be provided for any payments. The vote was unanimous in favor. APPENDIX O

IN THE MATTER OF APPOINTMENT OF STEPHANIE COOMER AS DIRECTOR OF CONVENTION AND VISITORS BUREAU

Council Member Davis moved, seconded by Council Member Palmer, to approve the appointment of Stephanie Coomer as the Director of the Convention and Visitors Bureau, effective immediately. The vote was unanimous in favor. APPENDIX P

IN THE MATTER OF APPOINTMENT OF TANNER NEWMAN AS DIRECTOR OF DEPARTMENT OF DEVELOPMENT SERVICES

Council Member Palmer moved, seconded by Council Member Jones, to approve the appointment of Tanner Newman as Director of the Department of Development Services, effective immediately. The vote was unanimous in favor. APPENDIX Q

IN THE MATTER OF ORDER AUTHORIZING SMALL EXPENDITURE TO MATCH SECTION 42 AND/OR HISTORIC TAX CREDITS FUNDS FOR CARNATION PLANT RENOVATIONS PROJECT

Council Member Bryan moved, seconded by Council Member Davis, to approve an Order Authorizing Small Expenditure to Match Section 42 and/or Historic Tax Credits Funds for Carnation Plant Renovations Project. The vote was unanimous in favor. APPENDIX R

IN THE MATTER OF ORDER CORRECTING MINUTES OF 9-6-2022

Council Member Bryan moved, seconded by Council Member Mims to approve an Order Correcting the Minutes of the September 6, 2022, Council Meeting. The changes to the minutes will only involve the correction of appendices. The vote was unanimous in favor. APPENDIX S

IN THE MATTER OF BID # 2023-035AD - COUNCIL CHAMBER RENOVATIONS

The City accepted bids for bid # 2023-035AD - Council Chamber Renovations. Multiple bids were received with the lowest and best bid being from CIG Contractors, Inc. in the amount of \$338,600.00. Council Member Davis moved, seconded by Council Member Mims, to award the bid to CIG Contractors, Inc. The vote was unanimous in favor. APPENDIX T

IN THE MATTER OF BID # 2023-033WL - NORTH GREEN STREET SUB STATION

The City accepted bids for bid # 2023-033WL- North Green Street Sub Station. Multiple bids were received with the lowest and best bid being from Cook and Son, LLC, in the amount of \$638,934.92. Council Member Davis moved, seconded by Council Member Palmer, to award the bid to Cook and Son, LLC. The vote was unanimous in favor. APPENDIX U

IN THE MATTER OF APPROVAL OF CONTRACT WITH COOK AND SON LLC FOR BID # 2023-033WL

Council Member Bryan moved, seconded by Council Member Palmer, to approve the contract with Cook and Son, LLC for Bid # 2023-033WL - North Green Street Sub Station in the amount of \$638,934.92. The vote was unanimous in favor. APPENDIX V

ADJOURNMENT

There being no further business to come before the Council at this time, Council Member Davis moved, seconded by Council Member Jones, to adjourn the meeting at 6:40 PM.

This the 15th day of August, 2023.

Travis Beard, Council President

ATTEST:

Missy Shelton, Council Clerk

APPROVED

Todd Jordan, Mayor

Date