

PROPOSED BUDGET CALENDAR FY 2025

<u>Date</u>	<u>Process</u>
May	Distribute departmental request forms and notification of due date
June 14	Deadline for return of department request to the Finance Department
July	Revenue Projection (Section 21-35-5)
July 17 & 24	Publish notice twice for Public Hearing on Budget
August 6	Hold Public Hearing on Budget (Section 21-35-5)
August 12 - 30	Hold Budget Planning Sessions (To be determined by the Council)
August 12 - 16	Review anticipated Tax Levy to determine whether public notice is required for any levy
August 21 & 28	Publish notice of Public Hearing on Tax Levy for two weeks prior to adoption of the budget
September 3	Hold Public Hearing on Tax Levy (Section 27-39-203)
September 3	Adopt Lee County Tax Assessment Rolls (No later than 9/15/2024) (Section 21-33-45)
September 12	Set Tax Levy necessary to support adopted budget (No later than 9/15/2024) (Section 21-33-45)
September 12	Adopt Budget (No later than 9/15/2024) (Code Section 21-35-9)
September 13	Deliver Tax Levy to Lee County Tax Assessor (No later than 9/15/2024) (Code Section 21-33-45)
September 13	Deliver Tax Levy to State Department of Revenue (No later than 9/15/2024) (Code Section 21-33-47)
September 17	Resolution of Fireman Fund for FY 2025
September 18 – 25	Give Public Notice of availability of budget for inspection by 9/30/2024
September - 25	Publish adopted budget (Code Section 21-35-5)
October 1	Approve Municipal Compliance Questionnaire (State Department of Audit)