



## AGENDA REQUEST

**TO:** Mayor and City Council  
**FROM:** Johnny Timmons, Manager TW&L  
**DATE:** December 11, 2024  
**SUBJECT:** IN THE MATTER OF AN EMERGENCY PURCHASE OF ONE (1) 1500 kVA 3-PHASE PADMOUNT TRANSFORMER JT

---

### Request:

I respectfully request your approval of an emergency purchase for the following:

- One (1) 1500 kVA 12870/277/480 3-phase padmount transformer – On November 27, 2024, Arkansas Electric submitted the lowest quote for this transformer at \$59,350.00. This cost is subject to review at the time of shipment. The lead time for this transformer is 12-14 weeks.

Note: The second quote received was from Howard Industries in the amount of \$144,789.00 with a lead time of 52 weeks.

This emergency purchase is requested due to the following factors:

- Volatility of the metals market and key transformer and wire cost factors beyond the manufacturer's control
- Lead/delivery times

Please let me know if you have any questions.