

COPY

MEMO

DATE: Oct. 4, 2022
TO: License Commission, Fire Chief, Mayor Jordan
CC: Chief Building Inspector, Fire Marshal, COO
FROM: Tanner Newman, Director of Development Service
SUBJECT: Update Fire Code and License Commission Ordinance



Background

Per Chapter 7 of the Tupelo Code of Ordinances, the License Commission serves as the Construction Board of Adjustments and Appeals for decisions related to Building, Electrical, Fuel Gas, Plumbing, Swimming, Mechanical, and Residential Codes. An impending appeal of a decision by the Fire Marshal resulted in the review of the Code of Ordinances to establish the appeals process for matters related to the Fire Code. Chapter 10 of the Code of Ordinances, established in 1974, specifies that Fire Code related decisions shall be considered by a two-person committee comprised of the Mayor and Fire Chief. The Fire Code appeals process is outdated and inconsistent with the other building codes.

Recommendation

Update Chapter 10 to reflect that the License Commission serves as the Construction Board of Adjustments and Appeals for decisions related to the Fire Code. Subsequently, update Sec. 7-3 to create an additional position on the License Commission representing the fire safety component of the Building Code series.

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